

HAMPSTEAD AREA WATER CO.

8/29/2018

Deferred Rate Case Expenses 1-00-186.01

8/29/18

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Rate Case</u>
6/9/17	Steve St Cyr	388.13	388.13
6/30/17	LBD	301.08	301.08
7/7/17	Steve St Cyr	2,581.87	2,581.87
7/31/17	LBD	175.39	175.39
8/12/17	Steve St Cyr	3,459.38	3,459.38
8/31/17	LBD	1,641.01	1,641.01
9/6/17	Atkinson PO	51.85	51.85
9/9/17	Steve St Cyr	2,278.13	2,278.13
9/30/17	LBD	2,259.39	2,259.39
10/7/17	Steve St Cyr	253.12	253.12
10/31/17	LBD # 16557	1,559.59	1,559.59
11/3/17	Steve St Cyr	1,434.38	1,434.38
11/6/17	ARCC (mailing)	1,678.08	1,678.08
11/6/17	ARCC (mailing)	2,033.36	2,033.36
11/30/17	LBD # 16657	1,041.75	1,041.75
12/9/17	Steve St Cyr	1,265.62	1,265.62
12/31/17	Steve St Cyr	776.25	776.25
12/31/17	LBD # 16742	420.60	420.60
1/29/18	Patnaude	128.50	128.50
1/29/18	Patnaude	296.70	296.70
1/31/18	LBD # 16842	869.66	869.66
2/3/18	Steve St Cyr	1,485.00	1,485.00
3/10/18	Steve St Cyr	67.50	67.50
3/31/18	LBD # 17021	87.67	87.67
4/10/18	Steve St Cyr	67.50	67.50
4/30/18	LBD # 17087	927.83	927.83
5/19/18	Steve St Cyr	118.13	118.13
5/31/18	LBD # 17158	1,083.76	1,083.76
6/23/18	Steve St Cyr	3,408.75	3,408.75
6/30/18	LBD # 17263	1,949.99	1,949.99
7/14/18	Steve St Cyr	1,721.25	1,721.25
7/31/18	LBD # 17304	30.75	30.75
8/28/18	Steve St Cyr	202.50	202.50
8/28/18	Steve St Cyr	438.75	438.75
8/29/18	LBD estimate	1,238.76	1,238.76

estimate

John 10 hrs + Bob 4 hours

Balance 12/31/18**37,721.98****37,721.98****Number of Customers****3,723****Total Per Customer****10.13****SUMMARY****Total Rate Case Expenses****37,722****Total Temp Rate Recoupment****119,871****To Be Recovered****\$ 157,593****Number of Customers****3,723****Total Per Customer****\$ 42.33****To Be Billed Over 5 Months****\$ 8.47**

8/29/2018

Hampstead Area Water Co., Inc.

Temporary Rate Recoupment

Temp Rate Start Date: 10/17/17

ATKINSON\HAMPSTEAD CORE SYSTEM

<u>Meter Read Dates</u>		<u>Usage (CF)</u>	<u>Prorated after 10/17/18</u>	
10/2/17	10/31/18	1,399,459	675,601	14 of 29 days
10/31/18	11/30/17	1,231,613	1,231,613	
11/30/17	12/29/17	1,175,098	1,175,098	
12/29/17	1/31/18	1,313,290	1,313,290	
1/31/18	2/28/18	1,097,522	1,097,522	
2/28/18	3/30/18	1,134,140	1,134,140	
3/30/18	4/30/18	1,227,134	1,227,134	
Sub-Total 5.02		8,578,256	7,854,398	
4/30/18	5/31/18	1,433,379	1,433,379	First bill at 5.56 was for meter reading 5/31/18
5/31/18	6/28/18	1,962,376	1,962,376	First bill at 5.95 was for meter reading 7/31/18
Sub-Total 5.56		3,395,755	3,395,755	

SATELLITE SYSTEMS

<u>Meter Read Dates</u>		<u>Usage (CF)</u>	<u>Prorated after 10/17/18</u>	
10/16/17	11/15/17	479,616	463,629	29 of 30 days
11/15/17	12/15/17	454,316	454,316	
12/15/17	1/15/18	486,504	486,504	
1/15/18	2/15/18	448,282	448,282	
2/15/18	3/15/18	394,117	394,117	
3/15/18	4/16/18	469,344	469,344	
Sub-Total 5.02		2,732,179	2,716,192	
4/16/18	5/15/18	472,159	472,159	First bill at 5.56 was for meter reading 5/15/18
5/15/18	6/15/18	745,606	745,606	
6/15/18	7/16/18	915,876	915,876	First bill at 5.95 was for meter reading 8/15/18
Sub-Total 5.56		2,133,641	2,133,641	

TOTAL USAGE @ 5.02**10,570,590 CF**

New Rate	5.95	
Temp Rate	5.02	
Increase		0.93
Sub-Total		\$98,306

per 100 cf

TOTAL USAGE @ 5.56**5,529,396 CF**

New Rate	5.95	
Temp Rate	5.56	
Increase		0.39
Sub-Total		\$21,565

per 100 cf

Temporary Rate Recoupment
Number of Customers
Total Per Customer

119,871
3,723
\$32.20

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

June 9, 2017

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake and Rate filing

Fee for professional services rendered May 2017 (see attached detail):

Current Month (11.875 hours @ \$135.00 / hour)	\$1,603.13
Reimbursable Expenses:	
Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$1,603.13</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
05/30	Review PUC letter re: PUC Ann Rep; Review Co resp	0.50
05/31	Prepare reply to email re: PUC letter	0.25
Total		<u>0.75</u>
<u>Bow Lake</u>		
05/05	Review email; Review Agr., etc.	0.25
05/09	Review / Reply to email re: PUC filing	0.25
05/15	Review 2016 PUC Ann Rep; Review SPS sch	0.75
05/18	Prepare email re: Update sch for 2016 data	0.25
05/19	Update sch; Review same; Prepare email re: same	1.50
05/23	Review updated sch; Draft testimony; Review same	2.00
05/24	Review PUC filing; Review var exh; Prepare comments; Talk w/ Bob re: same; Prepare email re: Exh 2, # of cust & cost / meter	1.75
05/30	Draft testimony	1.50
Total		<u>8.25</u>
<u>Rate Filing</u>		
05/01	Prepare r of r calc; Review same; Prepare email re: same; Review / Reply to email re: APIC / wages & benefits; Review / Reply email to RC	1.00
05/04	Review actual r of r; Modify same; Prepare 3 yr avg; Prepare 2 yr avg; Prepare email re: same	0.75
05/22	Review email re: tiered rates	0.125
05/23	Review modified r of r; Prepare email re: same; Review S-8 re: meter size; Reply to email re: tiered rates	0.50
05/30	Prepare email re: modified r of r, adds, APIC, rev & exp; Review / Reply to email re: tiered rates	0.50
Total		<u>2.875</u>
Grand Total		<u>11.875</u>

388.13

SPSt. Cyr

06/09/17

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16169
Invoice Date: 06-30-2017
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Unit of</u>		<u>Unit Price</u>	<u>Amount</u>
		<u>Units</u>	<u>Measure</u>		
1	WORK PERFORMED DURING THE MONTH OF JUNE 2017 (SEE ATTACHED)				301.08

Amount Billed \$301.08

Retainage Held

Amount Due \$301.08

DATE DUE: 07-30-2017

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

7/8/2017

Job Cost Transaction Report for
LBD to HAWC Jobs - June

Labor Burden 0.63
Overhead 0.13

Job # 17-9897 2017 Rate Case

		<u>EQ ID</u>	<u>Units</u>	
01-070	Legal			
6/16/2017	L LEVINE;ROBERT C		0.50	48.72
	Total - Legal			<u>48.72</u>
99-923	Accounting & Management			
6/9/2017	L SULLIVAN;JOHN F		3.00	252.36
	Total - Accounting & Management			<u>252.36</u>
	Sub-Total			<u>301.08</u>
	Job Total for Last Month		<u>3.50</u>	<u>301.08</u>

Empl. #: 1955
Name: John Sullivan
Signature: 
5/27/17 To: 6/2/17

Week: 5/27/17 To: 6/2/17

[illegible]

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 06/03/17

10

06/09/17

[illegible]

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOW'S BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSCO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
06/05/17	16-9800	01-070	Emails with Steve St Cyr re revising Bow Lake Estate schedules and testimony	0.2
06/06/17	13-3012	01-070	Draft Service Animals Policy	0.5
06/06/17	13-4990	01-070	Draft Service Animals Policy	0.5
06/07/17	16-9800	01-070	HAWC meeting	1.0
06/07/17	17-9897	01-070	Draft Notice of Filing rate case; email HAWC mgrs	0.5
06/08/17	13-3012	01-070	Emails re handbooks and appendices	0.2
06/08/17	13-4990	01-070	Emails re handbooks and appendices	0.2
06/09/17			Vacation Day	8.0
			VACATION/HOLIDAY/SICK DAY	8.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	28.9
			TOTAL	40.0

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

July 7, 2017

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake and Rate filing

Fee for professional services rendered June 2017 (see attached detail):

Current Month (20.75 hours @ \$135.00 / hour)	\$2,801.25
Reimbursable Expenses: Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$2,801.25</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

<u>Date</u> <u>Year End / Other</u>	<u>Description of Service</u>	<u>Hours</u>
06/05	Update A-11 & F-35 sup sch; Scan / Email re: same	<u>0.50</u>
Total		<u>0.50</u>

Bow Lake

06/02	Meet w/John re: Acq filing	0.50
06/05	Prepare email re: sch / test; Review / Reply to email re: same	0.25
06/29	Review emails re: docs & mort disch	0.25
06/30	Reply to emails re: same	<u>0.125</u>
Total		<u>1.125</u>

Rate Filing

06/02	Meet w/John to discuss rate filing & data needed; Review email Re: Monthly F/S	2.75
06/06	Setup RC sch; Review monthly F/S; Populate monthly RB amts; Prepare RB adj; Prepare WC adj; Review email re: Notice; Populate B/S amts; Populate I/S amts; Prepare email re: proforma adj	5.375
06/14	Review RC sch; Prepare plant / depr sch; Prepare wages / payroll / Benefits sch; Prepare email re: same	1.50
06/19	Talk w/John re: plant, wages, etc., APIC & COE wxpert	0.25
06/20	Review emp wages; Populate wage sch; Prepare email re: same; Review / Reply to email re: same	1.00
06/22	Review updates wages, etc.; Update sch; Review 2017 proj adds; Review Wells Village CPRs	1.50
06/23	Review Wells Village CPRs; Review 2017 proj adds; Review 2017 Proj CIAC; Review def dr; Prepare plant / depr sch; Prepare CIAC / amort sch; Prepare Def Dr sch; Prepare email	2.75
06/26	Review / Update wages, etc. sch; Review Update plant, CIAC & Def dr sch	1.00
06/27	Update Oper Inc Adj sch; Update amort exp; Update RB adj; Update WD sch; Update proforma LTD sch; Update cap struct; Update comp rev def sch; Update Oper I/S; Upate RB; Update Prop rev	<u>3.00</u>
Total		<u>19.125</u>

2,581.87

Grand Total

20.75

SPSt. Cyr

07/07/17

INVOICE

Hampstead Area Water Services Company
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16268
Invoice Date: 07-31-2017
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Ship Via: None

<u>Item</u>	<u>Description</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF JULY 2017 (SEE ATTACHED)	175.39

Amount Billed \$175.39

Retainage Held

Amount Due \$175.39

DATE DUE: 08-30-2017

PLEASE MAKE YOUR CHECK PAYABLE TO "HAMPSTEAD AREA WATER SERVICES COMPANY"

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

8/9/2017 ✓

**Job Cost Transaction Report for
LBD to HAWC Jobs - July**

Labor Burden 0.63

Overhead 0.13

Job # 17-9897 2017 Rate Case

EQ ID

Units

01-070

Legal

7/14/2017

L

LEVINE;ROBERT C

0.50

48.72

7/21/2017

L

LEVINE;ROBERT C

1.30

126.67

Total - Legal

175.39

Sub-Total

175.39

Job Total for Last Month

1.80

175.39

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 07/01/17

to

07/07/17

[illegible]

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4500	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

[illegible]

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 07/08/17

to

07/14/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
7/8/17	Saturday						0.00
7/9/17	Sunday						0.00
7/10/17	Monday	8:00 AM			4:30 PM		8.00
7/11/17	Tuesday	8:00 AM			4:30 PM		8.00
7/12/17	Wednesday	8:00 AM			4:30 PM		8.00
7/13/17	Thursday	8:00 AM			4:30 PM		8.00
7/14/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSCO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
07/10/17	17-9897	01-070	Send Notice of Filing to PUC	0.2
07/10/17	13-3012	01-070	Controllors Meeting	1.0
07/10/17	13-4990	010-070	Controllors Meeting	1.0
07/11/17	13-3012	01-070	Prepare Amendment to Employee Handbook re Service Animals	0.4
07/11/17	13-4990	01-070	Prepare Amendment to Employee Handbook re Service Animals	0.2
07/11/17	16-9800	01-070	Prepare Amendment to Employee Handbook re Service Animals	0.2
07/12/17	13-4990	01-070	teleconferences and emails with Chris Lewis Morse re Fisichelli damage incident	0.4
07/12/17	13-4990	01-070	Prepare promissory note with personal guaranty, stipulation for judgment and trespass letter re Fisichelli damage incident	1.6
07/12/17	16-9800	01-070	conference and email with Greg Parrish re Tuck Realty Water Rights and Easement Deed	0.4
07/13/17	17-9897	01-070	Conference with John Sullivan and teleconference with Steve St Cyr re Rate Case consultant	0.4
07/13/17	17-9897	01-070	Prepare RFP for Rate Case consultant	0.5
07/14/17	17-9897	01-070	Review response to RFP for Rate Case consultant	0.2
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	33.5
			TOTAL	40.0

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

August 12, 2017

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake and Rate filing

Fee for professional services rendered July 2017 (see attached detail):

Current Month (26.625 hours @ \$135.00 / hour)	\$3,594.38
Reimbursable Expenses: Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$3,594.38</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
Total		<u>0.00</u>
<u>Bow Lake</u>		
07/06	Update sch; Prepare email re: same; Update test; Prepare email re: same	1.00
Total		<u>1.00</u>
<u>Rate Filing</u>		
07/06	Review RC exh; Prepare review; Review ROE impact; Prepare email re: same; Review / Reply to email re: same; Prepare step inc sch; Review same; Review depr rep; Prepare email re: same; Adj RC exh	3.25
07/07	Review step inc sch; Make adj; Review RC exh; make adj; Review notice / request for waiver; Make changes; Review reply to email; Review cover, RC letter, notice & request for waiver; Prepare email re: same	3.75
07/10	Review emails re: notice & request for waiver	0.25
07/11	Prepare RC outline; Prepare review; Prepare 1604.01 req; Review same	2.50
07/13	Review RC exp rules; Prepare email re: same; Talk w/John & Bob re: RFP for RC exp; Prepare email re: same; Review / Reply to email	0.75
07/14	Review RFP; Prepare resp; Prepare eng letter; Edit resp to RFP; Scan / Email same	1.25
07/17	Review outstanding items; Talk w/John re: same	0.50
07/20	Review email re: add'l data; Review resp to review; Prepare email re: COE	0.375
07/21	Review / Reply to email re: COE; Prepare email re: COE mtg; Incorp 13 mo avg re: prepayments; Incorp NH assessed value into prop tax adj; Incorp local prop tax rates into local prop tax adj; Incorp add'l 2% into COE; Prepare email re: add'l 2% COE; Review / Reply to email re: same / temp rates	2.75
07/26	Prepare NHBET proforma; Update RC exh; Draft test; Prepare temp rate sch; Prepare rate calc options	6.50
07/27	Review, update & edit test; Prepare email re: RC exh / Step inc sch; Prepare email re: test / rate calc options	3.25
07/28	Review temp rate sch; Prepare email re: same	0.50
Total		<u>25.625</u>
Grand Total		<u>26.625</u>

SPSt. Cyr

08/12/17

3,459.38

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16380
Invoice Date: 08-31-2017
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Unit of</u>		<u>Unit Price</u>	<u>Amount</u>
		<u>Units</u>	<u>Measure</u>		
1	WORK PERFORMED DURING THE MONTH OF AUGUST 2017 (SEE ATTACHED)				1,641.01

Amount Billed \$1,641.01

Retainage Held

Amount Due \$1,641.01

DATE DUE: 09-30-2017

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

9/14/2017

16380

Job Cost Transaction Report for LBD to HAWC Jobs - August

Labor Burden 0.63

Overhead 0.13

Job # 17-9897 2017 Rate Case

		<u>EQ ID</u>	<u>Units</u>	
01-070	Legal			
8/4/2017	L LEVINE;ROBERT C		1.20	116.91
8/11/2017	L LEVINE;ROBERT C		2.40	233.83
8/18/2017	L LEVINE;ROBERT C		6.70	652.71
8/25/2017	L LEVINE;ROBERT C		0.50	48.72
Total - Legal				<u>1,052.17</u>
99-923	Accounting & Management			
8/11/2017	L SULLIVAN;JOHN F		3.00	252.36
8/18/2017	L SULLIVAN;JOHN F		2.00	168.24
8/25/2017	L SULLIVAN;JOHN F		2.00	168.24
Total - Accounting & Management				<u>588.84</u>
Sub-Total				<u>1,641.01</u>
Job Total for Last Month			<u>17.80</u>	<u>1,641.01</u>

17-9897 2017 Rate Case

Period 08-01-2017 to 08-31-2017

Acctg Cat Date	Invoice #	Description	Units	Amount
GENERAL CONDITIONS				
01-070 Legal				
L 08-04-2017		LEVINE;ROBERT C	1.20	63.47
L 08-11-2017		LEVINE;ROBERT C	2.40	126.95
L 08-18-2017		LEVINE;ROBERT C	6.70	354.37
L 08-25-2017		LEVINE;ROBERT C	.50	26.45
		Labor Total	10.80*	571.24*
LB 08-04-2017		LEVINE;ROBERT C		.10
LB 08-04-2017		LEVINE;ROBERT C		1.90
LB 08-04-2017		LEVINE;ROBERT C		4.59
LB 08-11-2017		LEVINE;ROBERT C		.19
LB 08-11-2017		LEVINE;ROBERT C		3.81
LB 08-11-2017		LEVINE;ROBERT C		9.18
LB 08-18-2017		LEVINE;ROBERT C		.54
LB 08-18-2017		LEVINE;ROBERT C		10.63
LB 08-18-2017		LEVINE;ROBERT C		25.63
LB 08-25-2017		LEVINE;ROBERT C		.04
LB 08-25-2017		LEVINE;ROBERT C		.80
LB 08-25-2017		LEVINE;ROBERT C		1.91
		Labor Burden Total	.00*	59.32*
		Legal Total		630.56*
WATER COMPANY				
99-923 Accounting & Management				
L 08-11-2017		SULLIVAN;JOHN F	3.00	137.01
L 08-18-2017		SULLIVAN;JOHN F	2.00	91.34
L 08-25-2017		SULLIVAN;JOHN F	2.00	91.34
		Labor Total	7.00*	319.69*
LB 08-11-2017		SULLIVAN;JOHN F		.21
LB 08-11-2017		SULLIVAN;JOHN F		1.37
LB 08-11-2017		SULLIVAN;JOHN F		10.36
LB 08-18-2017		SULLIVAN;JOHN F		.14
LB 08-18-2017		SULLIVAN;JOHN F		.91
LB 08-18-2017		SULLIVAN;JOHN F		6.91
LB 08-25-2017		SULLIVAN;JOHN F		.14
LB 08-25-2017		SULLIVAN;JOHN F		.91
LB 08-25-2017		SULLIVAN;JOHN F		6.91
		Labor Burden Total	.00*	27.86*
		Accounting & Management Total		347.55*
		Primary Total		978.11*
		2017 Rate Case Total	17.80*	978.11*
		Report Total	181.80*	4,046.49*

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 07/22/17

to

07/28/17

[illegible]

<u>Job #</u>	<u>Phase Code</u>		<u>Job #</u>	<u>Phase Code</u>	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSCO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
07/24/17	13-4600	01-070	Emails with Chris Lewis Morse re TowerCo Lease Amendment; review amendment	0.3
07/25/17	13-3012	01-070	Teleconference with Tom Hampton re Spofford Homes credit application	0.2
07/25/17	13-3012	01-070	Emails and teleconference with Dan Lanoie re salaried employee and paid leave	0.4
07/25/17	13-4600	01-070	Teleconference with Josh Manning and email with Chris Lewis Morse re TowerCo easement	0.3
07/26/17	13-4600	01-070	Prepare letter to TowerCo re issues with easement; email re same	0.5
07/27/17	13-3012	01-070	Emails re Cardi's Furniture; research corporate standing re same	0.4
07/27/17	17-9897	01-070	Emails with Steve St Cyr re rate case exhibits and testimony; review same	1.2
07/28/17	13-3012	01-070	Email and teleconference with Tom Hampton re Cardi's Furniture entity status and credit application	0.3
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	36.4
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 07/29/17

tc

08/04/17

<u>Date</u>	<u>Day</u>	<u>Time In</u>	<u>Out</u>	<u>In</u>	<u>Time Out</u>	<u>Comments</u>	<u>Worked</u>
7/29/17	Saturday						0.00
7/30/17	Sunday						0.00
7/31/17	Monday	8:00 AM			4:30 PM		8.00
8/1/17	Tuesday	8:00 AM			4:30 PM		8.00
8/2/17	Wednesday	8:00 AM			4:30 PM		8.00
8/3/17	Thursday	8:00 AM			4:30 PM		8.00
8/4/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

<u>Job #</u>	<u>Phase Code</u>		<u>Job #</u>	<u>Phase Code</u>	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
07/31/17	17-9897	01-070	Prepare testimony of Harold Morse	1.5
08/01/17	13-4600	01-070	Teleconference with Atty Ryan and Josh Manning re easements	0.3
08/01/17	17-9897	01-070	Review testimony of Steve St Cyr	0.3
08/02/17	17-9897	01-070	Emails with John Sullivan and Steve St Cyr re base rate	0.2
08/03/17	17-9897	01-070	Review 5 year acquisitions for Testimony of Harold Morse	0.4
08/04/17	13-4600	01-070	Teleconference and emails with Attorney Ryan re new as-built and easement descriptions; email to Josh Manning re same	0.5
08/05/17	13-4990	01-070	Emails re Cameron Fisichelli collections	0.2
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	36.6
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 08/05/17

te

08/14/17

<u>Date</u>	<u>Day</u>	<u>Time In</u>	<u>Out</u>	<u>In</u>	<u>Time Out</u>	<u>Comments</u>	<u>Worked</u>
8/5/17	Saturday						0.00
8/6/17	Sunday						0.00
8/7/17	Monday	8:00 AM			4:30 PM		8.00
8/8/17	Tuesday	8:00 AM			4:30 PM		8.00
8/9/17	Wednesday	8:00 AM			4:30 PM		8.00
8/10/17	Thursday	8:00 AM			4:30 PM		8.00
8/11/17	Friday	8:00 AM			4:30 PM		8.00
						Additional hours not shown above:	0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSCO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
08/07/17	17-9897	01-070	Emails with Steve St Cyr re testimony	0.3
08/07/17	13-4600	01-070	Emails with Chris Lewis Morse re new easement descriptions	0.3
08/08/17	17-9897	01-070	Prepare petition for Rate Case	1.2
08/08/17	17-9897	01-070	Prepare Testimony of Harold Morse; Email to John Sullivan and Steve St Cyr; revise Testimony	1.5
08/09/17	16-9800	01-070	HAWC meeting	1.8
08/09/17	17-9897	01-070	Meeting re rate case	1.5
08/10/17	17-9897	01-070	Prepare rate case documents; email to John Sullivan and Steve St Cyr	1.6
08/11/17	17-9897	01-070	Emails and review of documents with Steve St Cyr	0.6
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	31.2
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 08/12/17 to 08/18/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
8/12/17	Saturday						0.00
8/13/17	Sunday						0.00
8/14/17	Monday	8:00 AM			4:30 PM		8.00
8/15/17	Tuesday	8:00 AM			4:30 PM		8.00
8/16/17	Wednesday	8:00 AM			4:30 PM		8.00
8/17/17	Thursday	8:00 AM			4:30 PM		8.00
8/18/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments: 							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
08/14/17	17-9897	01-070	Email with Steve St Cyr re Temporary Rates filing	0.2
08/14/17	13-3012	01-070	Controllars Meeting	1.0
08/14/17	14-4990	01-070	Controllars Meeting	1.0
08/15/17	17-9897	01-070	Emails with Steve St Cyr re additional information needed for testimony	0.3
08/16/17	16-9800	01-070	Prepare certificate of satisfaction for Hillcrest Estates note	0.2
08/17/17	16-6800	01-070	Review contract for Moongate Farms contract	0.4
08/18/17	13-4600	01-070	Conference with Chris Lewis Morse and emails regarding TowerCo rent commencement	0.3
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	36.6
			TOTAL	40.0

40 /
Sawyer

8/4/17

C:\Users\John\OneDrive\Timecards\Time Sheets.xlsx

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03011

Empl. #: 1955

Name: John Sullivan

Signature:

8/12/17

To:

8/18/17

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
8/12/17	Saturday						0.00
8/13/17	Sunday						0.00
8/14/17	Monday	7:45 AM	12:00 PM	12:30 PM	4:40 PM		8.42
8/15/17	Tuesday	7:40 AM	11:45 AM	12:15 PM	4:45 PM		8.58
8/16/17	Wednesday	7:20 AM	12:30 PM	1:00 PM	4:35 PM		8.75
8/17/17	Thursday	7:40 AM	12:00 PM	12:30 PM	4:30 PM		8.33
8/18/17	Friday	8:35 AM	12:00 PM	12:30 PM	3:25 PM		6.33
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							→
Comments: _____							40.41

DATE	JOB #	COST CODE	EQUIP #	DESCRIPTION OF WORK	HOURS
8/18/17	17-9897	99-923		Work on schedules	2.00
				OFFICE TIME NOT CHARGEABLE TO JOBS	38.41
				TOTAL	40.41

30319

[illegible]

PLEASE DETACH THIS PORTION AND RETAIN FOR YOUR RECORDS

ORIGINAL CHECK PRINTED ON PAPER THAT HAS TRUE WATERMARK, GREEN AND RED VISIBLE FIBERS, AND IS CHEMICAL REACTIVE

Pentucket Bank

54 SAWYER AVE.
ATKINSON, NH 03811

53-7006
2113

30319

Pay: Fifty one Dollars and 85/100

DATE _____

9/6/17

CHECK NO

30319

AMOUNT

51-85

**PAY
TO THE
ORDER
OF**

Postmaster Atkinson, Nt

HAMPSTEAD AREA WATER CO., INC.
ACCOUNTS PAYABLE

Ken Allen
Circuit

11030319 1211370066 600055669

PO# Eworder # 1102913

1-00-186.01

=====

ATKINSON
9 MAIN ST
ATKINSON
NH
03811-9998
3203300811
09/06/2017 (800)275-8777 2:26 PM

=====

Product Sale Final
Description Qty Price

PM Exp 1-Day (Domestic) (CONCORD, NH 03301) (Weight:16 Lb 2.4 Oz) (Signature Waiver) (Scheduled Delivery Day) (Thursday 09/07/2017 12:00 PM) (Money Back Guarantee) (USPS Tracking #) (EK563092228US)	1	\$51.85
PM Exp Insurance (Up to \$100.00 included)	1	\$0.00

Total \$51.85

Personal/Bus Check \$51.85

Includes up to \$100 insurance

Save this receipt as evidence of
insurance. For information on filing
an insurance claim go to
<https://www.usps.com/help/claims.htm>

Order stamps at [usps.com/shop](https://www.usps.com/shop) or call
1-800-Stamp24. Go to
[usps.com/clicknship](https://www.usps.com/clicknship) to print shipping
labels with postage. For other
information call 1-800-ASK-USPS.

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

September 9, 2017

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake and Rate filing

Fee for professional services rendered August 2017 (see attached detail):

Current Month (20.125 hours @ \$135.00 / hour)	\$2,716.88
Reimbursable Expenses:	
Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$2,716.88</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
Total		<u>0.00</u>
<u>Bow Lake</u>		
Total		<u>0.00</u>
<u>Rate Filing</u>		
08/08	Review Harold's test; Review John's comments	0.50
08/09	Review Harold's test; Prepare comments; Incorp John's comments; Review test; Prepare email re: aban wells; Review rep of prop changes; Review rate calc; Review draft pet	2.75
08/11	Review / Update petition; Review / Update other rate filing req; Review/ Update prop tariff pgs; Review prop proc sch; Review / Reply to email re: Wells Vill; Review / Reply to email re: cons rate	3.00
08/14	Prepare email re: temp rate test & other filing req; Prepare draft temp test; Review / Reply to email re: Review / Edit temp test; Prepare outline; Prepare cover letter; Prepare attestation; Prepare email re: same	4.00
08/15	Review sum of PUC order re: Wells Vill; Incorp Wells Vill lan into test; Prepare email re: aban wells; Review 1604.01 req; Draft resp; Prepare email re: same; Review / Reply to email re: temp rate	1.75
08/17	Review reg water mtg min; Prepare email re: same; Review / Reply to email re: 2018 cap bud	0.375
08/21	Review var emails re: 1604.01 req; Review add'l data; Update resp; Prepare email re: same; Update cap bud / source & uses; Prepare email re: same	2.25
08/22	Review Harold's resp; Prepare email re: same; Review 1604.01 resp; Prepare email re: same	0.50
08/23	Review test; Prepare email re: same; Review 1604.01 resp; Prepare email re: same; Review tariff for temp rates; Prepare email re: temp rates, test & sch; Review RC Exh; Review Step inc sch; Prepare email re: same	1.50
08/29	Review email re: "final" pkg	<u>0.25</u>
Total		<u>16.875</u>
<u>Audit</u>		
08/24	Review var emails re; audit / test yr	0.25
08/25	Review audit letter; Prepare email re: def dr	<u>0.25</u>
Total		<u>0.50</u>
<u>ROE</u>		
08/07	Forward letter initiating CT proc; Forward CT decision; Prepare email re: scope of serv / mtg; Review / Reply to email re: mtg	1.00
08/08	Review email re: Mulle's prop; Draft agenda	0.25
08/09	Prep for & part in ROE mtg	<u>1.50</u>
Total		<u>2.75</u>
Grand Total		<u>20.125</u>

SPSt. Cyr

09/09/17

2278.13

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16466
Invoice Date: 09-30-2017
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	Work performed during the month of September 2017				2,259.39

Amount Billed \$2,259.39

Retainage Held

Amount Due \$2,259.39

DATE DUE: 10-30-2017

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

10/6/2017

Job Cost Transaction Report for LBD to HAWC Jobs - September

Labor Burden 0.63

Overhead 0.13

Job # 17-9897 2017 Rate Case

EQ IDUnits

01-070		Legal		
9/1/2017	L	LEVINE;ROBERT C	2.50	243.55
9/8/2017	L	LEVINE;ROBERT C	1.00	97.42
9/15/2017	L	LEVINE;ROBERT C	0.50	48.72
Total - Legal				389.69
99-923		Accounting & Management		
9/15/2017	L	SULLIVAN;JOHN F	2.00	168.24
9/15/2017	L	ARMSTRONG;JUDITH S	9.75	583.66
9/15/2017	L	SULLIVAN;JOHN F	-2.00	(168.24)
9/22/2017	L	SULLIVAN;JOHN F	7.00	588.84
Total - Accounting & Management				1,172.50
Sub-Total				1,562.19
AUDIT				
99-923		Accounting & Management		
9/15/2017	L	SULLIVAN;JOHN F	2.00	168.24
9/22/2017	L	BUDEK;MELISSA A	5.00	174.98
9/29/2017	L	BUDEK;MELISSA A	0.50	17.50
9/29/2017	L	SULLIVAN;JOHN F	4.00	336.48
Total - Accounting & Management				697.20
Sub-Total				697.20
Job Total for Last Month			32.25	2,259.39

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 08/19/17

to

08/25/17

<u>Date</u>	<u>Day</u>	<u>Time In</u>	<u>Out</u>	<u>In</u>	<u>Time Out</u>	<u>Comments</u>	<u>Worked</u>
8/19/17	Saturday						0.00
8/20/17	Sunday						0.00
8/21/17	Monday	8:00 AM			4:30 PM		8.00
8/22/17	Tuesday	8:00 AM			4:30 PM		8.00
8/23/17	Wednesday	8:00 AM			4:30 PM		8.00
8/24/17	Thursday	8:00 AM			4:30 PM		8.00
8/25/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSCO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
08/21/17	17-9897	01-070	Emails with Steve St Cyr re 1604.01 requirements exhibits	0.2
08/21/17	13-4900	01-070	Teleconference with Linda Healy re birth certificate	0.2
08/22/17	17-9897	01-070	Prepare final package for PUC; emails with Steve St Cyr re same	1.6
08/23/17	17-9897	01-070	Prepare final package for PUC; emails with Steve St Cyr re same	0.4
08/24/17	17-9897	01-070	Emails with Steve St Cyr re PUC package	0.3
08/25/17	13-4990	01-070	Prepare notes and SH agreement for appraisers	0.4
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	36.9
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 08/26/17

to

09/04/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
8/26/17	Saturday						0.00
8/27/17	Sunday						0.00
8/28/17	Monday	8:00 AM			4:30 PM		8.00
8/29/17	Tuesday	8:00 AM			4:30 PM		8.00
8/30/17	Wednesday	8:00 AM			4:30 PM		8.00
8/31/17	Thursday	8:00 AM			4:30 PM		8.00
9/1/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOWS BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSCO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
08/28/17	17-9897	01-070	review rate case package	0.3
08/29/17	17-9897	01-070	Email with Steve St Cyr re status of rate case	0.2
08/30/17	16-9800	01-070	HAWC meeting	0.5
08/30/17	16-9800	01-070	Emails with Bow lake Attorney Colby re status	0.4
08/31/17	17-9897	01-070	Review and review Testimony with Harold Morse; emails entire package for review's	
08/31/17	16-9800	01-070	Email and conference with Steve Fournier re Salem line break	0.3
08/31/17	16-9800	01-070	Conference and title research with Steve Fournier re Jameson Ridge water right; email re same	0.4
09/01/17	17-9897	01-070	Prepare Rate Case Package for filing	0.5
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	37.4
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 09/02/17

to

09/08/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
9/2/17	Saturday						0.00
9/3/17	Sunday						0.00
9/4/17	Monday	8:00 AM			4:30 PM	holiday	8.00
9/5/17	Tuesday	8:00 AM			4:30 PM		8.00
9/6/17	Wednesday	8:00 AM			4:30 PM		8.00
9/7/17	Thursday	8:00 AM			4:30 PM		8.00
9/8/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	14-9829	01-070	HAWC - MARY E CLARK EXT
13-4990	01-070	ACI - MISC. LEGAL	14-9831	01-070	HAWC - SNOW'S BROOK
13-4090	01-070	AFI - MISC. LEGAL	14-9832	01-070	HAWC - KING'S LANDING
13-3012	01-070	ECL - MISC. LEGAL	15-9833	01-070	HAWC - SAWMILL RIDGE
16-9992	01-070	LBI - MISC. LEGAL	16-9801	01-070	HAWC - PENTUCKET FINANCIN
16-6800	01-070	HAWSCO - MISC. LEGAL	17-9897	01-070	HAWC - RATE CASE
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
09/04/17			Holiday	8.0
09/05/17	13-4990	01-070	Emails with Gillian Barnes re Photo release	0.3
09/05/17	13-4990	01-070	Emails with Amy Chabot and Chris Lewis Morse re Fisichelli collection	0.3
09/06/17	16-9800	01-070	Emails with Steve Fournier re Jameson Ridge water rights	0.2
09/06/17	13-3012	01-070	Emails with Tom Hampton re credit account application	0.2
09/06/17	16-9800	01-070	Emails with Attorney re Bow Lake Estates title and PUC filing	0.2
09/06/17	17-9897	01-070	Review PUC rate case package for filing	0.3
09/07/17	17-9897	01-070	Emails with Steve St. Cyr re rate case filing	0.2
09/08/17			Seminar	8.0
			VACATION/HOLIDAY/SICK DAY	8.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	22.3
			TOTAL	40.0

32.8 hrs
40

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

Empl. #: 1955

Name: John Sullivan

Signature:

To:

9/8/17

Week:

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
9/2/17	Saturday						0.00
9/3/17	Sunday						0.00
9/4/17	Monday	8:00 AM			4:00 PM	Labor Day	8.00
9/5/17	Tuesday	7:20 AM	1:00 PM	1:30 PM	4:30 PM		8.67
9/6/17	Wednesday	7:40 AM	11:30 AM	12:00 PM	4:30 PM		8.33
9/7/17	Thursday	7:30 AM	12:30 PM	1:00 PM	4:30 PM		8.50
9/8/17	Friday	7:30 AM	11:30 AM	12:00 PM	4:40 PM		8.67
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							
Comments:							42.17

DATE	JOB #	COST CODE	Extra	DESCRIPTION OF WORK	HOURS
9/4/17				Labor Day	8.00
9/5/17	17-9816	99-903		Refunds to HAWC customers	8.00
9/7/17	17-9897	99-923	(audit)	respond to PUC questions	(1.00)
9/8/17	17-9897	99-923	(audit)	respond to PUC questions	(1.00)
:					
				OFFICE TIME NOT CHARGEABLE TO JOBS	24.17
				TOTAL	42.17

54 SAWYER AVENUE
ATKINSON, NH 03811

Name: Judith Armstrong

Signature

Week:

9/2/17

To:

9/8/17

Date	Day	Lunch		Lunch		Comments	Net Hrs Worked
		Time In	Out	In	Time Out		
9/2/17	Saturday	10:00 AM			1:00 PM		3.00
9/3/17	Sunday						0.00
9/4/17	Monday	8:00 AM			4:00 PM	HOLIDAY	8.00
9/5/17	Tuesday	8:15 AM	12:30 PM	1:00 PM	6:00 PM		9.25
9/6/17	Wednesday	6:30 AM	12:00 PM	1:30 PM	4:45 PM		8.75
9/7/17	Thursday	8:30 AM	12:30 PM	1:00 PM	6:15 PM		9.25
9/8/17	Friday	8:30 AM	12:30 PM	1:00 PM	4:45 PM		7.75
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							3.50
Comments: early a.m./p.m./weekend							49.50

[illegible]

54 SAWYER AVENUE
ATKINSON, NH 03811

Name: Melissa Budek

Melissa Bredt

To: 9/22/17

Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column		0.00
Comments:		40.00

					TOTAL	40.00
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ATKINSON, NH 03811

Name: Melissa Budek

Signature:

Week:

9/9/17

To:

9/15/17

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
9/9/17	Saturday						0.00
9/10/17	Sunday						0.00
9/11/17	Monday	7:15 AM	1:15 PM	1:45 PM	4:00 PM		8.25
9/12/17	Tuesday	7:15 AM	1:15 PM	1:45 PM	4:00 PM		8.25
9/13/17	Wednesday	7:30 AM	12:30 PM	1:00 PM	4:00 PM		8.00
9/14/17	Thursday	7:15 AM	12:00 PM	12:30 PM	4:00 PM		8.25
9/15/17	Friday	7:30 AM	12:15 PM	12:45 PM	3:30 PM		7.50
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							0.00
Comments:							40.25

[illegible]

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

Empl. #: 1955

Name: John Sullivan

Signature:

Week:

9/9/17

To:

9/15/17

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
9/9/17	Saturday						0.00
9/10/17	Sunday						0.00
9/11/17	Monday	7:15 AM	12:00 PM	12:30 PM	4:35 PM		8.83
9/12/17	Tuesday	7:30 AM	12:00 PM	12:30 PM	4:30 PM		8.50
9/13/17	Wednesday	7:35 AM	1:00 PM	1:30 PM	4:30 PM		8.42
9/14/17	Thursday	7:25 AM	11:30 AM	12:00 PM	4:45 PM		8.83
9/15/17	Friday	7:25 AM	12:00 PM	12:30 PM	4:40 PM		8.75
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							→
Comments: _____							43.33

[illegible]

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

October 7, 2017

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake and Rate filing

Fee for professional services rendered September 2017 (see attached detail):

Current Month (14.375 hours @ \$135.00 / hour)	\$1,940.63
Reimbursable Expenses: Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$1,940.63</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

Date Description of Service

Hours

Year End / Other

Total 0.00

Bow Lake

09/11	Review email re: title issue	0.25
09/15	Review pet & var exh incl test & sch; Review / Reply to email re: depr; Review earlier comments; Prepare email re: same; Review CPRs; Talk w/John; Review CPRs; Prepare email re: CPRs / depr	2.00
09/18	Review CPRs; Prepare email re: same; Prepare email re exh 2	0.875
Total		3.125

Rate Filing

09/01	Review var emails; Review test; Review sch 1B, 1C & 1D; scan / Email same	0.75
09/07	F/U on RF	0.25
09/11	Prepare email re: filing; Review / Reply to email re: same	0.25
09/25	Review email; Review PUC letter re: RC exp	0.25
09/26	Review PUC letter re: RC exp; Reply to email re: same	0.375
Total		1.875

253.12

Audit

09/07	Review var emails; Review Co resp to questionnaire; Review / Reply to email re: AR	0.625
09/08	Review email; Review resp to initial ltr; Review reply; Review emails re: site visit	0.75
09/11	Review emails re: site visit; Review var emails re: AR / resp	1.00
09/12	Review var emails re: AR / resp	1.00
09/13	Review var emails re: AR / resp	1.125
09/14	Review var emails re: AR / resp	0.50
09/15	Review var emails re: AR / resp	0.50
09/18	Review email re: AR / resp	0.125
09/19	Review var emails re: AR / resp	0.625
09/20	Review var emails re: AR / resp	0.50
09/21	Review var emails re: AR / resp	0.625
09/22	Review var emails re: AR / resp	0.25
09/25	F/U on status; Review / Reply to email re: sale of veh; Review var emails re: AR / resp	0.875
09/26	Review var emails re: AR / resp	0.25
09/28	Review var emails re: AR / resp	0.25
09/29	Review var emails re: AR / resp	0.375
Total		9.375

ROE

Total 0.00

Grand Total

14.375

SPSt. Cyr

10/07/17

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16557
Invoice Date: 10-31-2017
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF OCTOBER 2017 (SEE ATTACHED)				2,148.43
				Audit	588.84
					<u>1,559.59</u>

Amount Billed \$2,148.43

Retainage Held

Amount Due \$2,148.43

DATE DUE: 11-30-2017

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

11/1/2017

Job Cost Transaction Report for LBD to HAWC Jobs - October

Labor Burden 0.63

Overhead 0.13

Job # 17-9897 2017 Rate Case

			<u>EQ ID</u>	<u>Units</u>	
01-070	Legal				
✓ 10/6/2017	L	LEVINE;ROBERT C		0.90	87.69
✓ 10/13/2017	L	LEVINE;ROBERT C		1.20	116.92
✓ 10/20/2017	L	LEVINE;ROBERT C		0.20	19.49
✓ 10/27/2017	L	LEVINE;ROBERT C		2.20	214.32
		Total - Legal			<u>438.42</u>
99-903	Customer Records & Collections				
10/27/2017	L	SULLIVAN;JOHN F		2.00	168.24
		Total - Customer Records & Collections			<u>168.24</u>
99-923	Accounting & Management				
✓ 10/20/2017	L	SULLIVAN;JOHN F		3.50	294.43
✓ 10/27/2017	L	ARMSTRONG;JUDITH S		11.00	658.50
		Total - Accounting & Management			<u>952.93</u>
		Sub-Total			<u>1,559.59</u>
	AUDIT				
99-923	Accounting & Management				
✓ 10/6/2017	L	SULLIVAN;JOHN F		7.00	588.84
✓ 10/13/2017	L	BUDEK;MELISSA A		16.00	559.94
		Total - Accounting & Management			<u>1,148.78</u>
		Sub-Total			<u>1,148.78</u>
		Job Total for Last Month		<u>44.00</u>	<u>2,708.37</u>

2148.43

588.84

54 SAWYER AVENUE
ATKINSON, NH 03811

Name: John Sullivan

Signature:

10/7/17

To:

10/13/17

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
10/7/17	Saturday						0.00
10/8/17	Sunday						0.00
10/9/17	Monday	7:15 AM	12:00 PM	12:30 PM	4:10 PM		8.42
10/10/17	Tuesday	7:30 AM	11:45 AM	12:00 PM	4:30 PM		8.75
10/11/17	Wednesday	7:15 AM	11:30 AM	12:00 PM	4:55 PM		9.17
10/12/17	Thursday	7:35 AM	12:30 PM	1:00 PM	5:00 PM		8.92
10/13/17	Friday	7:35 AM	12:30 PM	1:00 PM	4:30 PM		8.42
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							43.68

[illegible]

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

Empl. #: 111

Name: Judith Armstrong

To: 10/20/17

10/14/17

To:

10/20/17

Date	Day	Lunch		Lunch		Comments	Net Hrs Worked
		Time In	Out	In	Time Out		
10/14/17	Saturday						0.00
10/15/17	Sunday						0.00
10/16/17	Monday	8:15 AM	12:45 PM	1:00 PM	4:45 PM		8.25
10/17/17	Tuesday	8:15 AM	12:00 PM	12:30 PM	4:45 PM		8.00
10/18/17	Wednesday	8:15 AM			4:30 PM		8.25
10/19/17	Thursday	8:15 AM	12:45 PM	1:00 PM	4:30 PM		8.00
10/20/17	Friday	8:15 AM	12:00 PM	12:30 PM	4:30 PM		7.75
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							3.00
Comments:		early a.m./p.m./weekend					43.25

[illegible]

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 10/14/17 to 10/20/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
10/14/17	Saturday						0.00
10/15/17	Sunday						0.00
10/16/17	Monday	8:00 AM			4:30 PM		8.00
10/17/17	Tuesday	8:00 AM			4:30 PM		8.00
10/18/17	Wednesday	8:00 AM			4:30 PM		8.00
10/19/17	Thursday	8:00 AM			4:30 PM		8.00
10/20/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
10/16/17	16-9800	01-070	Prepare Access and Maintenance easement deed for Maison Belle LLC; email for review	2.3
10/17/17	16-9800	01-070	Revise easement deed for Maison Belle, LLC; email for review	0.5
10/17/17	17-9897	01-070	Emails with Steve St. Cyr; prepare letter for rate case expenses; file with PUC	0.7
10/17/17	17-9897	01-070	Emails with John Sullivan and Steve St. Cyr; prepare revised schedules and tariff page; send to PUC	0.8
10/18/17	17-9897	01-070	Email with Steve St Cyr re additional revised filings:	0.4
10/19/17	17-9897	01-070	prepare letter to PUC enclosing revised filings	0.3
10/20/17	16-9800	01-070	Emails and research with Steve Fournier re Little River Village	0.3
			VACATION/HOLIDAY/SICK DAY	
			OFFICE TIME NOT CHARGEABLE TO JOBS	34.7
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: *[Signature]*

WEEK 10/07/17 to 10/13/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
10/7/17	Saturday						0.00
10/8/17	Sunday						0.00
10/9/17	Monday	8:00 AM			4:30 PM	holiday	8.00
10/10/17	Tuesday	8:00 AM			4:30 PM		8.00
10/11/17	Wednesday	8:00 AM			4:30 PM		8.00
10/12/17	Thursday	8:00 AM			4:30 PM		8.00
10/13/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
10/10/17	17-9897	01-070	Emails with Atty Clifford re revised order;	0.2
10/10/17	17-9836	01-070	Emails with Atty Colby re customer list; review list	0.4
10/11/17	13-3012	01-070	Controllers Meeting	1.5
10/11/17	13-4990	01-070	Controllers Meeting	1.5
10/12/17	13-3012	01-070	Emails with Dan Lanoie re Handbooks	0.4
10/12/17	17-9836	01-070	Letter to PUC re affidavits	0.4
10/13/17	17-9800	01-070	Emails with Josh Manning and research re Jameson Ridge easement deeds	0.6
10/13/17	13-3012	01-070	Emails to Dan Lanoie re handbooks	0.2
10/13/17	13-4990	01-070	Emails to Kristin Perry re handbooks	0.2
			VACATION/HOLIDAY/SICK DAY	8.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	34.6
			TOTAL	40.0

*32.8 vac
40*

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 09/30/17 to 10/06/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
9/30/17	Saturday						0.00
10/1/17	Sunday						0.00
10/2/17	Monday	8:00 AM			4:30 PM		8.00
10/3/17	Tuesday	8:00 AM			4:30 PM	sick day	8.00
10/4/17	Wednesday	8:00 AM			4:30 PM		8.00
10/5/17	Thursday	8:00 AM			4:30 PM		8.00
10/6/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
10/02/17	17-9897	01-070	Email with Steve St Cyr re order of notice	0.2
10/02/17	13-4990	01-070	Email with Amy Chabot re Fischelli collection	0.2
10/03/17	17-9836	01-070	Emails with the PUC re order of notice	0.2
10/03/17	17-9897	01-070	Email with John Sullivan re order of notice	0.2
10/04/17	13-3012	01-070	Emails re Family Leave legislation	0.2
10/04/17	17-9897	01-070	Emails with Steve St Cyr about combined orders of notice	0.2
10/04/17	13-4090	01-070	Emails with Chris Lewis Morse re AFI stockholdings; research same	0.4
10/04/17	17-9836	01-070	Emails with Attorney Colby re customer list for orders of notice	0.2
10/04/17	17-9836	01-070	Draft letter to Bow Lake customers re order of notice; email for review	0.3
10/04/17	17-9897	01-070	Emails with Attorney Clifford re scheduling tech session for PUC	0.2
10/05/17	13-4090	01-070	Review AFI history re valuation	0.4
10/05/17	13-3012	01-070	Emails with Tom Hampton re Build it up service; teleconference with Sheriff's office re same	0.3
10/05/17	17-9897	01-070	Emails from PUC with Order of Notice on rate case; review letter to customers	0.4
10/06/17	17-9897	01-070	Email from and teleconference with Attorney Clifford of PUC re mailing of order of notice	0.2
			VACATION/HOLIDAY/SICK DAY	8.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	36.4
			TOTAL	40.0

9/29/17

C:\Users\John\OneDrive\Timecards\Time Sheets.xlsx

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Kevine

Signature:

WEEK 09/23/17

tc

09/29/17

<u>Date</u>	<u>Day</u>	<u>Time In</u>	<u>Out</u>	<u>In</u>	<u>Time Out</u>	<u>Comments</u>	<u>Worked</u>
9/23/17	Saturday						0.00
9/24/17	Sunday						0.00
9/25/17	Monday	8:00 AM			4:30 PM		8.00
9/26/17	Tuesday	8:00 AM			4:30 PM		8.00
9/27/17	Wednesday	8:00 AM			4:30 PM		8.00
9/28/17	Thursday	8:00 AM			4:30 PM		8.00
9/29/17	Friday	8:00 AM			4:30 PM		8.00
						Additional hours not shown above:	0.00
Comments:							40.00

<u>Job #</u>	<u>Phase Code</u>		<u>Job #</u>	<u>Phase Code</u>	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
09/25/17	17-9897	01-070	Emails with PUC re rate case expenses	0.4
09/26/17	17-9897	01-070	Letter to PUC re rate case expenses	0.5
09/27/17	13-3012	01-070	Emails with Dan Lanoie re generator servicing contract	0.3
09/28/17	13-4090	01-070	Research AFI shareholders and Board of Directors meetings	0.5
09/29/17	13-4090	01-070	research AAWW transfer to AFI	0.8
			VACATION/HOLIDAY/SICK DAY	
			OFFICE TIME NOT CHARGEABLE TO JOBS	37.5
			TOTAL	40.0

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

November 3, 2017

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing and PUC Audit

Fee for professional services rendered October 2017 (see attached detail):

Current Month (17.25 hours @ \$135.00 / hour)	\$2,328.75
Reimbursable Expenses:	
Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$2,328.75</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
Total		0.00
<u>Bow Lake</u>		
10/02	Prepare email re: OofN, prehearing conf & tech ses	0.25
10/03	Review email; Review OofN; Reply to email	0.25
10/04	Review / reply to email re: prehearing conf / tech ses	0.25
10/11	Review / Reply to email re: cust list	0.25
10/27	Review OofN; Review RF; Prepare prel stat; Review same	0.75
10/28	Review prel stat; Prepare email re: same	0.25
10/30	Talk w/Bob re: prel stat; Prep for prehearing conf / tech ses	1.125
10/31	Attend prehearing conf; Participate in tech ses; Review email re: appearance	1.125
Total		4.25
<u>Rate Filing</u>		
10/04	Review var emails re: OofN / proc sch	0.25
10/05	Review OofN; Review emails re: same	0.25
10/09	Review ltr to cust; Review OofN	0.50
10/10	Review / Reply to email re: ltr to cust; Review ltr to cust; Review cust ltr in filing; Review / Reply to email re: OofN; Review / Reply to email re: same	1.25
10/17	Review / Revise Co. resp to PUC ltr re: RC Exp; Prepare est hrs, rate & total; Prepare email re: same	0.50
10/18	Review var emails re: revised pgs; Update perm test pg 19; Update temp rate calc; Update temp test pg 14; Prepare email re: same; Review Co. ltr re: RC Exp	2.00
10/27	Review OofN; Review RF; Prepare prel stat; Review same	1.75
10/28	Review prel stat; Prepare email re: same	0.25
10/30	Talk w/Bob re: prel stat; Prep for prehearing conf / tech ses	2.125
10/31	Attend prehearing conf; Participate in tech ses	1.75
Total		10.625
<u>Audit</u>		
10/02	Review var emails re: AR / Co. resp	0.25
10/05	Review var emails re: AR / Co. resp	0.125
10/13	Review var emails re: AR / Co. resp	0.125
10/19	Review var emails re: AR / Co. resp	0.25
10/24	Review var emails re: AR / Co. resp	0.50
10/25	Review var emails re: AR / Co. resp	0.25
10/27	Review var emails re: AR / Co. resp	0.125
10/31	Review var emails re: AR / Co. resp	0.375
Total		2.00
<u>ROE</u>		
10/11	Review email re: ROE	0.125
10/13	Forward email re: RFP	0.125
10/25	Forward draft RFP for review	0.125
Total		0.375
Grand Total		17.25
SPSt. Cyr		
11/03/17		

1,434.38



Hampstead Area Water Co.
Amy
54 Sawyer Ave.
Atkinson NH 03811

Statement Date : 11-06-17
A/R Account Number : 7248

Date	Inv. No.	Description	Debit	Credit	Balance
10-15-17	9470	Hampstead Area Water Co. [NA AR Fixed Charge] Answering Service	200.00		200.00
10-16-17	9472	Hampstead Area Water Co. 3848 x \$.46 Wk of 10/9 mailing	1,678.08		1,678.08
10-18-17	9473	Hampstead Area Water Co. Wk of 10/9 Mailing office supplies	145.00		145.00
10-19-17	9480	Hampstead Area Water Co.	2,224.33		2,224.33
10-19-17	9481	Hampstead Area Water Co. Admin hours Sept 2017	450.82		450.82
10-19-17	9482	Hampstead Area Water Co. 863 x \$.46 Wk of 10/16 billing	396.98		396.98
Balance Due					6,095.21

Aging Summary :

Up to 30	31 - 60	61 - 90	91 - 120	121 and Over
5,994.51	0.00	0.00	0.00	0.00

Payment Due 30 Days From Statement Date
An overdue assessment charge of 2% per
month, or 24% per year on any balance
remaining unpaid from the preceding monthly
cycle.

Atkinson Resort & Country Club
85 Country Club Drive
Atkinson, NH 03811
Telephone: (603)362-8700 Fax:(603)489-0291
www.atkinsonresort.com



Hampstead Area Water Co.
Amy
54 Sawyer Ave.
Atkinson NH 03811

Statement Date : 11-06-17
A/R Account Number : 7248

Date	Inv. No.	Description	Debit	Credit	Balance
10-15-17	9470	Hampstead Area Water Co. [NA AR Fixed Charge] Answering Service	200.00		200.00
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10-19-17	9480	Hampstead Area Water Co.	2,224.33		2,224.33
10-19-17	9481	Hampstead Area Water Co. Admin hours Sept 2017	450.82		450.82
10-19-17	9482	Hampstead Area Water Co. 863 x \$.46 Wk of 10/16 billing	396.98		396.98
Balance Due					5,095.21

Aging Summary :

Up to 30	31 - 60	61 - 90	91 - 120	121 and Over
5,994.51	0.00	0.00	0.00	0.00

Payment Due 30 Days From Statement Date
An overdue assessment charge of 2% per
month, or 24% per year on any balance
remaining unpaid from the preceding monthly
cycle.

Atkinson Resort & Country Club
85 Country Club Drive
Atkinson, NH 03811
Telephone: (603)362-8700 Fax: (603)489-0291
www.atkinsonresort.com

Melissa Budek

From: Linda Healey
Sent: Thursday, November 9, 2017 11:46 AM
To: Melissa Budek
Subject: October 2017 Mailing

						Actually total billed	
		63%		Total Hours		ADD additional 15%	
Employee Name	Date					Total	
Blank		\$ -	\$ -		\$ -	0.00	\$ -
Miriah Barnum		\$ 8.82	\$ 22.82	17.00	\$ 387.94	58.19	\$ 446.13
Wendie Chabot		\$ 9.77	\$ 25.27		\$ -	0.00	\$ -
Katherine Delay		\$ 7.56	\$ 19.56	4.50	\$ 88.02	13.20	\$ 101.22
Heather Smith		\$ 7.56	\$ 19.56	0.00	\$ -	0.00	\$ -
Elizabeth Morse		\$ 6.93	\$ 17.93		\$ -	0.00	\$ -
Marion Sarcione		\$ 10.71	\$ 27.71	14.00	\$ 387.94	58.19	\$ 446.13
Kristen Sinnott		\$ 6.93	\$ 17.93		\$ -	0.00	\$ -
Kevin Healy		\$ 7.56	\$ 19.56	5.00	\$ 97.80	14.67	\$ 112.47
Mike Dube		\$ 7.56	\$ 19.56	3.00	\$ 58.68	8.80	\$ 67.48
Christine Leonardi		\$ 7.88	\$ 20.38	17.50	\$ 356.56	53.48	\$ 410.05
Kerry Frost		\$ 7.56	\$ 19.56	20.00	\$ 391.20	58.68	\$ 449.88
		\$ -	\$ -		\$ -	0.00	\$ -
		\$ -	\$ -		\$ -	0.00	\$ -
		\$ -	\$ -	81.00	\$ -	0.00	\$ -
Invoice Total							\$ 2,033.36

Linda Healey
Human Resources PHR

Atkinson Resort & Country Club
85 Country Club Drive | Atkinson, NH 03811
603.489.0232
[Facebook](#) | [Twitter](#) | [Pinterest](#)



2015 NGCOA National Course of the Year, 2015 NEGCOA Course of the Year,
2015 the knot best of weddings Hall of Fame, Best of Business Best Public Golf Course,
2015 the knot best of weddings, 2015 MVMA Reader's Choice, 2015 WeddingWire Couple's Choice Award

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16657
Invoice Date: 11-30-2017
Customer ID: HAWC

To: **HAMPSTEAD AREA WATER CO., INC.**
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED FOR THE MONTH OF NOVEMBER (SEE ATTACHED)				1,041.75

Amount Billed \$1,041.75

Retainage Held

Amount Due \$1,041.75

DATE DUE: 12-30-2017

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

12/11/2017

Job Cost Transaction Report for LBD to HAWC Jobs - November

Labor Burden 0.63

Overhead 0.13

Job # 17-9897 2017 Rate Case

EQ ID

Units

01-070	Legal			
11/3/2017	L	LEVINE;ROBERT C	0.60 ✓	58.46
11/10/2017	L	LEVINE;ROBERT C	4.10 ✓	399.42
11/24/2017	L	LEVINE;ROBERT C	1.80 ✓	175.39
Total - Legal				<u>633.27</u>
99-923	Accounting & Management			
11/10/2017	L	ARMSTRONG;JUDITH S	0.50 ✓	29.93
11/10/2017	L	SULLIVAN;JOHN F	4.00 ✓	336.48
11/24/2017	L	SULLIVAN;JOHN F	0.50 ✓	42.07
Total - Accounting & Management				<u>408.48</u>
Sub-Total				<u>1,041.75</u>
Job Total for Last Month			<u>11.50</u>	<u>1,041.75</u>

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

Empl. #: 1955

Name: ~~John Sullivan~~

Signature: _____

10/28/17

11/3/17

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
10/28/17	Saturday						0.00
10/29/17	Sunday						0.00
10/30/17	Monday	7:15 AM	11:45 AM	12:15 PM	2:30 PM		6.75
10/31/17	Tuesday	7:10 AM			4:40 PM		9.50
11/1/17	Wednesday	7:35 AM	12:00 PM	12:30 PM	4:30 PM		8.42
11/2/17	Thursday	7:05 AM	12:30 PM	1:00 PM	4:45 PM		9.17
11/3/17	Friday	7:25 AM	12:00 PM	12:30 PM	4:30 PM		8.58

Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column

Comments:

42.42

[illegible]

54 SAWYER AVENUE
ATKINSON, NH 03811

Name: Judith Armstrong

A. Quastroy

11/3/17

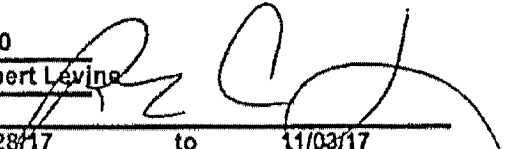
<u>Date</u>	<u>Day</u>	<u>Time In</u>	<u>Lunch Out</u>	<u>Lunch In</u>	<u>Time Out</u>	<u>Comments</u>	<u>Net Hrs Worked</u>
10/28/17							0.00
10/29/17							0.00
10/30/17		8:00 AM			4:30 PM		8.50
10/31/17		7:00 AM	1:00 PM	1:30 PM	4:30 PM		9.00
11/1/17		8:15 AM			4:00 PM		7.75
11/2/17		8:15 AM	1:00 AM	1:30 AM	4:30 PM		7.75
11/3/17		8:15 AM			3:30 PM		7.25
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							3.00
Comments:							43.25

[illegible]

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 10/28/17

to

11/03/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
10/28/17	Saturday						0.00
10/29/17	Sunday						0.00
10/30/17	Monday	8:00 AM			4:30 PM		8.00
10/31/17	Tuesday	8:00 AM			4:30 PM		8.00
11/1/17	Wednesday	8:00 AM			4:30 PM		8.00
11/2/17	Thursday	8:00 AM			4:30 PM		8.00
11/3/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
10/30/17	17-9897	01-070	Review and revise preliminary statements	0.5
10/30/17	17-9836	01-070	Email with Atty Colby re hearing	0.2
10/31/17	17-9897	01-070	Attend Preliminary hearing	3.0
10/31/17	17-9836	01-070	Attend Preliminary hearing	2.0
11/01/17	16-9800	01-070	HAWC meeting	1.5
11/01/17	17-9897	01-070	Review Procedural Schedule from PUC	0.2
11/01/17	17-9897	01-070	Emails with John Sullivan re letters to PUC	0.2
11/01/17	17-9836	01-070	Prepare Settlement Agreement; email HAWC managers	3.6
11/02/17	17-9897	01-070	Emails with Steve St Cyr re RFP on cost of equity expert	0.2
11/02/17	17-9836	01-070	Emails with Steve St Cyr re Settlement Agreement revisions	0.3
11/02/17	17-9836	01-070	Prepare notice to customers	0.8
11/03/17	17-9836	01-070	Email with Steve St Cyr re notice to customers	0.3
11/03/17	17-9836	01-070	Emails with Josh Manning re Bow Lake as built	0.3
11/03/17	17-9836	01-070	Email to Bow Lake Association re water system customers	0.2
			VACATION/HOLIDAY/SICK DAY	
			OFFICE TIME NOT CHARGEABLE TO JOBS	26.7
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 11/11/17 to 11/17/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
11/11/17	Saturday						0.00
11/12/17	Sunday						0.00
11/13/17	Monday	8:00 AM			4:30 PM		8.00
11/14/17	Tuesday	8:00 AM			4:30 PM		8.00
11/15/17	Wednesday	8:00 AM			4:30 PM		8.00
11/16/17	Thursday	8:00 AM			4:30 PM		8.00
11/17/17	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
11/13/17	17-9897	01-070	Emails with Steve Fournier and Michael Street re Lamplighter Estates and rate case	0.4
11/13/17	13-3012	01-070	Controllers Meeting	1.3
11/13/17	13-4990	01-070	Controllers Meeting	1.3
11/14/17	17-9836	01-070	Emails to all parties re settlement agreement draft	0.3
11/15/17	16-9800	01-070	Research Salem Tax Card rate calculation; email to Melissa Budek re same	0.4
11/15/17	17-9897	01-070	Email from PUC re Data Requests - Set 1	0.2
11/16/17	17-9897	01-070	Email from John Sullivan re Data Requests - Set 1; prepare Answers to same	0.5
11/16/17	17-9897	01-070	Email from John Sullivan Audit Report; review same	0.4
11/17/17	17-9897	01-070	Revise Answers to Date Requests set 1	0.3
		01-070		
		01-070		
		01-070		
		01-070		
		01-070		
			VACATION/HOLIDAY/SICK DAY	
			OFFICE TIME NOT CHARGEABLE TO JOBS	34.9
			TOTAL	40.0

40
Salary

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 10/21/17

to

10/27/17

[illegible]

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
10/24/17	13-3012	01-070	Email with Dan Lanoie re employees	0.2
10/25/17	17-9897	01-070	Email with Steve St Cyr re RFP for cost of capital; review same	0.3
10/25/17	13-3012	01-070	Conference with Dan Lanoie John Sullivan and Chris Lewis Morse re employee disability accommodations under ADA	0.4
10/26/17	13-3012	01-070	Research employee disability accommodations; emails to Chris Lewis Morse and controllers	0.8
10/26/17	17+9836	01-070	Teleconference with Bow Lake Association president re PUC filing; emails re same	0.4
10/27/17	17-9897	01-070	Emails with Steve St Cyr and John Sullivan re preliminary statement for prehearing conference	0.3
10/27/17	13-3012	01-070	Emails with Jennifer Humphrey re service of collection case	0.2
			VACATION/HOLIDAY/SICK DAY	
			OFFICE TIME NOT CHARGEABLE TO JOBS	37.4
			TOTAL	40.0

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

December 9, 2017

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit & ROE

Fee for professional services rendered November 2017 (see attached detail):

Previous Billing		\$2,328.75
Current Month (20.25 hours @ \$135.00 / hour)		\$2,733.75
Reimbursable Expenses:	Copies	0.00
	Postage	<u>0.00</u>
Total Billing		<u>\$5,062.50</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
-------------	-------------------------------	--------------

Year End / Other

11/14	Prepare email re: Review of 10/31/17 F/S & sup docs; Review / Reply to same	0.50
Total		0.50

Bow Lake

11/01	Review draft set agr; Review comments; Review resp	0.25
11/02	Review set agr; Track changes; Prepare email re: same; Review cust notice; Track changes; Prepare email re: same	1.25
11/03	Review / Reply to email re: cust list; Add addresses to cust list; Prepare email re: same	1.00
11/06	Review email	0.125
11/09	Review var emails; Reply to same	0.50
11/15	Review PUC letter re: set agr	0.25
Total		3.375

Rate Filing

11/01	Review proc sch; Review email re: cust hrs	0.25
11/15	Review Staff DRs	0.375
11/16	Review DRs assignments	0.25
11/20	Talk w/John re: Resp to DRs	0.125
11/21	Draft resp to Staff DRs	2.75
11/27	Review / reply to email re: DRs; Review resp to SPS DRs	1.125
11/28	Review add'l data; Update SPS resp to DRs; Draft Co. resp; Review same; Review att	4.50
Total		9.375

Audit

11/16	Review email; Review report	0.25
11/27	Review email re: audit; Review audit issues	0.625
11/28	Draft Co. resp to audit issues; Review email re: Co resp to audit issues	2.50
11/29	Review email re: emp rep; Review reply; Review audit comment	0.50
Total		3.875

1265.62

ROE		
11/02	Prepare emails re: RFPs	0.25
11/09	Review Ahern's resp to RFP; Review Mulle's resp to RFP	0.25
11/11	Review email re: costs	0.125
11/14	Review Ahern's prop; Review Ahern's test in DW 12-085; Review Mulle's Prop	0.75
11/16	Prepare emails re: add'l info	0.25
11/17	Review email; Review Ahern's outline of test; Prepare email re: same	0.25
11/20	Talk w/John re: ROE; Review revised outline	0.25
11/21	Prepare email re: Chris / ROE; Review email re: comment; Prepare email re: same	0.375
11/22	F/U w/John re: ROE	0.125
11/29	Review email re: Ann Rep & R of R	0.25
11/30	Review email re: HAWC Rof R & ROE	<u>0.25</u>
Total		<u>3.125</u>

Grand Total		<u>20.25</u>
SPSt. Cyr		
12/09/17		

2017

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

January 7, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit & ROE

Fee for professional services rendered December 2017 (see attached detail):

Current Month (23.125 hours @ \$135.00 / hour)	\$3,121.88
Reimbursable Expenses:	
Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$3,121.88</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
12/08	Review 10/31/17 F/S ... B/S	7.75
12/18	Review 10/31/17 F/S ... I/S	<u>7.25</u>
Total		<u>15.00</u>
<u>Bow Lake</u>		
12/06	Review email re: change in atty; Review email re: delay	<u>0.25</u>
Total		<u>0.25</u>
<u>Rate Filing</u>		
12/06	Review email re: temp rates	0.125
12/07	Reply to email re: same; Prepare email re: temp rate sch	0.25
12/11	Reply to email re: temp rate sch; Review Staff's rev req & sup sch for temp rates; Prepare email re: same; Review / Reply to email re: same	2.25
12/26	Review email re: set agr; Forward email re: same; Reply to email re: same; Review draft set agr; Provide comments; Verify amounts; Add stip terms; Review same; Prepare email re: same	2.125
12/27	Prepare email re: stip agr; Prepare email re: stip agr; Review email re: revised rate calc; Review revised rate calc; Reply to same; Review email re: signature; Reply to same	0.75
12/28	Review / Reply to email re: stip agr	<u>0.25</u>
Total		<u>5.75</u>
<u>Audit</u>		
Total		<u>0.00</u>
<u>ROE</u>		
12/01	Review email re: # of employees	0.125
12/05	Review email re: RB, RofR, etc; Review DW 12-170; Prepare sum; Prepare email re: same	0.75
12/14	Prepare email re: # of emp	0.125
12/15	Reply to email re: # of emp	0.125
12/18	Review email re: Ahern's draft test	0.125
12/21	Review email re: same	0.125
12/22	Prepare email re: Ahern's test; Review Ahern's test	0.625
12/26	Review var emails re: Ahern's test	<u>0.125</u>
Total		<u>2.125</u>
Grand Total		<u>23.125</u>

SPSt. Cyr

1/7/18

776.25

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16742
Invoice Date: 12-31-2017
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF DECEMBER 2017 (SEE ATTACHED)				672.96
				Audit	<252.36>
					420.60

Amount Billed \$672.96

Retainage Held

Amount Due \$672.96

DATE DUE: 01-30-2018

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

1/5/2018

Job Cost Transaction Report for LBD to HAWC Jobs - December

Labor Burden 0.63
Overhead 0.13

Job # 17-9897 2017 Rate Case

EQ ID

Units

99-923 Accounting & Management
12/8/2017 L SULLIVAN;JOHN F

Total - Accounting & Management

Sub-Total

5.00

420.60

420.60

420.60

AUDIT
99-923 Accounting & Management
12/8/2017 L SULLIVAN;JOHN F

Total - Accounting & Management

Sub-Total

3.00

252.36

252.36

252.36

Job Total for Last Month

8.00

672.96

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

Empl. #: 1955

Name: ~~John Sullivan~~

Signature:

Week:

11/25/17,

70:

12/1/17

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
11/25/17	Saturday						0.00
11/26/17	Sunday						0.00
11/27/17	Monday	7:45 AM	12:00 PM	12:30 PM	4:35 PM		8.33
11/28/17	Tuesday	7:00 AM			4:35 PM		9.58
11/29/17	Wednesday	7:15 AM	12:30 PM	1:00 PM	4:30 PM		8.75
11/30/17	Thursday	7:30 AM	12:00 PM	12:30 PM	4:30 PM		8.50
12/1/17	Friday	8:00 AM			4:00 PM	vacation	8.00
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							43.16
Comments:							

[illegible]

Steven E. Patnaude, LCR

12 Keneval Avenue
Boscawen, New Hampshire 03303
Phone (603)796-2596 Email: spatnaude@tds.net

Bill to: Robert C. Levine, Esq.
Hampstead Area Water Co.
54 Sawyer Avenue
Atkinson, NH 03811

Invoice No.: 2017-083
DATE: 01-29-18
Terms: NET 30 DAYS
DUE DATE: 03-01-18

NOTE: Sorry for the delay in getting the hard copies and this invoice to you

SHIP DATE: with invoice SHIP VIA: Priority Mail (with another transcript)
(Emailed on 11-17-17)

DOCKET NO.: DW 17-118 Hampstead Area Water Company:
Request for Change in Rates. (Prehearing conference)
DW 17-145 Hampstead Area Water Company:
Petition to Expand Franchise in the Town of Strafford.
(Prehearing conference)

SERVICES PROVIDED:

Original & one copy of a 12-page transcript regarding the
Prehearing Conference held on October 31, 2017, including one-half
appearance fee >

Original & one copy of an 8-page transcript regarding the
Prehearing Conference held on October 31, 2017, including one-half
appearance fee >

(Originals delivered to PUC on 11-20-17)

SUBTOTAL =	\$ 235.00
SHIPPING =	\$
TOTAL DUE =	\$ 235.00

AMOUNT

\$ 128.50

\$ 106.50

Please remove bottom portion and return with payment

(Make check payable to: Steven E. Patnaude, LCR)

Invoice No. 2017-083

Company billed: HAWC

AMOUNT: \$ 235.00

OK
PCL
2/1/18

Steven E. Patnaude, LCR

12 Keneval Avenue
Boscawen, New Hampshire 03303
Phone (603)796-2596 Email: spatnaude@tds.net

Bill to: Robert C. Levine, Esq.
Hampstead Area Water Co.
54 Sawyer Avenue
Atkinson, NH 03811

Invoice No.: 2018-002
DATE: 01-29-18
Terms: NET 30 DAYS
DUE DATE: 03-01-18

SHIP DATE: with invoice
(Emailed on 01-23-18)

SHIP VIA: Priority Mail

DOCKET NO.: DW 17-118 Hampstead Area Water Company:
Request for Change in Rates.
(Hearing on Temporary Rates)

SERVICES PROVIDED:

Original & one copy of a 30-page transcript regarding the
hearing on temporary rates held on January 9, 2018, including
appearance fee >

(Original delivered to PUC on 01-24-18)

	AMOUNT
	\$ 290.00
SUBTOTAL =	\$ 290.00
SHIPPING =	\$ 6.70
TOTAL DUE =	\$ 296.70

Please remove bottom portion and return with payment

(Make check payable to: Steven E. Patnaude, LCR)

Invoice No. 2018-002

Company billed: HAWC

AMOUNT: \$ 296.70

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 16842
Invoice Date: 01-31-2018
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF JANUARY 2018 (SEE ATTACHED)				869.66

Amount Billed \$869.66

Retainage Held

Amount Due \$869.66

DATE DUE: 03-02-2018

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

2/9/2018

**Job Cost Transaction Report for
LBD to HAWC Jobs - January**

Labor Burden 0.63
Overhead 0.13

Job # 17-9897 2017 Rate Case

EQ ID

Units

01-070	Legal		
1/5/2018	L LEVINE;ROBERT C	1.30	126.65
1/12/2018	L LEVINE;ROBERT C	1.00	97.42
1/19/2018	L LEVINE;ROBERT C	1.20	116.91
1/26/2018	L LEVINE;ROBERT C	1.00	97.42
1/19/2018	L LEVINE;ROBERT C	2.70	263.02
Total - Legal			<u>701.42</u>
99-923	Accounting & Management		
1/19/2018	L SULLIVAN;JOHN F	2.00	168.24
Total - Accounting & Management			<u>168.24</u>
Sub-Total			<u>869.66</u>
Job Total for Last Month		<u>9.20</u>	<u>869.66</u>

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Devine

Signature:

WEEK 01/06/18

tc

01/12/18

<u>Date</u>	<u>Day</u>	<u>Time In</u>	<u>Out</u>	<u>In</u>	<u>Time Out</u>	<u>Comments</u>	<u>Worked</u>
1/6/18	Saturday						0.00
1/7/18	Sunday						0.00
1/8/18	Monday	8:00 AM			4:30 PM		8.00
1/9/18	Tuesday	8:00 AM			4:30 PM		8.00
1/10/18	Wednesday	8:00 AM			4:30 PM		8.00
1/11/18	Thursday	8:00 AM			4:30 PM		8.00
1/12/18	Friday	8:00 AM			4:30 PM		8.00
Comments:				Additional hours not shown above:			0.00
							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
18-6800	01-070	HAWSO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
01/08/18	(7-9897)	01-070	Email and teleconference with Atty Speidel re temp rate testimony and hearing	0.3
01/08/18	(7-9897)	01-070	Review final testimony of Steve St. Cyr	0.2
01/09/18	(7-9897)	01-070	Review testimony of Robyn Descoteau	0.2
01/09/18	(7-9897)	01-070	Attend Hearing on Temp Rates	3.0
01/10/18	13-4090	01-070	Research and email re proposed NH legislation	0.2
01/10/18	13-3012	01-070	Research and email re proposed NH legislation	0.2
01/11/18	18-9800	01-070	Emails and teleconference re easement; record at Rockingham County Registry of Deeds	1.0
01/11/18	(7-9897)	01-070	Email re amended schedule	0.2
01/12/18	18-9800	01-070	Review Steve St Cyr Testimony on return of equity petition	0.4
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	34.3
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 01/13/18

to

01/19/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
1/13/18	Saturday						0.00
1/14/18	Sunday						0.00
1/15/18	Monday	8:00 AM			4:30 PM		8.00
1/16/18	Tuesday	8:00 AM			4:30 PM		8.00
1/17/18	Wednesday	8:00 AM			4:30 PM		8.00
1/18/18	Thursday	8:00 AM			4:30 PM		8.00
1/19/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
18-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
01/13/18	13-4990	01-070	Email with Chris Lewis Morse re tipped employees	0.3
01/15/18	18-9800	01-070	Email with Steve St Cyr re Expert Testimony for rate of return petition; review testimony of expert	0.8
01/15/18	18-6800	01-070	Emails with Ryan Connor re Garland Woods	0.3
01/16/18	13-3012	01-070	Email with Jennifer Humphrey re Build It Up Builders	0.2
01/16/18	13-3012	01-070	Email with John Sullivan re changes in handbook	0.2
01/17/18	13-3012	01-070	Email with Dan Lanoie re changes in handbook; revise handbook	0.5
01/19/18	17-9897	01-070	Review Data Requests - Set 2 from Staff. Prepare Answers	0.8
01/18/18	18-6800	01-070	Conference with Ryan Connor re Garland Woods system	0.3
01/19/18	13-4990	01-070	Emails with Chris Lewis Morse re service animals	.5
01/19/18	17-9897	01-070	Emails with Steve St Cyr re expert testimony on return of equity	0.2
01/19/18	13-4600	01-070	Emails with Josh Manning re real estate development meeting; review two master plan examples	1.2
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	35.2
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature:

WEEK 12/23/17

to

12/29/17

Date	Day	Time In	Out	In	Time Out	Comments	Worked
12/23/17	Saturday						0.00
12/24/17	Sunday						0.00
12/25/17	Monday	8:00 AM			4:30 PM	holiday	8.00
12/26/17	Tuesday	8:00 AM			4:30 PM		8.00
12/27/17	Wednesday	8:00 AM			4:30 PM	personal day	8.00
12/28/17	Thursday	8:00 AM			4:30 PM		8.00
12/29/17	Friday	8:00 AM			4:30 PM		8.00
Comments:				Additional hours not shown above:			0.00
							40.00

Job #	Phase Code		Job #	Phase Code	
14-9700	01-070	AAWW - MISC. LEGAL	16-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL			
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
16-6800	01-070	HAWSO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
12/25/17			Holiday	8.0
12/26/17	17-9897	01-070	Emails re Temporary Rate Stipulation; Prepare same; email to John Sullivan and Steve St. Cyr for review	0.8
12/27/17			Personal Day	8.0
12/28/17	17-9897	01-070	Emails re temporary Rates Stipulation	0.3
12/28/17	17-9897	01-070	Emails re Hearing on Merits re Temporary Rates	0.2
12/28/17	17-9836	01-070	Emails to Attorney Speidel and Colby re status of Bow Lake Settlement Agreement	0.3
12/29/17	13-3012	01-070	Email to Chris Lewis Morse re ECL Handbook and Appendices	0.2
			VACATION/HOLIDAY/SICK DAY	16.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	22.2
			TOTAL	40.0

DATE	COMPANY	PHASE	ACTIVITY	HOURS
01/02/18	18-9800	01-070	Email from OCA re tax reform corporate rate	0.2
01/03/18	13-4990	01-070	Researched tip pools; email Chris Lewis Morse re same	0.6
01/02/18	13-4090	01-070	Prepare discharge of mortgage; email to Chris Lewis Morse for review	0.4
01/03/18	18-9800	01-070	Emails with Attorney Ratigan and Attorney Bosen re easement, partial release and contract	0.5
01/04/18	18-9800	01-070	Emails with Steve St Cyr re OCA filing	0.3
01/04/18	17-9897	01-070	Emails with John Sullivan and Steve St. Cyr re return on equity.	0.3
01/05/18	18-9800	01-070	Emails with Attorney Ratigan and Atty Bosen re easement and assignment	0.8
01/05/18	17-9897	01-070	Emails with Steve St Cyr re temp rate testimony; review testimony	0.7
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	38.2
			TOTAL	40.0

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

February 3, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit & ROE

Fee for professional services rendered January 2018 (see attached detail):

Current Month (22.25 hours @ \$135.00 / hour)	\$3,003.75
Reimbursable Expenses:	
Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$3,003.75</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
01/02	Review John's email re: OCA complaint re: FIT; Review John's email re: BT	0.25
01/03	Review John's email re: OCA complaint re: FIT; Reply to same; Revei w/Reply Email re: NHBT; Prepare email re: Oct. 2017 F/S	0.50
01/04	Review / Reply to email re: Oct. 2017 F/S	0.25
Total		1.00
<u>Bow Lake</u>		
01/24	Review email re: status; Review reply to same	0.25
01/25	Review changes to set agr; Prepare email re: same	0.25
01/26	Review emails re: same	0.25
Total		0.75
<u>Rate Filing</u>		
01/04	Prepare email re: temp rate hearing; Review/ Reply to email re: presentation of set agr; Revei w/ Reply to email re: questions for hearing; Review email re: prep for temp rate hearing	0.875
01/05	Prepare Q & A for temp rate hearing; Review same; Prepare email re: same; Review / Reply to var emails re: same	1.875
01/08	Review var emails re: temp rate hearing; Review / Update Q & A; Prepare email re: same; Talk w/PUC re: same; Prepare emails re: same; Review Q & A; Review Stip agr; Revie rate ach; Review PUC Staff Q & A; Reply to same; Forward same to Co.	3.00
01/09	Review email re: PUC Staff Q & A / FIT; Review PUC Staff's email re: FIT; Review Staff's test; Prepare email re: same; Prepare email re: FIY; Review SPS's Q & A; Prepare for / Part in hearing on temp rates	3.00
01/11	Review email; Review ltr re: Att. A, Sch 4 change; Review same	0.50
01/24	Review trans; Review 2-9; Draft resp; Review same; Prepare email re: same	0.75
01/29	Update resp to 2-9; Prepare email re: same; Review OCA ltr. re: intervention	0.375
01/30	Review Co. Resp to DRs - set 2; Review sup docs; Reply to email re: same; Review/ Reply to email re: same	0.625
Total		11.00
<u>Audit</u>		
01/19	Review PUC revisions to final audit report	0.25
Total		0.25

1485.00

ROE

01/03	Prepare outline for test; Prepare email re: same; Review / Reply to email re: same	0.50
01/04	Prepare outline for filing; Prepare email re: outline & test	0.125
01/08	Prepare email re: COE expert	0.125
01/11	Draft ROE test; Review same	2.00
01/12	Review test; Prepare email re: same	0.50
01/15	Review Pauline's updated test	0.875
01/19	Prepare email re: Pauline's rev test / pet	0.125
01/23	Review email re: ex sum; Prepare email re: same; Review / Update test	0.50
01/24	Prepare email re: ex sum; Review / Complete test; Prepare email re: same	0.625
01/26	Talk w/Bob re: pet; Review email re: legal repr; Review ex sum; Prepare email re: same; Review petition; Review ltr. re: repr	0.50
01/27	Draft cover ltr.; Review / Update pet; Review Pauline's updated test; Prepare email re: Pauline's test; Prepare email re: pet; Prepare email re: Don's test	1.00
01/29	Review redline version of pet; Prepare email re: same; Review Pauline reply; Review email re: legal repr;	1.75
01/30	Prepare email re: legal repr ltr.	0.125
01/31	Review email; Review wpet; Review SPS test; Review harold's test	<u>0.50</u>
Total		<u>9.25</u>

Grand Total

22.25SPSt, Cyr
2/3/18

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

March 10, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit & ROE

Fee for professional services rendered February 2018 (see attached detail):

Current Month (20.00 hours @ \$135.00 / hour)	\$2,700.00
Reimbursable Expenses:	
Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$2,700.00</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
02/08	Review B/S: Review sup docs; Review I/S	7.75
02/21	Review B/S: Review sup docs; Review I/S; Review sup docs	<u>7.125</u>
Total		<u>14.875</u>
<u>Bow Lake</u>		
Total		<u>0.00</u>
<u>Rate Filing</u>		
02/06	Review var emails re: proc sch	<u>0.50</u>
Total		<u>0.50</u> - 67.50
<u>Audit</u>		
02/13	Review Staff email re: audit of plant / step adj	0.25
02/14	Review reply re: same	<u>0.125</u>
Total		<u>0.375</u>
<u>ROE</u>		
02/01	Review pet; Review SPS test; Review Harold's test; Talk w/Bob re: same	1.25
02/06	Review email re: petition	0.125
02/07	Prep for / Part in conf call ROE	0.375
02/08	Talk w/Bob & John re: ROE	0.25
02/17	Review / Reply to email re: status; Prepare email re: petition	0.125
02/21	Talk w/Bob & John re: pet	0.125
02/22	Prepare email re: pet; Prepare email re: status; Review email re: pet; Review comments	0.25
02/23	Review email re: filing; Review comments on pet; Make minor changes; Review Pauline's test; Prepare email re: pet; Review cover ltr.; Prepare email re: same; Review email re: pet; Review pet; Review cover ltr; Prepare email re: ROE filing; Review replies	1.0
02/24	Reply to email re: filing	0.125
02/27	Review email re: costs / inv; Review agr; Reply to same; Prepare email re: joint pet / test; Review email re: PUC acknowledgment	0.50
02/28	Review OCA ltr. re; part	<u>0.125</u>
Total		<u>4.25</u>
Grand Total		<u>20.00</u>

SPSt. Cyr

3/10/18

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 17021
Invoice Date: 03-31-2018
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF MARCH 2018 (SEE ATTACHED)				255.91

Audit

<168.24>

87.67

Amount Billed \$255.91

Retainage Held

Amount Due \$255.91

DATE DUE: 04-30-2018

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

4/17/2018

**Job Cost Transaction Report for
LBD to HAWC Jobs - March**

Labor Burden 0.63
Overhead 0.13

Job # 17-9897 2017 Rate Case

EQ ID

Units

01-070	Legal			
3/2/2018	L	LEVINE;ROBERT C	3.30	321.49
3/9/2018	L	LEVINE;ROBERT C	0.30	29.23
3/23/2018	L	LEVINE;ROBERT C	0.90	87.67
3/30/2018	L	LEVINE;ROBERT C	0.40	38.97
3/2/2018	L	LEVINE;ROBERT C	-3.30	(321.49)
3/9/2018	L	LEVINE;ROBERT C	-0.30	(29.23)
3/30/2018	L	LEVINE;ROBERT C	-0.40	(38.97)
Total - Legal				<u>87.67</u>

Sub-Total

87.67

AUDIT

99-923	Accounting & Management
3/30/2018	L SULLIVAN;JOHN F

Total - Accounting & Management

2.00 168.24

168.24

Sub-Total

168.24

Job Total for Last Month

2.90

255.91

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 03/10/18

to

03/16/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
3/10/18	Saturday						0.00
3/11/18	Sunday						0.00
3/12/18	Monday	8:00 AM			4:30 PM		8.00
3/13/18	Tuesday	8:00 AM			4:30 PM		8.00
3/14/18	Wednesday	8:00 AM			4:30 PM		8.00
3/15/18	Thursday	8:00 AM			4:30 PM		8.00
3/16/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
18-6800	01-070	HAWSO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
03/14/18	13-4990	01-070	Email with Kristin Perry re corporate meetings	0.2
03/14/18	13-3012	01-070	Email with Chris Lewis Morse re asbestos trust	0.2
03/14/18	17-9897	01-070	Email with PUC re data requests 3rd set	0.2
03/15/18	17-9800	01-070	Emails with Ryan Connor re water supply commitment letter; draft same	0.6
03/15/18	17-9897	01-070	Email with John Sullivan re data requests 3rd set; prepare answers	0.7
03/16/18	17-9800	01-070	email with John Sullivan re Ilsley collection; title research re same;	0.5
03/16/18	17-9800	01-070	Email with John Sullivan re corporate meeting	0.2
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	37.4
			TOTAL	40.0

40 / Salary

Empl. #: 1955
Name: John Sullivan
Signature: 
3/17/18 To: 3/23/18

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
3/17/18	Saturday						0.00
3/18/18	Sunday						0.00
3/19/18	Monday	7:10 AM	12:00 PM	12:30 PM	5:00 PM		9.33
3/20/18	Tuesday	7:30 AM	12:00 PM	12:30 PM	4:40 PM		8.67
3/21/18	Wednesday	7:30 AM	12:00 PM	12:30 PM	4:30 PM		8.50
3/22/18	Thursday	7:35 AM	12:30 PM	1:00 PM	3:55 PM		7.83
3/23/18	Friday	7:40 AM			4:35 PM		8.92
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							
Comments:							43.25

DATE	JOB #	COST CODE	Extra	DESCRIPTION OF WORK	HOURS
3/20/18	7-9897	99-923	Audit	Work with PUC auditor	2.00
OFFICE TIME NOT CHARGEABLE TO JOBS					41.25
TOTAL					43.25

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpsteyr@yahoo.com

April
March 10, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit & ROE

Fee for professional services rendered ~~February~~ 2018 (see attached detail):

March

Current Month (13.875 hours @ \$135.00 / hour)	\$1,873.13
Reimbursable Expenses:	
Copies	4.20
Postage	<u>2.30</u>
Total Billing	<u>\$1,879.63</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
03/06	Review 2017 B/S, I/S & TB; Review Fixed Asset Sum & sup sch; Review CIAC Sum rep; Review fed taxes; Review state taxes; Calc state def taxes; Prepare state def tax JE; Prepare email re: same; Prepare 2017 M-1 and book tax inc rec; Prepare fed tax ret	4.00
03/07	Review 2017 fed tax ret; Scan / Email re: same; Prepare cover ltr;	1.00
03/19	Review 2016 PUC Ann Rep; Review 2017 F/S; Prepare 2017 PUC Ann Rep	3.50
03/20	Prepare PUC Ann Rep; Prepare req for add'l info; Prepare email re: same	4.00
03/26	Prepare email re: add'l info; Review / Reply to same	0.25
Total		<u>12.75</u>
<u>Bow Lake</u>		
03/27	Review email re: status of set agr	0.125
Total		<u>0.125</u>
<u>Rate Filing</u>		
03/14	Review email; Review DRs -set 3; Review assignment of DRs	0.50
Total		<u>0.50</u>
<u>Audit</u>		
03/20	Talk w/John re: PUC audit	0.25
Total		<u>0.25</u>
<u>ROE</u>		
03/19	Prepare email re: status	0.125
03/20	Review / Reply to email re: same	0.125
Total		<u>0.25</u>
Grand Total		<u>13.875</u>
SPSt. Cyr		
4/14/18		

67.50

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 17087
Invoice Date: 04-30-2018
Customer ID: HAWC

To: **HAMPSTEAD AREA WATER CO., INC.**
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF APRIL 2018 (SEE ATTACHED)				927.83

Amount Billed \$927.83

Retainage Held

Amount Due \$927.83

DATE DUE: 05-30-2018

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

5/9/2018

**Job Cost Transaction Report for
LBD to HAWC Jobs - April**

Labor Burden 0.67
Overhead 0.11

Job # 17-9897 2017 Rate Case

		<u>EQ ID</u>	<u>Units</u>	
01-070	Legal			
4/6/2018	L LEVINE;ROBERT C		1.00 ✓	98.04
4/13/2018	L LEVINE;ROBERT C		0.30 ✓	29.42
4/20/2018	L LEVINE;ROBERT C		7.30 ✓	715.71
Total - Legal				843.17
99-923	Accounting & Management			
4/6/2018	L SULLIVAN;JOHN F		1.00 ✓	84.66
Total - Accounting & Management				84.66
Sub-Total				927.83
Job Total for Last Month			9.60	927.83

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230
NAME: Robert Levine
Signature: _____
WEEK 04/07/18 to 04/13/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
4/7/18	Saturday						0.00
4/8/18	Sunday						0.00
4/9/18	Monday	8:00 AM			4:30 PM		8.00
4/10/18	Tuesday	8:00 AM			4:30 PM		8.00
4/11/18	Wednesday	8:00 AM			4:30 PM		8.00
4/12/18	Thursday	8:00 AM			4:30 PM		8.00
4/13/18	Friday	8:00 AM			4:30 PM		8.00

Additional hours not shown above:

Comments:

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9897	01-070	HAWC - RATE CASE
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4990	01-070	ACI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-4090	01-070	AFI - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

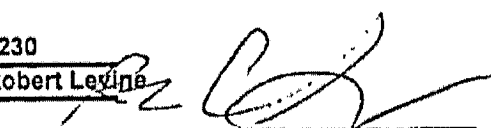
DATE	COMPANY	PHASE	ACTIVITY	HOURS
04/09/18	17-9897	01-070	Email from PUC re Order of Notice; email to John Sullivan and Steve St. Cyr re same	1.20 0.2
04/09/18	17-9897	01-070	Emails with parties re affidavit of publication; teleconference with Steve St. Cyr re pre-hearing conference and tech session	0.5
04/10/18	06-0790	01-070	Emails with Brian Donahue re subcontractor contracts	0.3
04/10/18	17-9897	01-070	Emails re Affidavit of Publication on ROE petition	0.2
04/11/18	18-9800	01-070	Emails re Audit responses; review same	0.3
04/11/18	17-9836	01-070	Emails with Attorney Speidel re settlement agreement	0.3
04/11/18	17-9897	01-070	Email with OCA re Motion to Dismiss; review motion	0.5
04/12/18	18-9800	01-070	Email with Chris Lewis Morse re Tank Easements and Lease; research same; revise and update same	1.6
04/12/18	17-9897	01-070	Emails with Attorney Richardson re motion to dismiss	0.3
04/12/18	17-9897	01-070	Email with Steve St Cyr re preliminary statement; review same	0.3
04/12/18	06-0790	01-070	Email with Attorney Somers re status of condo docs	0.2
04/12/18	18-9800	01-070	HAWC meeting	0.4
04/12/18	17-9897	01-070	Emails with Steve St Cyr re procedural schedule	5.30 0.3
04/13/18	17-9897	01-070	Attend pre-hearing conference and tech session at PUC	5.0
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	29.6
			TOTAL	40.0

40 salary

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 03/24/18

to

03/30/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
3/24/18	Saturday						0.00
3/25/18	Sunday						0.00
3/26/18	Monday	8:00 AM			4:30 PM		8.00
3/27/18	Tuesday	8:00 AM			4:30 PM		8.00
3/28/18	Wednesday	8:00 AM			4:30 PM		8.00
3/29/18	Thursday	8:00 AM			4:30 PM		8.00
3/30/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
18-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
03/26/18	18-9700	01-070	Prepare Board of Director and Shareholder Annual Minutes	0.5
03/26/18	13-4990	01-070	Prepare Board of Director and Shareholder Annual Minutes and emails re same	0.5
03/26/18	13-4090	01-070	Prepare Board of Director and Shareholder Annual Minutes and emails re same	0.5
03/26/18	13-3012	01-070	Prepare Board of Director and Shareholder Annual Minutes and emails re same	0.5
03/26/18	18-9800	01-070	Prepare Board of Director and Shareholder Annual Minutes and emails re same	0.5
03/27/18	17-9836	01-070	Email with Attorney Colby re PUC status; email to Deb Howland re same	0.2
03/27/18	17-9897	01-070	Emails with John Sullivan and Steve St Cyr re Answers to Data Requests Set 3; prepare same	0.8
03/27/18	13-4600	01-070	Prepare easement deed for Unutil	1.3
03/28/18	17-9897	01-070	Emails with John Sullivan and Steve St Cyr re Answers to Data Requests Set 3; prepare same	0.2
03/28/18	18-9800	01-070	Prepare follow up letter to Attorney Olsen re Ruma note payoff	0.3
03/29/18	13-4600	01-070	Conference with Chris Lewis Morse and Attorney Somers re condominium plan and documents	1.4
03/30/18	13-4990	01-070	Review golf ball sponsorship contract; email to Chris Lewis Morse	0.6
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	32.7
			TOTAL	40.0

Empl. #: 1955
Name: John Sullivan
Signature: 
3/24/18 To: 3/30/18

Week: 3/24/18 To: 3/30/18

Date	Day	Lunch		Lunch		Comments	Net Hrs Worked
		Time In	Out	In	Time Out		
3/24/18	Saturday						0.00
3/25/18	Sunday						0.00
3/26/18	Monday	7:55 AM			4:30 PM		8.58
3/27/18	Tuesday	7:30 AM			4:30 PM		9.00
3/28/18	Wednesday	6:50 AM	12:00 PM	12:30 PM	4:30 PM		9.17
3/29/18	Thursday	8:10 AM			4:30 PM		8.33
3/30/18	Friday	7:30 AM			4:35 PM		9.08
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							3.00
Comments: Saturday							47.16

DATE	JOB #	COST CODE	Extra	DESCRIPTION OF WORK	HOURS
3/27/18	17-9897	99-923		Respond to data requests	1.00
				OFFICE TIME NOT CHARGEABLE TO JOBS	46.16
				TOTAL	47.16

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 03/31/18

to

04/06/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
3/31/18	Saturday						0.00
4/1/18	Sunday						0.00
4/2/18	Monday	8:00 AM			4:30 PM		8.00
4/3/18	Tuesday	8:00 AM			4:30 PM		8.00
4/4/18	Wednesday	8:00 AM			4:30 PM		8.00
4/5/18	Thursday	8:00 AM			4:30 PM		8.00
4/6/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL			
16-9992	01-070	LBI - MISC. LEGAL			
18-6800	01-070	HAWSCO - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
04/02/18	17-9897	01-070	Emails with Steve St Cyr re publication of the Orders of Notice.	0.3
04/03/18	13-4990	01-070	Emails and meeting with Peter Doherty re Sponsorship contract; revise same and email	0.6
04/03/18	13-4600	01-070	Review Termination agreement for Architect; email Mgrs.	0.3
04/04/18	18-9800	01-070	emails and conference with Steve Fournier re Merryfield easement	0.3
04/04/18	18-6800	01-0700	Emails with Steve Fournier Garland Woods and Long Pond contract renewals	0.2
04/04/18	18-9800	01-070	Emails with Steve Fournier re Tanglewood easement deeds	0.3
04/05/18	13-4990	01-070	Revise corporate minutes	0.2
04/05/18	13-4090	01-070	Revise corporate minutes	0.2
04/05/18	13-3012	01-070	Revise corporate minutes	0.2
04/05/18	18-9800	01-070	Revise corporate minutes	0.2
04/05/18	18-9800	01-070	research Pennichuck special contracts with Derry	0.6
04/06/18	13-4600	01-070	Emails with Attorney Somers office re Woodmont and Tuscan Village materials.	0.4
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	36.2
			TOTAL	40.0

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

May 19, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit, ROE & MWW

Fee for professional services rendered April 2018 (see attached detail):

Current Month (14.75 hours @ \$135.00 / hour)	\$1,991.25
Reimbursable Expenses:	
Copies	14.46
Postage	<u>30.88</u>
Total Billing	<u>\$2,036.59</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
04/16	Talk w/John re: PUC Ann Rep / PUC invest re: tax rate red	0.25
04/20	Talk w/Bob re: PUC invest re: tax rate red	0.125
04/24	Review var emails re: PUC Ann Rep; Review add'l data; Update var pgs; Prepare email re: A-6; Prepare email re: F-48 explan; Review replies	3.125
04/25	Talk w/John re: PUC Ann Rep; Update var pgs; Review 2017 PUC Ann Rep	2.50
04/26	Review/Reply to email re: PUC Ann Rep	0.125
Total		6.125
<u>Bow Lake</u>		
04/11	Review email re: status; Review PUC reply	0.25
04/16	Review email; Review PUC rec	0.25
Total		0.50
<u>Rate Filing</u>		
04/16	Talk w/John re: temp rates; Review file; Review docket book; Talk w/John re: same	0.25
04/24	Review email re: tech ses / set conf	0.125
04/25	Talk w/John re: RC; Review email re: tech ses / set conf; Review PUC reply	0.375
04/26	Review/Reply to email re: RC	0.125
Total		0.875
<u>Audit</u>		
04/11	Review audit finds; Review Co. comments; Draft resp to AI#3; Prepare email re: same	0.50
Total		0.50
<u>ROE</u>		
04/02	Review OoN; Prepare email re: same; Review / Reply to email re: same; Talk w/ Bob re: same	0.50
04/09	Review OoN; Talk w/Bob re: prehearing conf / tech ses; Prep for prehear conf / tech ses; Prepare email re: same; Review var replies; Review affidavits	0.375
04/11	Review / Reply to email re: affidavit; Review OCA's motion to dismiss; Review Motion to intervene; Review ROE filing; Draft prel stat	0.75
04/12	Review pet; Draft prel stat; Talk w/Bob re: same; Prepare email re: same; Review comments; Incorp same into prel stat; Review prel stat; Prep for prehearing conf; Review OCA's motion	1.375
04/13	Prep for / Part in prehear conf / tech sess	1.50
04/16	Talk w/John re: ROE; Review email re: Obj to OCA Motion; Review email re: Withdraw Motion	0.375
04/17	Prepare email re: proc sch, step inc & gen'l inv	0.375
04/18	Review var emails; Reply to Bob's	0.375
04/19	Review to Bob's email re: other changes; Review draft obj	0.50
04/20	Review email; Review Obj to Motion	0.25
04/25	Review OCA email; Review OCA ltr	0.125

118.13

Total		<u>6.50</u>
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Manchester Water Works

04/25	Talk w/John re: MWW	0.125
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04/25	Review email re: Mtg w/PUC	<u>0.125</u>
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Total		<u>0.25</u>
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Grand Total		<u>14.75</u>
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SPSt. Cyr
5/19/18

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 17158
Invoice Date: 05-31-2018
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Unit of</u>		<u>Unit Price</u>	<u>Amount</u>
		<u>Units</u>	<u>Measure</u>		
1	WORK PERFORMED DURING THE MONTH OF MAY (SEE ATTACHED)				1,083.76

Amount Billed \$1,083.76

Retainage Held

Amount Due \$1,083.76

DATE DUE: 06-30-2018

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

6/1/2018

Job Cost Transaction Report for LBD to HAWC Jobs - May

Labor Burden 0.67
Overhead 0.11

Job # 17-9897 2017 Rate Case

		<u>EQ ID</u>	<u>Units</u>	
01-070	Legal			
5/4/2018	L LEVINE;ROBERT C		0.20	19.61
5/18/2018	L LEVINE;ROBERT C		6.80	666.70
5/25/2018	L LEVINE;ROBERT C		1.20	117.64
5/25/2018	L LEVINE;ROBERT C		-0.60	(58.82)
	Total - Legal			<u>745.13</u>
99-923	Accounting & Management			
5/18/2018	L SULLIVAN;JOHN F		4.00	338.63
	Total - Accounting & Management			<u>338.63</u>
	Sub-Total			<u>1,083.76</u>
	Job Total for Last Month		<u>11.60</u>	<u>1,083.76</u>

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230
NAME: Robert Levine
Signature: _____

WEEK 04/21/18 to 04/27/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
4/21/18	Saturday						0.00
4/22/18	Sunday						0.00
4/23/18	Monday	8:00 AM			4:30 PM		8.00
4/24/18	Tuesday	8:00 AM			4:30 PM		8.00
4/25/18	Wednesday	8:00 AM			4:30 PM		8.00
4/26/18	Thursday	8:00 AM			4:30 PM		8.00
4/27/18	Friday	8:00 AM			4:30 PM	vacation day	8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC - ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC. LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
04/23/18	06-0790	01-070	Review Architect's Contract; email comments to mgrs.	1.6
04/23/18	17-9804	01-070	Teleconference with Attorney Marcia Brown re OCA motion to dismiss	0.4
04/24/18	17-9897	01-070	Email with John Sullivan and PUC re Temporary Rates	0.2
04/24/18	13-3012	01-070	Emails with Dan Lanoie and John Sullivan re health insurance filing	0.2
04/24/18	16-9800	01-070	Emails with Harold Morse and Josh Manning re Page Farm easement	0.3
04/25/18	16-9800	01-070	Emails with Chris Lewis Morse and Josh Manning re Ashford documents	0.3
04/25/18	17-9804	01-070	Review Letter from OCA in response to Objection to Motion to Dismiss	0.4
04/26/18	16-9800	01-070	Emails and research re files concerning Granite Village	0.5
04/26/18	06-0790	01-070	Meeting with Harold Morse, Josh Manning and Brian Donahue re CJ Architect contract; review John Sullivan's comments	1.3
04/27/18			Vacation Day	8.0
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	26.8
			TOTAL	40.0

26.80
5.20
40
Sweeney

5/11/18

Date	Day	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
5/5/18	Saturday						0.00
5/6/18	Sunday						0.00
5/7/18	Monday	7:35 AM	12:00 PM	12:30 PM	4:30 PM		8.42
5/8/18	Tuesday	7:35 AM			4:30 PM		8.92
5/9/18	Wednesday	7:30 AM	12:30 PM	1:00 PM	4:30 PM		8.50
5/10/18	Thursday	7:30 AM	12:00 PM	12:30 PM	4:30 PM		8.50
5/11/18	Friday	7:30 AM	11:30 AM	12:00 PM	5:00 PM		9.00
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" column							43.34
Comments:							

[illegible]

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 05/05/18

to

05/11/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
5/5/18	Saturday						0.00
5/6/18	Sunday						0.00
5/7/18	Monday	8:00 AM			4:30 PM		8.00
5/8/18	Tuesday	8:00 AM			4:30 PM		8.00
5/9/18	Wednesday	8:00 AM			4:30 PM		8.00
5/10/18	Thursday	8:00 AM			4:30 PM		8.00
5/11/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC- ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

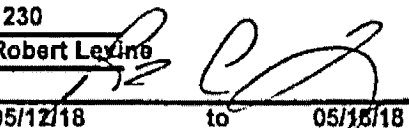
DATE	COMPANY	PHASE	ACTIVITY	HOURS
05/07/18	17-9897	01-070	Conference with John Sullivan re tech session; emails re same	0.3
05/07/18	17-9804	01-070	Emails with Attorneys Justin Richardson and Marcia Brown re OCA letter; review response	0.3
05/07/18	17-9897	01-070	Prepare temporary tariff page; email for review	0.5
05/08/18	17-9897	01-070	Attend Tech session and Settlement Conference at PUC	6.0
05/09/18	13-4990	01-070	Emails with Chris Lewis Morse re bathroom policy	0.3
05/09/18	18-9800	01-070	Emails with Josh Manning re Carriage Lane easement	0.3
05/09/18	18-9800	01-070	Conference with Chris Lewis Morse, Harold Morse and Josh Manning re Midlands easement and tank	1.0
05/10/18	18-9800	01-070	Review Letter from Green and Co re Midlands easement;	0.3
05/11/18	18-9800	01-070	Review Letter to Green and Co re Midlands easement; revise same; email to HAWC mgrs.	1.2
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	29.8
			TOTAL	40.0

40
Salary

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Leyne

Signature: 

WEEK 05/12/18

to

05/18/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
5/12/18	Saturday						0.00
5/13/18	Sunday						0.00
5/14/18	Monday	8:00 AM			4:30 PM		8.00
5/15/18	Tuesday	8:00 AM			4:30 PM		8.00
5/16/18	Wednesday	8:00 AM			4:30 PM		8.00
5/17/18	Thursday	8:00 AM			4:30 PM		8.00
5/18/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC - ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC. LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
05/14/18	17-9804	01-070	Emails with Atty Richardson and Don Kreis re settlement	0.3
05/14/18	18-6800	01-070	Revise contract with Garland Woods	0.2
05/15/18	17-9804	01-070	Emails with Atty Richardson and Don Kreis re settlement	0.3
05/15/18	06-0790	01-070	Meeting with Brian Donahue Josh Manning, Harold Morse and John Sullivan re subcontract	2.0
05/16/18	06-0790	01-070	Review Cary Simmons Termination contract	0.3
05/16/18	18-9800	01-070	Emails and research re Smith MT Tank variance	0.4
05/16/18	18-9800	01-070	Review Letter to Green re Atkinson Tank	0.5
05/16/18	18-9800	01-070	Attend Planning Board meeting re: Tank Project	2.5
05/17/18	17-9897	01-070	Email and teleconference with Robyn Descoteau re supplemental tariff; revise same; send to PUC	0.6
05/17/18	18-9800	01-070	Conference with Harold Morse re Green Letter; revise same	0.6
05/17/18	18-9800	01-070	Research zoning re tank in open space; emails re same	0.8
05/17/18	18-9800	01-070	Send Letter to Green with encl.	0.3
05/18/18	06-0790	01-070	Revise subcontractor contract	2.6
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	28.6
			TOTAL	40.0

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

June 23, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit, ROE & MWW

Fee for professional services rendered May 2018 (see attached detail):

Current Month (27.875 hours @ \$135.00 / hour)	\$3,763.13
Reimbursable Expenses:	
Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$3,763.13</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
05/25	Review email re: PUC ltr; Review PUC ltr; Review email re: same	0.25
Total		0.25
<u>Bow Lake</u>		
05/24	Review email re: PUC order; Review PUC reply	0.25
Total		0.25
<u>Rate Filing</u>		
05/02	Review PUC order re: tax inv; Review rate filing; Id state taxes; Prepare email re: same; Determine tax changes; Review state tax rate red input; Prepare email re: same; Prepare email to PUC re: amort per; Review Reply; Review / Reply to same	3.625
05/03	Review tax rate red sch; Add 2017 data; Calc tax rate red; Prepare email re: same; Review / Reply to email re: same; Review 2017 data; Prepare email re: state tax	2.00
05/04	Review PUC order app temp rates; Review / Reply to email re: same; Review cust ch / cons ch; Prepare email re: state tax red, Staff's perm rate sch; Prepare email re: step inc / conf call; Review Staff's replyre: step inc / Perm rate sch; Review email	1.625
05/07	Prep for tech ses / set conf	3.00
05/08	Prep for / Part in tech ses / set conf	4.25
05/09	Review PUC email re: wages; Reply to same	0.25
05/10	Review 2016 & 2017 additions, CIAC, meter & meter changeouts; Prepare email re: same; Review 2017 proforma wages; Prepare email re: same; Modify sch to add 2016 amts; Develop preform adj; Prepare email re: Same	1.50
05/15	Review PUC's email re: serv lines	0.125
05/17	Review / Reply to email re: serv lines	0.25
05/21	Review email re: Att A, Sch 6; & A & B, Sch 6; Review updated set sch; Reply to email re: 5.91 v 5.93; Add salv assoc w/meters, prop taxes & step	3.50
05/23	Review / Reply to email re: Staff rev req; Prepare reply re: same; Review Staff's reply; Review John's email	1.125
05/29	Review PUC's reply to Co. questions / comments; Review Well Vil O&M exp; Talk w/John; Review same; Prepare email re: same; Forward data to PUC	1.00
05/30	Review PUC email re: WV; Prepare email re: same; Review / Reply to same; Review / Reply to email re: WV exp; Review email; Review updated Set sch	1.00
05/31	Review perm rate sch; Review step sch; Prepare email re: same; Review draft agr; Provide changes; Prepare email re: same; Revei wJohn's com	2.00
Total		25.25
<u>Audit</u>		
Total		0.00

3408.75

<u>ROE</u>		
05/15	Review OCA's email re: ROE formula; Review / Reply to email re: same;	
	Review email re: same	0.50
05/23	Reply to email re: OCA; Review reply; Review Step	0.375
05/24	Review Bob's email re: prop stip	0.125
05/25	Review / Reply to email re: prop stip; Talk w/Bob re: same; Review Bob's email	
	Review var emails re: draft stip / proc sch; Review / Update draft proc	
	sch; Prepare email re: same	0.75
05/29	Review Stip & prop proc sch; Reply to email re: same	0.25
05/31	Review prop stip	<u>0.125</u>
Total		<u>2.125</u>

Manchester Water Works

Total		<u>0.00</u>
Grand Total		<u>27.875</u>

SPSt. Cyr
6/23/18

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 17263
Invoice Date: 06-30-2018
Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Unit of</u> <u>Units Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF JUNE 2018 (SEE ATTACHED)			1,949.99

Amount Billed \$1,949.99

Retainage Held

Amount Due \$1,949.99

DATE DUE: 07-30-2018

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

7/6/2018

Job Cost Transaction Report for LBD to HAWC Jobs - June

Labor Burden 0.67

Overhead 0.11

Job # 17-9897 2017 Rate Case

EQ IDUnits

01-070	Legal			
6/8/2018	L	LEVINE;ROBERT C	✓ 4.60	450.99
6/15/2018	L	LEVINE;ROBERT C	✓ 3.10	317.74
6/22/2018	L	LEVINE;ROBERT C	✓ 1.90	194.73
6/29/2018	L	LEVINE;ROBERT C	✓ 5.80	594.44
		Total - Legal		1,557.90
99-923	Accounting & Management			
6/29/2018	L	SULLIVAN;JOHN F	✓ 4.00	392.09
		Total - Accounting & Management		392.09
		Sub-Total		1,949.99
		Job Total for Last Month	19.40	1,949.99

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: *[Signature]*

WEEK 05/26/18

to

06/01/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
5/26/18	Saturday						0.00
5/27/18	Sunday						0.00
5/28/18	Monday	8:00 AM			4:30 PM	Holiday	8.00
5/29/18	Tuesday	8:00 AM			4:30 PM		8.00
5/30/18	Wednesday	8:00 AM			4:30 PM		8.00
5/31/18	Thursday	8:00 AM			4:30 PM		8.00
6/1/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC - ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC. LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

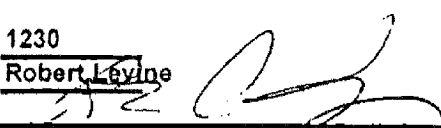
DATE	COMPANY	PHASE	ACTIVITY	HOURS
05/28/18			Holiday	8.0
05/29/18	17-9897	01-070	Prepare stipulation; conference with John Sullivan re same	0.8
05/29/18	17-9804	01-070	Teleconference and emails with Atty Richardson re stipulation and amending petition and procedural schedule	0.6
05/29/18	17-9804	01-070	Teleconference and email with Atty Brown re stipulation and amending petition and procedural schedule	0.4
05/30/18	17-9804	01-070	Emails with PUC Staff John Sullivan, Steve St Cyr and Atty Richardson re procedure in docket 18-026 and 17-118	0.4
05/30/18	17-9897	01-070	Prepare settlement agreement in rate case; email to John Sullivan and Steve St Cyr for review.	1.6
05/31/18	17-9897	01-070	Reviewed revisions; revised settlement agreement; emailed to HAWC mgrs.	1.8
06/01/18	17-9897	01-070	Email with HAWC mgrs. on settlement; email settlement agreement to PUC and OCA for review	0.4
06/01/18	06-0790	01-070	Review Unitil Gas Contract; email comments to managers	0.5
			VACATION/HOLIDAY/SICK DAY	8.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	25.5
			TOTAL	40.0

*37
8.02
40*

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 06/02/18

to

06/08/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
6/2/18	Saturday						0.00
6/3/18	Sunday						0.00
6/4/18	Monday	8:00 AM			4:30 PM		8.00
6/5/18	Tuesday	8:00 AM			4:30 PM		8.00
6/6/18	Wednesday	8:00 AM			4:30 PM		8.00
6/7/18	Thursday	8:00 AM			4:30 PM		8.00
6/8/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC- ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
06/04/18	18-6800	01-070	Emails with John Herbst re water service commitment and easement deed	0.2
06/04/18	06-0790	01-070	review Chris Lewis Morse and John Sullivan comments on gas contract from Unitil	0.4
06/05/18	18-9800	01-070	Conference with John Herbst re Pipit development and documents	0.6
06/05/18	17-9897	01-070	Emails with Staff and John Sullivan re counter proposal for settlement from staff; review same; email mgrs.	0.4
06/06/18	06-0790	01-070	Emails re Gas contract	0.3
06/06/18	17-9804	01-070	Emails re settlement of ROE petition and schedule	0.8
06/06/18	06-0790	01-070	Revise Gas Contract	1.5
06/07/18	18-9800	01-070	Emails re tank site review; research PUC exemption and waiver of site review; prepare draft letter to PB	1.6
06/07/18	17-9804	01-070	Teleconference with Attorney Richardson re settlements	0.4
06/07/18	17-9897	01-070	Emails and Teleconference with Staff re settlement of rate case and second step procedure	1.2
06/07/18	17-9897	01-070	Teleconference with Don Kreis re settlement of rate case and second step	0.3
06/07/18	18-9800	01-070	Conference with Harold Morse re planning board proceeding; revise letter to PB	0.7
06/08/18	17-9897	01-070	Emails with John Sullivan and Steve St Cyr re Staff proposal; teleconference with Attorney Richardson re same	1.2
06/08/18	18-6800	01-070	Emails with John Herbst re water line extension and service for fire suppression; review contract for same	0.4
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	30.0
			TOTAL	40.0

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 06/09/18

to

06/15/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
6/9/18	Saturday						0.00
6/10/18	Sunday						0.00
6/11/18	Monday	8:00 AM			4:30 PM		8.00
6/12/18	Tuesday	8:00 AM			4:30 PM		8.00
6/13/18	Wednesday	8:00 AM			4:30 PM		8.00
6/14/18	Thursday	8:00 AM			4:30 PM		8.00
6/15/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC - ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
06/11/18	18-9800	01-070	Meeting with Rick Green & Harold Morse re water tank at Page Farm	3.2
06/11/18	06-0790	01-070	Emails and conference with Josh Manning re Gas Contract with Unitil	0.4
06/11/18	17-9897	01-070	Teleconference with Steve St Cyr re settlement agreement	0.4
06/11/18	18-9800	01-070	Emails with John Herbst re Pipit Estates	0.2
06/12/18	17-9797	01-070	Emails with Staff OCA and HAWC Mgrs. re settlement; review same	0.8
06/12/18	06-0790	01-070	Conference with Chris Lewis Morse re status of condo docs; email to Atty Somers re same	0.3
06/12/18	18-9800	01-070	Emails with John Sullivan and John Herbst re Pipit Estates contract	0.4
06/12/18	17-9804	01-070	Email with Atty Richardson re settlement	0.3
06/12/18	18-9800	01-070	Emails with Joh Manning re Kelly Green franchise	0.4
06/12/18	18-9800	01-070	Draft Pipit Estate contract; email same for review	2.1
06/13/18	17-9897	01-070	Emails re settlement agreement; review same	0.7
06/13/18	18-9800	01-070	Draft Pipit Estates water rights deed and bill of sale; email same for review	1.3
06/14/18	06-0790	01-070	Emails re Unitil contract; review addendum	0.2
06/15/18	18-9800	01-070	Review Tyler Technologies software contract; email John Sullivan re same	1.2
			VACATION/HOLIDAY/SICK DAY	0.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	28.1
			TOTAL	40.0

Salvatore

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: *[Handwritten Signature]*

WEEK 06/16/18 to 06/22/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
6/16/18	Saturday						0.00
6/17/18	Sunday						0.00
6/18/18	Monday	8:00 AM			4:30 PM		8.00
6/19/18	Tuesday	8:00 AM			4:30 PM		8.00
6/20/18	Wednesday	8:00 AM			4:30 PM		8.00
6/21/18	Thursday	8:00 AM			4:30 PM		8.00
6/22/18	Friday	8:00 AM			4:30 PM		8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC- ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
06/18/18	17-9804	01-070	Teleconference with Atty. Justin Richardson re settlement agreement	0.2
06/18/18	13-3012	01-070	Controller's Meeting	1.2
06/18/18	13-4990	01-070	Controller's Meeting	1.3
06/18/18	17-9897	01-070	Email with Steve St Cyr re his testimony; prepare for hearing on the merits	0.8
06/19/18	17-9897	01-070	PUC Hearing on the Merits in Concord.	5.0
06/19/18	18-9800	01-070	Email with Atty John Bosen re settlement; review same and emails with HAWC managers	0.6
06/19/18	18-9800	01-070	Emails and conference with John Herbst and Harold Morse re Pipit Estates documents	0.5
06/19/18	18-9800	01-070	Conference with Chris Lewis Morse and Harold Morse re settlement agreement for Page Farm storage tank	1.0
06/20/18	18-9800	01-070	Revise settlement agreement re water storage tank at Page Farm	1.3
06/20/18	18-9800	01-070	Attend Planning Board Meeting	3.5
06/21/18	18-9800	01-070	Meeting with Unutil re Gas Contract; teleconference with Unutil's attorney; email HAWC mgrs.	1.6
06/21/18	18-9800	01-070	Teleconference with Josh Manning and Harold Morse re Planning Board meeting and Midlands contract	0.6
06/22/18	18-9800	01-070	Emails with Josh Manning and Midlands re settlement agreement; review revision from Midlands	0.7
06/22/18	18-9800	01-070	Emails from Josh Manning and Harold Morse re Fairfield notice to customers re well drilling; review notice	0.4
06/22/18	18-9800	01-070	Email from Unutil re indemnity clause in Gas Contract	0.2
			OFFICE TIME NOT CHARGEABLE TO JOBS	21.3
			TOTAL	40.0

to salary

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Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

July 14, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: Year End, Bow Lake, Rate Filing, PUC Audit, ROE & MWW

Fee for professional services rendered June 2018 (see attached detail):

Current Month (17.00 hours @ \$135.00 / hour)	\$2,295.00
Reimbursable Expenses: Copies	0.00
Postage	<u>0.00</u>
Total Billing	<u>\$2,295.00</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Year End / Other</u>		
Total		<u>0.00</u>
<u>Bow Lake</u>		
Total		<u>0.00</u>
<u>Rate Filing</u>		
06/01	Review email re: Set Agr	0.125
06/09	Review Set Agr; Review PUC ltr re: proc sch	0.375
06/11	Talk w/PUC re: ROE test / proc sch; Talk w/Bob re: same; Review Set Agr; Review Set Sch; verify cert amts; Talk w/Bob & John; Review / Revise lan re: step 2 adj; Review / Revise lan re: RC exp re: ROE	2.00
06/12	Review Set Agr / Sch; Prepare email re: same; Review PUC email re: ROE cons; Review email re: Set Agr; Review OCA quest re: ROE; Review / Reply to var emails; Review Set Agr	2.75
06/13	Review Set Agr w/PUC & OCA comments; Prepare email re: same; Review Bob's email re: Co pos; Review var emails; Review "final" Set Agr	1.25
06/14	Prepare email re: pres of Set Agr; Review PUC reply	0.25
06/15	Prepare email re: pres of Set Agr; Review Co. reply; Review PUC reply; Reply to same	0.75
06/18	Review Set Agr / Sch; Prepare pres quest; Prep for hearing	3.25
06/19	Prep for / Part in hearing	<u>2.00</u>
Total		<u>12.75</u>
<u>Audit</u>		
Total		<u>0.00</u>
<u>ROE</u>		
06/09	Review prop stip V6; Review PUC resp; Review var emails re: same	0.25
06/15	Review prop stip V8; Review / Reply to email re: same;	0.125
06/19	Review var emails re: stip agr	0.125
06/25	Review email re: DRs	<u>0.25</u>
Total		<u>0.75</u>
<u>Manchester Water Works / Atkinson Tank Project</u>		
06/19	Talk w/Co re: Atk Tank Proj	0.50
06/21	Review email re: proj	0.25
06/25	Review email re: mtg; Reply to same	0.25
06/27	Mt w/Co & CPA to discuss tank proj, tax on CIAC, fin, rates, etc.; Prepare email Re: com ltr, fin / step sch, taxes, etc;	2.25
06/28	Review / Reply to email re: mtg; Review / Reply to email re: same	<u>0.25</u>
Total		<u>3.50</u>
Grand Total		<u>17.00</u>
SPSt. Cyr		
7/14/18		

1721.25

INVOICE

Lewis Builders Development Inc
54 Sawyer Ave
Atkinson, NH 03811

Invoice Number: 17304
Invoice Date: 07-31-2018

Customer ID: HAWC

To:
HAMPSTEAD AREA WATER CO., INC.
54 SAWYER AVE
ATKINSON, NH 03811

Job Location:
Job # 17-9897
2017 Rate Case

Fixed Asset No:

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	WORK PERFORMED DURING THE MONTH OF JULY 2018 (SEE ATTACHED)				30.75

Amount Billed \$30.75

Retainage Held

Amount Due \$30.75

DATE DUE: 08-30-2018

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

8/3/2018

**Job Cost Transaction Report for
LBD to HAWC Jobs - July**

Labor Burden 0.67

Overhead 0.11

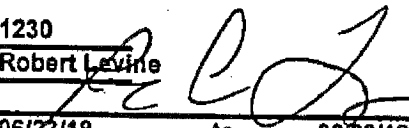
Job # 17-9897 2017 Rate Case

	<u>EQ ID</u>	<u>Units</u>	
01-070 Legal			
7/6/2018 L LEVINE;ROBERT C		0.30	30.75
Total - Legal			<u>30.75</u>
Sub-Total			<u>30.75</u>
Job Total for Last Month		<u>0.30</u>	<u>30.75</u>

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

Signature: 

WEEK 06/23/18

to

06/29/18

Date	Day	Time In	Out	In	Time Out	Comments	Worked
6/23/18	Saturday						0.00
6/24/18	Sunday						0.00
6/25/18	Monday	8:00 AM			4:30 PM		8.00
6/26/18	Tuesday	8:00 AM			4:30 PM		8.00
6/27/18	Wednesday	8:00 AM			4:30 PM		8.00
6/28/18	Thursday	8:00 AM			4:30 PM		8.00
6/29/18	Friday	8:00 AM			4:30 PM	Vacation Day	8.00
Additional hours not shown above:							0.00
Comments:							40.00

Job #	Phase Code		Job #	Phase Code	
18-9700	01-070	AAWW - MISC. LEGAL	18-9800	01-070	HAWC - MISC. LEGAL
06-0790	01-070	ATK HGTS - LEGAL	17-9804	01-070	HAWC - ROE PETITION
13-4600	01-070	AFI - SITE DEVELOPMENT	17-9897	01-070	HAWC - RATE CASE
13-4990	01-070	ACI - MISC. LEGAL	17-9836	01-070	HAWC - BOW LAKE ACQ/PUC
13-4090	01-070	AFI - MISC. LEGAL	18-9992	01-070	OFFICE - MISC LEGAL
13-3012	01-070	ECL - MISC. LEGAL	18-6800	01-070	HAWSCO - MISC. LEGAL
16-9992	01-070	LBI - MISC. LEGAL			
12-0890	01-070	LBDI - SAWMILL RIDGE LEGAL			

DATE	COMPANY	PHASE	ACTIVITY	HOURS
06/25/18	18-9800	01-070	Teleconferences with Josh Manning and Harold Morse re Page Farm Settlement Agreement; revised same	0.4
06/25/18	18-9800	01-070	Email Page Farm Settlement Agreement to Atty Bosen	0.2
06/25/18	17-9897	01-070	Emails with John Sullivan and Jayson LaFlamme re Data Requests; review same	0.3
06/26/18	06-0790	01-070	Teleconference with Unitol attorney re gas contract	0.3
06/26/18	18-9800	01-070	Emails re Bow Lake Estates order status	0.2
06/26/18	13-3012	01-070	Emails with Jennifer Humphrey re Water Village ownership; title research and business entity research re same	0.4
06/27/18	18-9800	01-070	Conference with HAWC Mgrs. and Steve St. Cyr and Ed Callahan re Water Tank financial impact	1.6
06/27/18	18-9800	01-070	Email from Attorney Bosen re counter proposal on Page Farm Water Tank; email to HAWC mgrs. re same	0.3
06/27/18	18-9800	01-070	Conference with Harold Morse re counter proposal on Page Farm; revise same and email HAWC mgrs. for review	0.7
06/27/18	18-9800	01-070	Conference with Harold Morse re counter proposal on Page Farm; revise same; email to Attorney Bosen	0.4
06/27/18	06-0790	01-070	Email from Atty Taylor re Unitol Gas contract; email mgrs. re same	0.2
06/28/18	06-0790	01-070	Emails and teleconference with Attorney Taylor and Tim Noonis re gas contract; email signed contract to Tim Noonis	0.4
06/28/18	18-9800	01-070	Email from Attorney Bosen re counter proposal on Page Farm Water Tank; email to HAWC mgrs. re same	0.3
06/28/18	18-9800	01-070	Conference and email with John Sullivan re counter proposal at Page Farm	0.2
06/29/18			Vacation Day	8.0
			OFFICE TIME NOT CHARGEABLE TO JOBS	26.10
			TOTAL	40.0

32. Reg
8 Vac
Salary 26.10

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

August 28, 2018

John Sullivan
Lewis Builders
54 Sawyer Avenue
Atkinson, N. H. 03811

Hampstead Area Water Company

Re: DW 17-118 Petition for Change in Rates

Actual / Estimated Fee for professional services rendered during August –
October 2018 (see attached detail):

Current Month (4.75 hours @ \$135.00 / hour)	\$641.25
Reimbursable Expenses:	
Copies	0.00
Postage	0.00
UPS	<u>0.00</u>
Total Current Month Billing	<u>\$641.25</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-282-5222.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>DW 17-118 Petition for Change in Rates</u>		
08/13	Review email re: tariff; Review tariff pgs.; Reply to same	0.375
08/27	Review email re: temp rate recoup / RC exp	0.125
08/28	Review emails re: temp rate recoup / RC exp; Review temp rate recoup; Review Sum of RC exp; Review surcharge calc; Reply to email re: same	1.00
08/29 (est)	Review updated RC exp; Review updated surcharge calc; Review draft filing	0.50
08/30 (est)	Review filing	0.25
09/06 (est)	Review / Respond to Staff DRs	0.50
09/13 (est)	Review Company response	0.50
09/27 (est)	Review Staff's recommendation	0.50
10/11 (est)	Review PUC order	0.50
10/25 (est)	Review tariff supplement	0.50
Total		<u>4.75</u>

202.50

438.75

SPSt. Cyr
08/28/18