



January 15, 2024

Daniel C. Goldner, Chair
New Hampshire Public Utilities Commission
21 S. Fruit St, Suite 10
Concord, N.H. 03301-2429

**Re: Low Income Electric Assistance Program
Monthly Reporting Requirements
Unitil Energy Systems, Inc.
DE 23-073**

Dear Chairman Goldner:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission its monthly EAP report for the month of December 2023. Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program and temporary pandemic procedures.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed from the State of NH in the amount of \$17,143.56. Please see the attached sheet for ACH information.

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

This report also includes the cumulative quarterly report for the October 1, 2023 through December 31, 2023 period.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Nawazelski".

Daniel Nawazelski,
Manager, Revenue Requirements

Enclosures: Unitil EAP Monthly Report – December 2023

Daniel Nawazelski
Manager, Revenue Requirements
nawazelski@unitil.com

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Hampton, NH 03842

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Wire/ACH Instructions for Unitil Energy Systems, Inc.:

Name:	Unitil Energy Systems – General Funds Account
Bank:	Bank of America
ABA for ACH:	011 000 138
ABA for Wire:	026 009 593
Account Number:	505-96629

Corporate Office

6 Liberty Lane West
Hampton, NH 03842-1720

Phone: 603-772-0775
www.unitil.com

Unitil Energy Systems, Inc.
EAP Monthly Report

For the month of December 2023

Unitil Energy Systems, Inc.
Attachment A

Electric Assistance Program
System Benefits Charge Reconciliation Report

	December 2023	
Retail Delivery KWHs	90,814,623	
Call-In Sales	-	
Company Sales (if not already excluded)	-	
Adjustments	-	
Adjusted Retail Delivery KWHs	90,814,623	
SBC Low Income EAP Rate	\$ 0.0015	(1)
SBC Low Income EAP Billed Amount	\$ 136,749.66	
Interest on Reserve (effective May 21, 2004)	\$ 274.43	(2)
10% Reserve (discontinued October 1, 2003)	\$ -	
Transfer of Utility Held Reserves to State Treasury	\$ -	
Net SBC Low Income EAP Funding	\$ 137,024.09	
EAP Costs		
Discounts Applied to Customers' Bills	\$ 118,588.80	
Payments to Community Action Programs	\$ 35,578.85	
Community Action Agency Refund	\$ -	
Pre-Program Arrears Retirement	\$ -	
Incremental Administrative Costs	\$ -	
Neighbor Helping Neighbor Allocation	\$ -	
Cost of Continuance of Interim Program:	-	
Interim Participant Credits	-	
Total EAP Costs	\$ 154,167.65	
SBC Low Income EAP Balance	\$ (17,143.56)	
Program to Date 10% Reserve Balance	\$ 57,322.59	
Cumulative Transfers from Energy Efficiency Program Revenues	\$ -	

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for December 2023 is 5.63684%. Interest for the month is calculated as follows:
 $0.0563684 \times (31/365) = 0.00478745$; $0.00478745 \times \text{the average reserve balance for December 2023 of } \$57,322.59 = \$274.43$.

Unitil Energy Systems, Inc.

EAP Monthly Report

Attachment B

For the month of December 2023

	Active <u>Participants (1)</u>	Discounts (2) <u>\$/Tier</u>	Usage kWh/Tier
<u>Participants</u>			
Number of active participants enrolled in the program			
Tier 1 - N/A	0	\$0.00	0
Tier 2 - 5% Discount	1,282	\$8,184.21	729,024
Tier 3 - 19% Discount	436	\$10,083.45	240,788
Tier 4 - 36% Discount	449	\$19,699.92	236,231
Tier 5 - 54% Discount	501	\$30,473.41	247,269
Tier 6 - 86% Discount	<u>433</u>	<u>\$50,147.81</u>	<u>299,518</u>
Total	3,101	\$118,588.80	1,752,830

(1) Customer charge revenue divided by monthly customer charge of \$16.22.

(2) Additional data included per OCA request.

Percentage discounts per tier effective October 1, 2023, Order No. 26-870, DE 22-043.

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of December 2023

Attachment C

Aging Report (1)

Total Residential					
	<i>EAP</i>			<i>Residential</i>	
Number of Active Accounts (Total) ⁽¹⁾	3,067			64,649	
Number of Accounts with outstanding AR ⁽²⁾	2,960			57,423	
Total AR	\$		1,355,152.92	\$	13,567,946.13
Current	\$	207,652.17	15.32%	\$	7,946,193.42
Past Due 30-59 Days	\$	115,980.43	8.56%	\$	1,443,937.10
Past Due 60-89 Days	\$	75,110.34	5.54%	\$	746,409.34
Past Due 90+ Days	\$	956,409.98	70.58%	\$	3,431,406.27

[1] For EAP, this reflects total number of Active EAP participants, irrespective of account balance. For Residential, this reflects the number of UES Residential Active accounts, irrespective of balance, and does not include EAP participants.

[2] Counts reflect only customers which carry an account balance as of the report run date and is irrespective of account status.

Unitil Energy Systems
NH-LIEAP Supporting Documentation
December 2023

Class	Billed kWh (b)	LI-EAP \$ Calculated [(b) * \$0.0015]	CIS LI-EAP Revenue Reported	Variance
D Total	40,698,478.00	61,047.72	61,564.76	\$ (517.04)
G1 Total	24,103,509.00	36,155.26	36,155.30	\$ (0.04)
G2 Total	25,525,262.00	38,287.89	38,312.00	\$ (24.11)
OL Total	487,374.00	731.06	717.60	\$ 13.46
LI-EAP kWh Billed	90,814,623.00	\$ 136,221.93	\$ 136,749.66	\$ (527.73)
¹ Pre LI-EAP Adjustment	0.00			
Net kWh Billed	90,814,623.00			

Note: (b) includes net metering and TOU kWh.

Unitil Energy Systems, Inc.
Incremental Administrative Costs Quarterly Report

	Q1 October 1, 2023 through December 31, 2023		Total Costs
<u>Administrative Costs</u>			
Information Technology	\$	1,350.00	\$ 1,350.00
Program Administration	\$	-	\$ -
Brochures	\$	-	\$ -
Training	\$	-	\$ -
Legal	\$	-	\$ -
Other	\$	-	\$ -
Total EAP Administrative Costs	\$	1,350.00	\$ 1,350.00
SBC Revenues Collected (including Interest on Reserve)			\$393,913.82