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DEPARTMENT OF ENERGY  
21 S. Fruit St., Suite 10  
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April 27, 2023

Dr. Vanessa Valentino

[REDACTED]  
[REDACTED]  
[REDACTED]

Re: CPT 2023-001, Complaint of Vanessa Valentino against Unitil Energy Systems, Inc.; Acknowledgment of Formal Complaint

Dear Dr. Valentino:

This letter serves as acknowledgment that the New Hampshire Department of Energy (DOE) has received your formal complaint against Unitil Energy Systems, Inc., which was filed electronically with the DOE via email on April 17, 2023.

The DOE has waived the filing of paper copies, accepted your complaint, and assigned it complaint number CPT 2023-001. All future correspondence related to your complaint at the DOE should reference complaint number CPT 2023-001 and should be emailed to [proceedings@energy.nh.gov](mailto:proceedings@energy.nh.gov).

Complaints against public utilities filed with the DOE are subject to DOE review in accordance with the provisions of RSA 365:1-4. The DOE will forward a copy of your complaint to the public utility complained of and will require the utility to satisfy matters in the complaint or answer the charges in writing. If the utility makes reparation for any injury alleged, ceases the violation(s) charged in the complaint, and notifies the DOE of that fact before the time allowed to answer the complaint, the DOE will not be required to take any further action. RSA 365:3.

If the charges are not satisfied as provided in RSA 365:3, and it appears to the DOE that there are reasonable grounds therefor, the DOE will investigate the charges pursuant to RSA 365:4.

The DOE will inform you once it has completed review of your complaint in accordance with the provisions of RSA 365:1-4. Once DOE review is complete, if you are not satisfied with the disposition of your complaint, then you may petition the Public Utilities Commission (Commission) to resolve the matter through an adjudicative proceeding pursuant to RSA 365:4.

The DOE is aware that the Commission has opened PUC Docket DE 23-050 in response to the complaint. The DOE will be providing the Commission with a copy of this letter for filing in DE 23-050. The purpose of the filing in DE 23-050 is to inform the Commission that the DOE has not yet conducted its review pursuant to RSA 365:1-4.

The DOE will notify you and the Commission of its disposition of your complaint in due course.

Sincerely,

*/s/ Alexandra K. Ladwig*

Alexandra K. Ladwig  
Staff Attorney/Hearings Examiner  
Department of Energy