

December 14, 2016

Ms. Debra Howland  
Executive Director & Secretary  
NHPUC  
21 S. Fruit Street, Suite 10  
Concord, NH 03301-2429



Dear Ms. Howland:

Enclosed please find a copy of our "Energy Assistance Program" required reports for the period ending November, 2016 in accordance with DE 16-777 and the Fiscal Procedures Manual:

- Reconciliation of SBC
- Number of Participants by Discount Tier
- Residential Aging Comparison

NHEC has submitted for the month of November, 2016 the reconciliation as a receivable for under collections of the SBC a total amount of \$33,127.07.

If you should have any questions, please do not hesitate to contact me at 603-536-8788 or hansk@nhec.com

Sincerely,

A handwritten signature in cursive script that reads "Karen B. Hanks".

Karen B. Hanks  
Financial Analyst

Enc.