

**New Hampshire Public Utilities Commission  
Telecommunications Division  
Telecom Advisory Letters**

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In reply refer to:

**TAL\_02  
Released: February 14, 2003**

Responsible Officers:

Re: ACCOUNTING AND REPORTING REQUIREMENTS  
PART PUC 407.10 USOA TELECOMMUNICATIONS COMPANIES

I. INTRODUCTION:

The purpose of this letter is to release the New Hampshire Public Utilities Commission (NHPUC or Commission) Telecommunications Companies Annual Report (Annual Report) in the form of an Excel model as prescribed by PART Puc 407.10<sup>1</sup> Annual Report to all NH Incumbent Local Exchange Carriers (ILEC).

II. BACKGROUND:

Pursuant to New Hampshire RSA 374:14 and PUC 407.10 every telephone company operating in New Hampshire must file each year with the NHPUC a completed Annual Report. The Annual Report is to be filed with the NHPUC, 8 Old Suncook Road, Concord, New Hampshire 03301, on or before March 31 of each year, in accordance with the requirements of New Hampshire RSA 374:13 Form of Accounts and Records.

On, November 27, 2002 the Telecom Advisory Letter TAL\_01 informed all NH Incumbent Local Exchange Carriers (ILEC) that the Commission would be making the Annual Report available electronically. As stated in the notification it was the Commission's goal *to improve and simplify the data compilations for the NHPUC Telecommunication Companies Annual Report*.

On December 26, 2002 the Telecommunications Division (Staff) distributed to each ILEC a copy of the Annual Report *Excel Model*; *nhpuc-ar.xls*. In conjunction with releasing the Annual Report electronically, statistical schedules S-50 Outside Plant Statistics; S-51 Statistics Relating to Central Office and S-52 Access lines in Service were retired and replaced with S-1 Switched and Access Lines in Service; S-2 Outside Plant Statistics – Distribution/Feeder and S-3 Outside Plant Statistics – Interoffice. Annual Report Instructions were also distributed with the release of the *Excel model nhpuc-ar.xls* to assist with understanding on how to populate the model with each ILEC specific data. In conjunction with the Annual Report release each company was requested to review the *nhpuc-ar.xls* model as well as the instructional materials and provide feedback to the Staff by January 7, 2003.

Staff received minor comments and only Schedule S-2 Outside Plant Statistics has been modified to include poles and conduit which had been inadvertently omitted.

Based on the foregoing Staff has determined that the Annual Report *nhpuc-ar.xls* model

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<sup>1</sup> PART Puc 406.03 Uniform System of Accounts for Telecommunication Companies (USOA)

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has been finalized for fiscal year 2002 reporting to the Commission. The Final version of the Annual Report Excel Model and the Annual Report Instructions are available for downloading from the Commission web site [www.puc.state.nh.us](http://www.puc.state.nh.us) Telecommunication Information Incumbent Local Exchange Carrier ANNUAL REPORT *nhpuc-ar.xls* model.

This letter is issued under RSA 374:15 Filing.

If you have any questions, please contact ChristiAne Mason, Assistant Director Telecommunications Division at (603) 271-2435.