



October 13, 2023

Daniel C. Goldner, Chair  
New Hampshire Public Utilities Commission  
21 S. Fruit St, Suite 10  
Concord, N.H. 03301-2429

**Re: Low Income Electric Assistance Program  
Monthly Reporting Requirements  
Unitil Energy Systems, Inc.  
DE 22-043**

Dear Chairman Goldner:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission its monthly EAP report for the month of September 2023. Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program and temporary pandemic procedures.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed to the State of NH in the amount of \$36,044.97.

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

The report also includes the cumulative quarterly incremental administrative costs through September 30, 2023.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Nawazelski".

Daniel Nawazelski,  
Manager, Revenue Requirements

Enclosures: Unitil EAP Monthly Report – September 2023

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Daniel Nawazelski  
Manager, Revenue Requirements  
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**Unitil Energy Systems, Inc.**  
**EAP Monthly Report**

**For the month of September 2023**

**Unitil Energy Systems, Inc.  
Attachment A**

**Electric Assistance Program  
System Benefits Charge Reconciliation Report**

		<b>September 2023</b>
Retail Delivery KWHs		100,663,513
Call-In Sales		-
Company Sales (if not already excluded)		-
Adjustments		-
Adjusted Retail Delivery KWHs		100,663,513
SBC Low Income EAP Rate		\$ 0.0015 (1)
SBC Low Income EAP Billed Amount		\$ 151,436.79
Interest on Reserve (effective May 21, 2004)		\$ 266.85 (2)
10% Reserve (discontinued October 1, 2003)		\$ -
Transfer of Utility Held Reserves to State Treasury		\$ -
<b>Net SBC Low Income EAP Funding</b>		<b>\$ 151,703.64</b>
EAP Costs		
Discounts Applied to Customers' Bills	\$ 113,088.88	
Payments to Community Action Programs	\$ 2,569.79	
Community Action Agency Refund	\$ -	
Pre-Program Arrears Retirement	\$ -	
Incremental Administrative Costs	\$ -	
Neighbor Helping Neighbor Allocation	\$ -	
Cost of Continuance of Interim Program:		-
Interim Participant Credits		-
<b>Total EAP Costs</b>		<b>\$ 115,658.67</b>
<b>SBC Low Income EAP Balance</b>		<b>\$ 36,044.97</b>
Program to Date 10% Reserve Balance		\$ 57,322.59
Cumulative Transfers from Energy Efficiency Program Revenues		\$ -

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for September 2023 is 5.66391%. Interest for the month is calculated as follows:  
 $0.0566391 \times (30/365) = 0.00465527$ ;  $0.00465527 \times$  the average reserve balance for September 2023 of \$57,322.59 = \$266.85.

# Unitil Energy Systems, Inc.

## EAP Monthly Report

### Attachment B For the month of September 2023

<u>Participants</u>	<u>Active Participants (1)</u>	<u>Discounts (2) \$/Tier</u>	<u>Usage kWh/Tier</u>
Number of active participants enrolled in the program			
Tier 1 - N/A	0	\$0.00	0
Tier 2 - 8% Discount	1,285	\$12,169.60	644,700
Tier 3 - 22% Discount	418	\$10,526.60	209,679
Tier 4 - 36% Discount	454	\$18,766.02	217,236
Tier 5 - 52% Discount	487	\$28,411.44	228,767
Tier 6 - 76% Discount	<u>437</u>	<u>\$43,215.22</u>	<u>271,455</u>
Total	3,081	\$113,088.88	1,571,837

(1) Customer charge revenue divided by monthly customer charge of \$16.22.

(2) Additional data included per OCA request.

**Unitil Energy Systems, Inc.**  
**EAP Monthly Report**  
**For the month of September 2023**  
**Attachment C**  
**Aging Report (1)**

	<b>Total Residential</b>			
	<b>EAP</b>		<b>Residential</b>	
Number of Active Accounts (Total) <sup>(1)</sup>	3,050		65,455	
Number of Accounts with outstanding AR <sup>(2)</sup>	2,901		57,802	
Total AR	\$	1,323,587.71	\$	15,030,530.23
Current	\$	137,543.00	10.39%	\$ 8,479,872.79
Past Due 30-59 Days	\$	161,139.67	12.17%	\$ 2,307,996.70
Past Due 60-89 Days	\$	143,304.86	10.83%	\$ 1,214,269.23
Past Due 90+ Days	\$	881,600.18	66.61%	\$ 3,028,391.51

[1] For EAP, this reflects total number of Active EAP participants, irrespective of account balance. For Residential, this reflects the number of UES Residential Active accounts, irrespective of balance, and does not include EAP participants.

[2] Counts reflect only customers which carry an account balance as of the report run date and is irrespective of account status.

**Unitil Energy Systems  
NH-LIEAP Supporting Documentation  
September 2023**

<b>Class</b>	<b>Billed kWh (b)</b>	<b>LI-EAP \$ Calculated [(b) * \$0.0015]</b>	<b>CIS LI-EAP Revenue Reported</b>	<b>Variance</b>
<b>D Total</b>	43,115,609.00	64,673.41	65,195.53	\$ (522.12)
<b>G1 Total</b>	28,416,899.00	42,625.35	42,625.34	\$ 0.01
<b>G2 Total</b>	28,649,136.00	42,973.70	42,905.98	\$ 67.72
<b>OL Total</b>	481,869.00	722.80	709.94	\$ 12.86
<b>LI-EAP kWh Billed</b>	100,663,513.00	\$ 150,995.27	\$ 151,436.79	\$ (441.52)
<b><sup>1</sup> Pre LI-EAP Adjustment</b>	0.00			
<b>Net kWh Billed</b>	100,663,513.00			

Note: (b) includes net metering and TOU kWh.

**Unitil Energy Systems, Inc.**  
**Incremental Administrative Costs Quarterly Report**

	Q1 October 1, 2022 through December 31, 2022	Q2 January 1, 2023 through March 31, 2023	Q3 April 1, 2023 through June 30, 2023	Q4 July 1, 2023 through September 30, 2023	Total Costs
<u>Administrative Costs</u>					
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -
Program Administration	\$ -	\$ -	\$ -	\$ -	\$ -
Brochures	\$ -	\$ -	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -	\$ -	\$ -
Legal	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total EAP Administrative Costs</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

SBC Revenues Collected (including Interest on Reserve)

\$1,698,523.12