



January 11, 2019

Debra Howland, Executive Director and Secretary
New Hampshire Public Utilities Commission
21 S. Fruit St, Suite 10
Concord, N.H. 03301-2429

**Re: Low Income Electric Assistance Program
Monthly Reporting Requirements
Unitil Energy Systems, Inc.
DE 18-118**

Dear Director Howland:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission one copy (1) of its monthly EAP report for the month of December 2018. In addition, Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed to the State of NH in the amount of \$23,272.76;

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

This filing also includes a cumulative report of the actual Program Year EAP administration costs through the quarter ending December 2018.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in blue ink that reads "Karen M. Asbury".

Karen M. Asbury, Director of Regulatory Services

Enclosures: Unitil EAP Monthly Report – December 2018

Unitil Energy Systems, Inc.
EAP Monthly Report

For the month of December 2018

Unitil Energy Systems, Inc.
Attachment A

Electric Assistance Program
System Benefits Charge Reconciliation Report

	December 2018	
Retail Delivery KWHs	102,998,524	
Call-In Sales	-	
Company Sales (if not already excluded)	-	
Adjustments	-	
Adjusted Retail Delivery KWHs	102,998,524	
SBC Low Income EAP Rate	\$ 0.0015	(1)
SBC Low Income EAP Billed Amount	\$ 154,525.71	
Interest on Reserve (effective May 21, 2004)	\$ 133.94	(2)
10% Reserve (discontinued October 1, 2003)	\$ -	
Transfer of Utility Held Reserves to State Treasury	\$ -	
Net SBC Low Income EAP Funding	\$ 154,659.65	
EAP Costs		
Discounts Applied to Customers' Bills	\$ 115,093.27	
Payments to Community Action Programs	\$ 16,293.62	
Pre-Program Arrears Retirement	\$ -	
Incremental Administrative Costs	\$ -	
Neighbor Helping Neighbor Allocation	\$ -	
Cost of Continuance of Interim Program:		
Interim Participant Credits	-	
Total EAP Costs	\$ 131,386.89	
SBC Low Income EAP Balance	\$ 23,272.76	
Program to Date 10% Reserve Balance	\$ 57,322.59	
Cumulative Transfers from Energy Efficiency Program Revenues	\$ -	

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for December 2018 is 2.75125%. Interest for the month of December 2018 is calculated as follows:
 $0.0275125 \times (31/365) = 0.00233668$; $0.00233668 \times \text{the average reserve balance for December 2018 of } \$57,322.59 = \$133.94$.

Unitil Energy Systems, Inc.

EAP Monthly Report

Attachment B

For the month of December 2018

<u>Participants</u>	<u>Active Participants</u>	<u>Discounts (1) \$/Tier</u>
Number of active participants enrolled in the program		
Tier 1 - N/A	0	\$0.00
Tier 2 - 9% Discount	759	\$6,928.09
Tier 3 - 23% Discount	521	\$12,228.57
Tier 4 - 37% Discount	563	\$20,573.33
Tier 5 - 53% Discount	587	\$30,770.84
Tier 6 - 77% Discount	513	\$44,592.44
Total	2,943	\$115,093.27

(1) Additional data included per OCA request.

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of December 2018

Attachment C

Aging Report (1)

Residential

	<i>EAP</i>		<i>Total Residential</i>	
Number of Accounts (Total) ⁽¹⁾	5,978		64,986	
Number of Accounts with outstanding AR ⁽²⁾	3,147		57,070	
Total AR	\$	1,333,975.77	\$	11,926,777.81
Current	\$	276,602.79	\$	6,539,078.36
Past Due 30-59 Days	\$	119,038.54	\$	1,286,100.83
Past Due 60-89 Days	\$	80,482.93	\$	655,319.87
Past Due 90+ Days	\$	857,851.51	\$	3,446,278.75

[1] Counts are as of report run date. For EAP, this reflects total number of EAP participants irrespective of account status or balance. For Total Residential, this reflects the total number of UES Residential Active accounts, irrespective of balance.

[2] Counts reflect only customers which carry an account balance as of the report run date.

Unitil Energy Systems
NH-LIEAP Supporting Documentation
December 2018

Class	Billed kWh (b)	LI-EAP \$ Calculated [(b) * \$0.0015]	CIS LI-EAP Revenue Reported	Variance
D Total	45,293,401.00	67,940.10	67,968.41	\$ (28.31)
G1 Total	26,844,281.00	40,266.42	40,266.43	\$ (0.01)
G2 Total	30,195,797.00	45,293.70	45,308.64	\$ (14.94)
OL Total	665,045.00	997.57	982.23	\$ 15.34
LI-EAP kWh Billed	102,998,524.00	\$ 154,497.79	\$ 154,525.71	\$ (27.92)
¹ Pre LI-EAP Adjustment	0.00			
Net kWh Billed	102,998,524.00			

Unitil Energy Systems, Inc.
Incremental Administrative Costs Quarterly Report

	Q1 October 1, 2018 through December 31, 2018		Total Costs	
<u>Administrative Costs - UES PY 2017 - 2018</u>				
Information Technology	\$	-	\$	-
Program Administration	\$	-	\$	-
Brochures	\$	-	\$	-
Training	\$	-	\$	-
Legal	\$	-	\$	-
Other	\$	-	\$	-
Total EAP Administrative Costs	\$	-	\$	-
SBC Revenues Collected (including Interest on Reserve)			\$	426,664.85