



February 10, 2017

Debra Howland, Executive Director and Secretary
New Hampshire Public Utilities Commission
21 S. Fruit St, Suite 10
Concord, N.H. 03301-2429



**Re: Low Income Electric Assistance Program
Monthly Reporting Requirements
Unitil Energy Systems, Inc.
DE 16-777**

Dear Director Howland:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission one copy (1) of its monthly EAP report for the month of January 2017. In addition, Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed to the State of NH in the amount of \$45,943.15;

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

This filing also includes a cumulative report of the actual Program Year EAP administrative costs through the quarter ending January 31, 2017.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in cursive script that reads "Karen M. Asbury".

Karen M. Asbury, Director of Regulatory Services

Enclosures: Unitil EAP Monthly Report – January 2017

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Unitil Energy Systems, Inc.
EAP Monthly Report

For the month of January 2017

**Unitil Energy Systems, Inc.
Attachment A**

**Electric Assistance Program
System Benefits Charge Reconciliation Report**

	January 2017	
Retail Delivery KWHs	107,895,561	
Call-In Sales	-	
Company Sales (if not already excluded)	-	
Adjusted Retail Delivery KWHs	107,895,561	
SBC Low Income EAP Rate	\$ 0.0015	(1)
SBC Low Income EAP Billed Amount	\$ 161,873.14	
Interest on Reserve (effective May 21, 2004)	\$ 48.62	(2)
10% Reserve (discontinued October 1, 2003)	\$ -	
Transfer of Utility Held Reserves to State Treasury	\$ -	
Net SBC Low Income EAP Funding	\$ 161,921.76	
EAP Costs		
Discounts Applied to Customers' Bills	\$ 94,901.25	
Payments to Community Action Programs	\$ 21,077.36	
Pre-Program Arrears Retirement	\$ -	
Incremental Administrative Costs	\$ -	
Neighbor Helping Neighbor Allocation	\$ -	
Cost of Continuance of Interim Program:		
Interim Participant Credits	-	
Total EAP Costs	\$ 115,978.61	
SBC Low Income EAP Balance	\$ 45,943.15	
Program to Date 10% Reserve Balance	\$ 57,322.59	
Cumulative Transfers from Energy Efficiency Program Revenues	\$ -	

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for January 2017 is 0.99872%. Interest for the month of January 2017 is calculated as follows:
 $0.0099872 * (31/365) = 0.00084823$; $0.00084823 * \text{the average reserve balance for January 2017 of } \$57,322.59 = \$48.62$.

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of January 2017

Attachment B

<u>Participants</u>	<u>Active Participants</u>	<u>Discounts (1) \$/Tier</u>
Number of active participants enrolled in the program		
Tier 1 - N/A	0	\$0.00
Tier 2 - 9% Discount	792	\$5,361.19
Tier 3 - 23% Discount	574	\$10,560.96
Tier 4 - 37% Discount	584	\$17,200.82
Tier 5 - 53% Discount	594	\$26,505.72
Tier 6 - 77% Discount	<u>497</u>	<u>\$35,272.56</u>
Total	3,041	\$94,901.25

(1) Additional data included per OCA request.

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of January 2017

Attachment C

Aging Report(1)

	Residential			
	EAP		Non-EAP	
Average Bill (Current Month)	\$	96.36	\$	123.28
Average Bill Past Due Amount	\$	85.61	\$	108.58
Total Accounts Receivable(2)(3)	\$	865,142.01	\$	9,145,626.67
Number of Accounts(2)		9,914		83,968
Percent Past Due	74.91%	7,427	33.19%	27,867
% Past Due 30 days	16.21%	1,204	35.71%	9,950
% Past Due 60 days	12.10%	899	19.87%	5,537
% Past Due 90 days	71.68%	5,324	44.43%	12,380

(1) The format of this report has been changed as requested by Commission Staff.

(2) Statistics based on unadjusted accounts.

(3) Reports prior to January 2005 included only delivery charges. Starting with January 2005, the reports include delivery and supply charges.

**Unitil Energy Systems
NH-LIEAP Supporting Documentation
January-17**

Class	Billed kWh (b)	LI-EAP \$ Calculated [(b) * \$0.0015]	CIS LI-EAP Revenue Reported	Variance
D Total	48,878,735.00	\$ 73,318.12	\$ 73,327.87	\$ (9.75)
G1 Total	27,777,988.00	41,666.99	41,666.95	0.04
G2 Total	30,545,247.20	45,817.89	45,818.60	(0.71)
OL Total	693,590.57	1,040.38	1,059.72	(19.34)
LI-EAP kWh Billed	107,895,560.77	161,843.38	161,873.14	(29.76)
¹ Pre LI-EAP Adjustment Net kWh	0.00			
Billed	107,895,560.77			