



October 15, 2021

Dianne Martin, Chair  
New Hampshire Public Utilities Commission  
21 S. Fruit St, Suite 10  
Concord, N.H. 03301-2429

**Re: Low Income Electric Assistance Program  
Monthly Reporting Requirements  
Unitil Energy Systems, Inc.  
DE 20-123**

Dear Chairwoman Martin:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission its monthly EAP report for the month of August 2021. Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program and temporary pandemic procedures.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed to the State of NH in the amount of \$70,342.12.

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

This filing also includes a cumulative quarterly report reflecting program year activity through the fourth quarter, October 1, 2020 through September 30, 2021.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Chris Goulding", written over a horizontal line.

Christopher Goulding,  
Director, Rates and Revenue Requirements

Enclosures: Unitil EAP Monthly Report – September 2021

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Christopher Goulding  
Director, Rates & Revenue Requirements  
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**Unitil Energy Systems, Inc.**  
**EAP Monthly Report**

**For the month of September 2021**

**Unitil Energy Systems, Inc.**  
**Attachment A**

**Electric Assistance Program**  
**System Benefits Charge Reconciliation Report**

|  |    | <b>September 2021</b> |
|--|----|-----------------------|
| Retail Delivery KWHs   |    | 111,856,891           |
| Call-In Sales  |    | -                     |
| Company Sales (if not already excluded)                      |    | -                     |
| Adjustments  |    | -                     |
| Adjusted Retail Delivery KWHs                                |    | 111,856,891           |
| SBC Low Income EAP Rate                                      |    | \$ 0.0015 (1)         |
| SBC Low Income EAP Billed Amount                             |    | \$ 167,915.66         |
| Interest on Reserve (effective May 21, 2004)                 |    | \$ 5.60 (2)           |
| 10% Reserve (discontinued October 1, 2003)                   |    | \$ -                  |
| Transfer of Utility Held Reserves to State Treasury          |    | \$ -                  |
| <b>Net SBC Low Income EAP Funding</b>                        |    | <b>\$ 167,921.26</b>  |
| EAP Costs  |    |                       |
| Discounts Applied to Customers' Bills                        | \$ | 80,335.45             |
| Payments to Community Action Programs                        | \$ | 17,243.69             |
| Pre-Program Arrears Retirement                               | \$ | -                     |
| Incremental Administrative Costs                             | \$ | -                     |
| Neighbor Helping Neighbor Allocation                         | \$ | -                     |
| Cost of Continuance of Interim Program:                      |    |                       |
| Interim Participant Credits                                  |    | -                     |
| <b>Total EAP Costs</b>                                       |    | <b>\$ 97,579.14</b>   |
| <b>SBC Low Income EAP Balance</b>                            |    | <b>\$ 70,342.12</b>   |
| Program to Date 10% Reserve Balance                          |    | \$ 57,322.59          |
| Cumulative Transfers from Energy Efficiency Program Revenues |    | \$ -                  |

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for September 2021 is 0.11888%. Interest for the month is calculated as follows:  
0.0011888\*(30/365) = 0.00009771; 0.00009771 \* the average reserve balance for September 2021 of \$57,322.59 = \$5.60.

# Unitil Energy Systems, Inc.

## EAP Monthly Report

### Attachment B For the month of September 2021

| <u>Participants</u>                                   | <u>Active<br/>Participants (1)</u> | <u>Discounts (2)<br/>\$/Tier</u> | <u>Usage<br/>kWh/Tier</u> |
|---|------------------------------------|----------------------------------|---------------------------|
| Number of active participants enrolled in the program |                                    |                                  |                           |
| Tier 1 - N/A  | 0                                  | \$0.00                           | 0                         |
| Tier 2 - 8% Discount                                  | 886                                | \$6,390.79                       | 549,105                   |
| Tier 3 - 22% Discount                                 | 407                                | \$7,795.32                       | 234,054                   |
| Tier 4 - 36% Discount                                 | 468                                | \$14,366.36                      | 268,497                   |
| Tier 5 - 52% Discount                                 | 513                                | \$22,590.46                      | 281,679                   |
| Tier 6 - 76% Discount                                 | <u>400</u>                         | <u>\$29,192.52</u>               | <u>282,552</u>            |
| Total   | 2,674                              | \$80,335.45                      | 1,615,887                 |

(1) Customer charge revenue divided by monthly customer charge of \$16.22.

(2) Additional data included per OCA request.

# Unitil Energy Systems, Inc.

## EAP Monthly Report

For the month of Sep 2021

### Attachment C

### Aging Report (1)

|   | <b>Residential</b> |            |                          |                        |
|---|--------------------|------------|--------------------------|------------------------|
|   | <i>EAP</i>         |            | <i>Total Residential</i> |                        |
| Number of Accounts (Total) <sup>(1)</sup>             | 7,797              |            | 66,737                   |                        |
| Number of Accounts with outstanding AR <sup>(2)</sup> | 3,774              |            | 62,710                   |                        |
| Total AR  | \$                 | 966,515.12 | \$                       | 10,046,467.99          |
| Current   | \$                 | 249,817.92 | 25.85%                   | \$ 6,821,131.48 67.90% |
| Past Due 30-59 Days                                   | \$                 | 130,544.83 | 13.51%                   | \$ 1,219,293.56 12.14% |
| Past Due 60-89 Days                                   | \$                 | 84,360.82  | 8.73%                    | \$ 457,358.34 4.55%    |
| Past Due 90+ Days                                     | \$                 | 501,791.55 | 51.92%                   | \$ 1,548,684.61 15.42% |

[1] Counts are as of report run date. For EAP, this reflects total number of EAP participants irrespective of account status or balance.

For Total Residential, this reflects the total number of UES Residential Active accounts, irrespective of balance.

[2] Counts reflect only customers which carry an account balance as of the report run date and is irrespective of account status.

**Unitil Energy Systems  
NH-LIEAP Supporting Documentation  
September 2021**

| <b>Class</b>                                      | <b>Billed kWh<br/>(b)</b> | <b>LI-EAP \$<br/>Calculated<br/>[(b) * \$0.0015]</b> | <b>CIS LI-EAP<br/>Revenue<br/>Reported</b> | <b>Variance</b> |
|---|---------------------------|--|--|-----------------|
| <b>D Total</b>                                    | 49,600,709.00             | 74,401.06  | 74,570.58                                  | \$ (169.52)     |
| <b>G1 Total</b>                                   | 31,233,773.00             | 46,850.66  | 46,850.66                                  | \$ (0.00)       |
| <b>G2 Total</b>                                   | 30,444,483.00             | 45,666.72  | 45,651.99                                  | \$ 14.73        |
| <b>OL Total</b>                                   | 577,926.00                | 866.89   | 842.43                                     | \$ 24.46        |
| <b>LI-EAP kWh<br/>Billed</b>                      | 111,856,891.00            | \$ 167,785.34  | \$ 167,915.66                              | \$ (130.32)     |
| <b><sup>1</sup> Pre<br/>LI-EAP<br/>Adjustment</b> | 0.00                      |  |  |                 |
| <b>Net kWh<br/>Billed</b>                         | 111,856,891.00            |  |  |                 |

Note: (b) includes net metering kWh.

**Unitil Energy Systems, Inc.**  
**Incremental Administrative Costs Quarterly Report**

|                                       | Q1<br>October 1, 2020<br>through December<br>31, 2020 | Q2<br>January 1, 2021<br>through<br>March 31, 2021 | Q3<br>April 1, 2021 through<br>June 30, 2021 | Q4<br>July 1, 2021 through<br>September 30, 2021 | Total Costs      |
|---------------------------------------|---|--|--|--|------------------|
| <u>Administrative Costs</u>           |   |  |  |  |                  |
| Information Technology                | \$ -  | \$ -   | \$ -   | \$ -   | \$ -             |
| Program Administration                | \$ -  | \$ -   | \$ -   | \$ -   | \$ -             |
| Brochures                             | \$ 185.00   | \$ -   | \$ -   | \$ -   | \$ 185.00        |
| Training                              | \$ -  | \$ -   | \$ -   | \$ -   | \$ -             |
| Legal                                 | \$ -  | \$ -   | \$ -   | \$ -   | \$ -             |
| Other                                 | \$ -  | \$ -   | \$ -   | \$ -   | \$ -             |
| <b>Total EAP Administrative Costs</b> | <b>\$ 185.00</b>                                      | <b>\$ -</b>  | <b>\$ -</b>                                  | <b>\$ -</b>                                      | <b>\$ 185.00</b> |

SBC Revenues Collected (including Interest on Reserve)

\$1,762,535.16