



August 18, 2022

BY E-MAIL

Daniel Goldner, Chairman
New Hampshire Public Utilities Commission
21 S. Fruit Street, Suite 10
Concord, NH 03301-2429

Re: DG 21-104 Northern Utilities, Inc. - Rate Case Expense Filing

Dear Chairman Goldner:

Enclosed on behalf of Northern Utilities, Inc. d/b/a Unitil (“Northern” or the “Company”) is Northern’s Rate Case Expense Filing in the above captioned proceeding. A number of the invoices, Request for Proposal (“RFP”) responses, and contracts submitted contain confidential material, and a Motion for Confidential Treatment and Protective Order for this material is included with the filing.

This filing is being made in accordance with the Settlement Agreement (“the Settlement”) filed on May 27, 2022 and approved by the Commission on July 20, 2022. Section 8.2 of the Settlement provides that Northern’s rate case expenses and regulatory proceeding expenses incurred by the Commission, the Department of Energy, and the Office of the Consumer Advocate and charged to the Company in this docket shall be recovered over one year within the LDAC through the Rate Case Expense Charge (“RCE”), at a uniform rate per therm, in the Company’s next scheduled LDAC rate change effective November 1, 2022. The Company’s next LDAC filing is scheduled for September 15, 2022.

In accordance with Puc 1905.03 and 1905.04, the filing includes a certification regarding use of a competitive bidding process conducted consistent with the Company’s procurement procedure, a copy of the procurement procedure, a description of the rate case expense categories, a rate case expense summary to date, by vendor, date, and service provided, copies of invoices, and the contracts entered into that generated the expense. The Company will update this filing for any invoices received after this date. The filing also includes a copy of the Company’s RFP for consulting services and the winning bidders’ responses to the RFP for completeness as the contracts include references to their response.

Matthew J. Fossum
Senior Counsel
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With respect to the competitive bidding process, in the area of cost studies/rate design Northern did not choose the lowest bidder when considering the combination of the not-to-exceed costs for preparation of the filing and the estimated post-filing costs. The winning bidder was chosen based on additional considerations including corporate and project team capability, technical approach, proven ability to meet deadlines and direct positive experience with the Company.

Please do not hesitate to contact me if you have any questions regarding this filing.

Sincerely,



Matthew J. Fossum
Senior Counsel

Enclosures

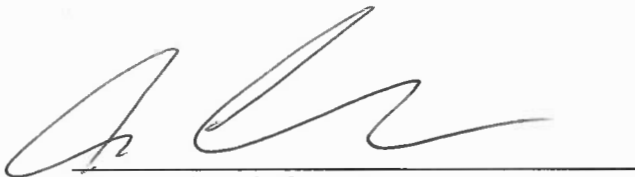
cc: Service List

**NORTHERN UTILITIES, INC.
DG 21-104
PETITION FOR RATE INCREASE
RATE CASE EXPENSES**

CERTIFICATION

With respect to the expenses incurred for the service providers retained by Northern Utilities, Inc. ("Northern"), I certify that:

- a. Northern used a competitive bidding process conducted consistent with its procurement procedure, and in selecting the winning bidders, considered information concerning the availability, experience, customary fees for similar services, quality, and cost of the service providers;
- b. The time spent on the rate case by the service providers was undertaken in an efficient and cost-effective manner.



Christopher J. Goulding
Director of Rates and Revenue Requirements
Unitil Service Corp.

8/16/2022
Date