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STATE OF NEW HAMPSHIRE



PUBLIC UTILITIES COMMISSION  
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NHPUC 25SEP17PM1:00

September 25, 2017

***Via E-Mail***

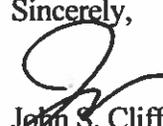
Robert C. Levine, Esq.  
General Counsel  
The Hampstead Area Water Company, Inc.  
54 Sawyer Avenue  
Atkinson, NH 03801

**Re: DW 17-118 – The Hampstead Area Water Company, Inc. (Hampstead)  
Petition for Change in Rates  
Rate Case Expense Estimate**

Dear Mr. Levine:

The Commission is in receipt of Hampstead's application for a change in rates as filed on September 7, 2017. I write to inform you that it appears as though the company has neglected to comply with NH Code Admin Rule Puc 1900 *et seq.* relating to the process by which rate case expenses may be recovered. In particular, Puc 1905.01(a)(1) requires that the utility file with its petition a detailed description of the rate case expenses actually incurred as of the date of the filing along with a projected total of its rate case expense that includes the following: (i) the name(s) of each service provider; (ii) the procurement process; (iii) the amount of expense, and (iv) a description of the charge or service rendered. The filing also should have included a list of all services to be rendered by each vendor and the total estimated costs of each service provided. *See* Puc 1905.01(a)(2)-(3).

Staff would appreciate an update to the company's filing to address the missing items. As filed, rate case expenses may not qualify for recovery. If you have any questions, please don't hesitate to contact me.

Sincerely,  
  
John S. Clifford  
Staff Attorney

cc: Service List (electronically)

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**SERVICE LIST - EMAIL ADDRESSES - DOCKET RELATED**

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Pursuant to N.H. Admin Rule Puc 203.11 (a) (1): Serve an electronic copy on each person identified on the service list.

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**FILING INSTRUCTIONS:**

- a) Pursuant to N.H. Admin Rule Puc 203.02 (a), with the exception of Discovery, file 7 copies, as well as an electronic copy, of all documents including cover letter with:

DEBRA A HOWLAND  
EXECUTIVE DIRECTOR  
NHPUC  
21 S. FRUIT ST. SUITE 10  
CONCORD NH 03301-2429

- b) Serve an electronic copy with each person identified on the Commission's service list and with the Office of Consumer Advocate.
- c) Serve a written copy on each person on the service list not able to receive electronic mail.