

**THE HAMPSTEAD AREA WATER COMPANY, INC.'S RESPONSES TO
DEPARTMENT OF ENERGY'S TECH SESSION DATA REQUESTS – SET 7**

The Hampstead Area Water Company, Inc.
DW 20-117

Date Request Received: 7/21/22
Request No. DOE 7-1

Date of Response: 8/4/22
Witness: Stephen P. St. Cyr

**Rate Case Expense Recovery
Pursuant to PUC Admin Rule 1904.02**

In the determination of whether a Rate Case Expense is allowable or not, various factors which shall be considered are listed in PUC Admin Rule 1904.02(b). Please indicate, and explain further, what section(s) of 1904.02(b) the Company believes are applicable to its instant request, as well as any other factors the Company wishes to be considered.

RESPONSE DOE 7-1:

The Company respectfully requests that the DOE/PUC consider the following:

1904.02(b)(1) - For the Company, there were a number of “novel or complex” issues including SNHRWP, the CIAC related to the project, the CIAC tax, the wholesale and resale of water, the Cost of Service Study (“COSS”), the Cost of Service (“COS”) related to public and private protection, Step 1 and Step 2.

1904.02(b)(2) – In addition to the “normal” costs of the service provided to prepare and present the rate case including the participation of the DOE/PUC & the OCA, both the Towns of Atkinson and Hampstead were active participants in the proceeding. There was also one intervenor that was also active. The Company hired a COS “expert” to conduct the Company’s first ever COSS, which more appropriately allocated costs and revenue to public and private fire protection. The DOE also hired a COS “expert” to review the study and to make recommendations. In addition, the DOE hired an engineer to review engineering aspects of the SNHRWIP and to evaluate the Company’s water capacity situation.

1904.02(b)(3) – With respect to the Company’s rate consultant, the Company selected Mr. St. Cyr as a result of a competitive bid process. Mr. St. Cyr was also working with other PUC regulated utilities and charging the same fee for similar services.

1904.02(b)(4) – The rate case work was “relevant and reasonably necessary to the rate case proceeding ...” The Company’s rates needed to be reviewed and updated in order for the Company to reflect its prudently incurred investments in plant, its updated cost of capital including new debt and additional paid in capital and its updated expenses. The Company was able to reach a settlement agreement resolving all the issues raised with the DOE, OCA and Towns of Atkinson and Hampstead.

1904.02(b)(5) – The Company used a competitive bid process for its rate consultant. Mr. St. Cyr was available, has the experience with the Company and with the PUC, provides good, quality work and charges reasonable fees for his services.

Mr. Fox was available, has the experience and has worked with a number of companies and commissions, provides good, quality work and charges competitive fees for his services. Mr. Fox did the COSS for the State of NH for the SNHRWIP and work with the Company on the HAWC portion of the COSS for the State of NH.

1904.02(b)(6) – Lewis Builders, Mr. St. Cyr and Mr. Fox all have the “experience and ability” to prepare, participate and reach final resolution of the rate case.

1904.02(b)(7) – In reaching a settlement agreement, the parties to the settlement agreement believed that the rate increases were just and reasonable. In the Commission Analysis in revised Order No. 26,635 in DW 20-117 dated June 2, 2022, the Commission found that “the Settlement’s approach to addressing and balancing the potential rate impacts on customers leads to just and reasonable results that serve the public interest.”

1904.02(b)(8) – No other factors are relevant.

Date Request Received: 7/21/22
Request No. DOE 7-2

Date of Response: 7/29/22
Witness: Stephen P. St. Cyr

Rate Case Expense Recovery
Pursuant to PUC Admin Rule 1905.03

Relative to the documentation required to be filed as part of a company's Rate Case Expense recovery request, please provide the following:

- a. PUC 1905.03(e): a statement that the expenses requested for recovery are consistent with the utility's written procurement policy; and
- b. PUC 1905.03(f): the Company's procurement policy in place at the time for each requested expense;
- c. PUC 1905.03:(g) if not provided elsewhere, an executed copy of the contract(s) entered into with each service providers, Stephen P. St. Cyr & Associates, LBDI, and Raftelis, that generated the expenses; and
- d. PUC 1905.03(h): a statement of whether the contract was obtained after negotiations or competitive bids.

RESPONSE DOE 7-2:

- a. The Company does not have a "written procurement policy." The rate case expenses are consistent with the Company's standard practice of procurement, review and payment of expenses.
- b. See response to a.
- c. The management contract between LBDI and HAWC was approved in DW 12-170 (Order # 25,519). The contracts for Stephen P St Cyr & Associates and Raftelis are attached.
- d. The Company and LBDI have a management agreement between them. Mr. St. Cyr was obtained via a competitive bid process. Mr. Fox was obtained as a result of his work for the State of NH as part of the SNHRWIP and the portion related to HAWC.

Date Request Received: 7/21/22
Request No. DOE 7-3

Date of Response: 7/29/22
Witness: Stephen P. St. Cyr

Rate Case Expense Recovery

Referencing PUC Admin Rule 1905.04(a) and (c)

Please provide further information regarding the Company's efforts, and compliance, with PUC Admin Rule 1905.04 (a) and (c) relative to the Company's consultants hired for the current rate case,

- a. Stephen P. St. Cyr & Associates,
- b. LBDI, and
- c. Raftelis,

RESPONSE DOE 7-3:

- a. The Company solicited 2 bids for rate consultant services. 2 entities responded to the RFP. Of the 2 responses, Mr. St. Cyr was selected. Mr. St. Cyr was the low bidder.
- b. LBDI and the Company have a management agreement between them that provides for management oversight on all matters including matters before the PUC.
- c. The Company considered 2 entities for the cost of service study. In part because Mr. Fox of Raftelis had worked with the State on the cost of service for the SNHRWIP including costs for HAWC, the Company selected Mr. Fox. The Company believes that it was more efficient and cost effective to utilize Mr. Fox.

Date Request Received: 7/21/22
Request No. DOE 7-4

Date of Response: 7/29/22
Witness: Stephen P. St. Cyr

Rate Case Expense Recovery

The Company proposes to recover \$323,411.74 of rate case expenses from 4,061 customers over 12 months, resulting in a proposed flat fee of \$6.64 per customer, per month.

- a. How did the Company determine the customer count of 4,061?
- b. Did the Company consider any other customer counts?
- c. How did the Company determine the time frame of 12 months?
- d. Is the Company requesting a time frame of 12 months from an Order authorizing recovery or another scenario involving 12 months?
- e. Did the Company consider any other timeframes besides 12 months?

RESPONSE DOE 7-4

- a. 4,061 is the number of active customers as of March 31, 2022.
- b. The Company considered the customer account at the time of the initial filing, but determined that the most recent customer account was best.
- c. The Company considered recovery over 6, 12 & 18 months. In reviewing the 6 month time frame, the Company determined that 6 months was too burdensome on customers. In reviewing the 18 month time frame, the Company determined that 18 months was too burdensome on the Company since most of the expenditures have already been paid. In reviewing the 12 month time frame, the Company determined that 12 months was not too burdensome on customers and not too burdensome on the Company. The 12 months recovery period seemed to be the right recovery period and properly balanced the needs of the customers and the Company.
- d. See response to c.
- e. See response to c.

Date Request Received: 7/21/22
Request No. DOE 7-5

Date of Response: 7/29/22
Witness: John Sullivan

Rate Case Expense Recovery

Please specifically identify and itemize the specific rate case expense charges related to the following events:

- a. Preparation and filing of original July 23, 2020, notice of intent to file rate schedules;
- b. Preparation and filing of September 21, 2020, motion to withdraw original notice of intent;
- c. Preparation and filing of September 28, 2020, re-filed notice of intent to file rate schedules;
- d. Preparation and filing of November 24, 2020, request for change in rates and rate schedules;
- e. Preparation and filing of March 11, 2021, motion to replace 9/28/2020 filing due to formatting and misplaced exhibits.

RESPONSE DOE 7-5:

- a. See attached time entry. Part of the 3.0 hours billed on July 23, 2020 specified the notice of intent to file. While not separately itemized, 0.4 of that time is estimated spent on the notice.
- b. See attached time entry.
- c. See attached time entry.
- d. This would be all time to that point, less the time identified in subparts a., b., and c. of this data request.
- e. See attached time entry. Part of the 4.2 hours billed on March 10, 2021 specified the motion to replace rate case filing. While not separately itemized, 0.6 of that time is estimated spent on the motion.

Date Request Received: 7/21/22
Request No. DOE 7-6

Date of Response: 7/29/22
Witness: John Sullivan

Rate Case Expense Recovery

Referencing Rate Case Expense Recovery Request File #1, page 23, LBDI Invoice #20382, dated 5/31/2020 for \$904.88

An entry of 0.6 hours on April 21, 2020, does not appear to be related to the rate case work. Please provide further explanation regarding whether this charge should remain or be removed from the Company's request.

RESPONSE DOE 7-6

The line item that was circled was circled by mistake. It is not part of the rate case. The line item that should have been circled is the last line item on the next page:

4/24/20 19-9850 01-070 Revise petition and prefiled testimony of Steve St Cyr 0.6 hours

Therefore, the total hours of 0.6 is correct and should remain as a rate case expense.

Date Request Received: 7/21/22
Request No. DOE 7-7

Date of Response: 7/29/22
Witness: John Sullivan

Rate Case Expense Recovery

Referencing Rate Case Expense Recovery Request File #4, page 53 & 54, LBDI Timesheet for Attorney Augeri for week ending 9/10/2021.

- a. Please confirm whether the charge dated 9/9/2021 for 1.3 hours was included in the Company's proposed recovery of rate case expenses,
- b. If yes, please provide further information and explanation regarding how this charge relates to the rate case.

RESPONSE DOE 7-7

a. The 1.3 hours was included in the proposed rate case expenses. It should not have been included. The time should have been coded to another job. The 1.3 hours should be removed from the rate case expenses (1.3 hours x \$115.74 = \$150.46).

b. N/A

Date Request Received: 7/21/22
Request No. DOE 7-8

Date of Response: 7/29/22
Witness: Charlie Lanza

Rate Case Expense Recovery

Referencing Rate Case Expense Recovery Request File #6, page 1, LBDI Timesheet for Mr. Lanza for week ending 1/28/2021.

The timesheet submitted indicates it covers the time-period ending the week of 1/28/2021. Please confirm whether the timesheet should reflect 2021 or 2022, and if necessary, please provide an updated timesheet, and rate case expense recovery request.

RESPONSE DOE 7-8

The date on the timecard was a typo. It said 2021 when it should have said 2022. A revised timecard is attached.

Date Request Received: 7/21/22
Request No. DOE 7-9

Date of Response: 7/29/22
Witness: John Sullivan

Rate Case Expense Recovery

Referencing Rate Case Expense Recovery Request File #7, page 13, LBDI Timesheet for Attorney Augeri for week ending 5/20/2022.

The timesheet submitted indicates a charge for a 2-hour mediation between Attorney Augeri and another party on 5/16/2022. Please confirm and explain whether this charge should be included in the rate case expense recovery request.

RESPONSE DOE 7-9

The specific time entry made on May 18, 2022, for 2.0 hours, was incorrectly billed to this matter. The time should have been coded to another job. The 2.0 hours should be removed from the rate case expenses (2.0 hours x \$121.76 = \$243.52).

Date Request Received: 7/21/22
Request No. DOE 7-10

Date of Response: 7/29/22
Witness: John Sullivan

Rate Case Expense Recovery and Temporary to Permanent Rate Reconciliation

Please provide a copy of the DRAFT Tariff page(s) the Company anticipates filing reflecting the Company's proposals for:

- a. Rate Case Expense Recovery, and
- b. Temporary to Permanent Rate Reconciliation.

RESPONSE DOE 7-10

Please see attached draft tariff page.

Date Request Received: 7/21/22
Request No. DOE 7-11

Date of Response: 7/29/22
Witness: John Sullivan

Temporary to Permanent Rate Reconciliation

Referencing the revised Order on Temporary Rates, No. 26,566, dated January 20, 2022, and the Order on Permanent Rates, No. 26,635, dated June 2, 2022.

The Order on Temporary Rates authorized current rates as temporary rates from June 30, 2021, to the time the Company began billing for the higher temporary rates as detailed in that Order.

Shortly thereafter, the Order on Permanent Rates was issued. Please explain, and indicate:

- a. If the Company billed any customers for those higher temporary rates as found on page 4 of the Temporary Rate Settlement Agreement,
- b. If yes to part (a), please indicate the number of customers per customer class according to the Company's tariff (GM, Private Fire, and Municipal Fire), and provide a sampling to corroborate the aggregated data that was provided in the rate case expense filing, or whether the Company decided to defer those billings in light of an impending Commission Order on permanent rates.

RESPONSE DOE 7-11

a. The company billed the higher temporary rates to the customers on page 4 under (1) – General Service Metered Rates and (2) Atkinson and Hampstead Municipal Fire Protection Service Rates. But the Company did not bill the higher temporary rates to the customers under (3) General Private Fire Protection Service Rates

b. The number of customers billed the higher temporary rates are as follows:

General Metered Rates – The number of customers is shown on the attachment to the Rate Case Expense filing – page 2 - “Water – Manually Recalculated”.

Municipal Fire – 2

Private Fire – The Company decided not to bill the higher temporary rates to the Private Customers because it knew that those final private fire rates would be lower than the existing rates once the final rates were approved by the commission.

See attached sampling of customer bills from the period February 2022 through 2022 which show that the temporary rates were charged to general customers. The files labelled “Cycle 1” are from the Atkinson\Hampstead Core System. The files labelled “Cycle 2” are from the satellite systems.

Also attached are copies of the bills sent to the Towns of Atkinson and Hampstead for the increase in temporary rates for municipal fire protection.

Date Request Received: 7/21/22
Request No. DOE 7-12

Date of Response: 7/29/22
Witness: Stephen P. St. Cyr

Temporary to Permanent Rate Reconciliation

Relative to the existing residential customers who are now formally covered under the Company's private fire protection tariff, please provide additional information regarding the reasoning for recovering the difference between the temporary and permanent rates from these customers when they may have not been charged for this service prior to, and / or during the temporary rate period.

RESPONSE DOE 7-12

The Company views these customers like any other customers whose temporary rates are adjusted when permanent rates are finalized. The permanent rates are applied back to the start of the temporary rate date.

Date Request Received: 7/21/22
Request No. DOE 7-13

Date of Response: 7/29/22
Witness: John Sullivan

Temporary to Permanent Rate Reconciliation

It appears that the Company has requested to recover the reconciliation of residential temporary to permanent rates as a flat fee of \$3.82 per customer per month for 12 months.

- a. Please provide an estimate of the time and expense for the Company to determine these charges by individual customer based on their actual historical usage and billing data during the recoupment period.
- b. Would the Company be amenable to determining its temporary to permanent rate reconciliation on an individual customer basis, based on actual historical usage and billing during the recoupment period? Please explain.

RESPONSE DOE 7-13

a. To determine charges by individual customer we would need to recalculate and reprint (to a pdf) each bill over the 12-month period. An Excel spreadsheet would need to be created and the original bill information and the revised bill information would need to be entered manually into the spreadsheet. We have just over 4,000 customers so we would need to enter the information for over 48,000 bills. This would take a very significant amount of time as our system does not have a feature to do this and it would need to be done manually.

b. As stated in response to a., the calculations would need to be done manually and would take an excessive amount of time and money to complete. In addition, some of the customers during that time frame are no longer customers (sold their houses, renters who moved away, customers who died, etc.). The company would have no way to collect from those customers. Also, what if a customer moves after the rate case recoupment period begins? Who would pay the remaining charge due from that customer?



November 19, 2019

Mr. John Sullivan
Controller
Hampstead Area Water Company
54 Sawyer Ave.
Atkinson, NH 03811

Dear Mr. Sullivan,

Raftelis is pleased to submit this engagement letter to the Hampstead Area Water Company (HAWC) to assist in its upcoming rate filing with the New Hampshire Public Utilities Commission (NH PUC). This document will serve to provide you with an overview of our firm, our approach to this project as well as a scope of work, and a proposed price.

FIRM OVERVIEW

Raftelis has the largest consulting practice in the nation focusing on financial, rate, and management consulting for water, wastewater, and stormwater utilities. In 1993, Raftelis was founded to provide services that help utilities function as sustainable organizations while providing the public with clean service at an affordable price. With this goal in mind, Raftelis has grown to become the largest and one of the most respected utility financial and management consulting practices in the nation. Raftelis has experience providing these services to hundreds of utilities across the country and abroad, allowing us to provide our clients with innovative and insightful recommendations that are founded on industry best practices. Throughout our history, we have maintained a strict focus on the financial and management aspects of utilities, building a staff with knowledge and skills that are extremely specialized to the services that we provide, and thus allowing us to provide our clients with independent and objective advice.

PROPOSED SCOPE OF SERVICES

We have developed the following scope of services based on our initial understanding HAWC's needs. We can certainly adjust this as needed.

We will arrange a kick-off meeting to further discuss the project in order to ensure we understand HAWC's needs and expectations. We will use this meeting to gather background data needed for the study including recent annual reports, test year financial data, customer usage information, and system operating records. Also at this meeting, Raftelis will facilitate a pricing objectives exercise to understand what HAWC's goals and objectives are such that rates and fees may be designed in accordance with accomplishing those goals and objectives.

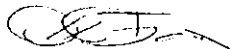
Once all data are collected, we will incorporate test year revenue requirements, including all known and measurable or inflationary adjustments, into a rate model along with fixed asset and depreciation data. Using this information, along with the results of our pricing objectives exercise, we will prepare a cost of service analysis using methodologies outlined in the AWWA's M1 Manual: Principles of Water Rates, Fees, and Charges. We will then calculate updated rates to be included in HAWC's filing. Along with user charges, Raftelis will also calculate new miscellaneous fees to also be included in HAWC's filing with the NH PUC. We will then prepare exhibits and supporting schedules presenting all rate year revenue requirements, cost of service allocations, and resulting rate design along with prefiled written testimony that can be submitted to the NH PUC.

We propose to complete the scope of work outlined above for a not-to-exceed amount of \$20,000. It is very likely that Raftelis will not need the entire budget associated with this scope of work, and subsequently all remaining budget will be passed onto HAWC in the form of savings. Given the uncertainty of the exact level of effort to provide services after the initial filing, this proposal does not detail or include any time or budget for post-filing efforts. As needed, Raftelis will be available to provide responses to data requests, intervenor

testimony reviews, oral testimony, and case coordination. We will bill HAWC on a monthly basis for services based on our hourly rates presented in Exhibit A.

We look forward to working with you on this engagement. Should you have any questions, please do not hesitate to contact me at (774) 243-0619. If the provisions of this engagement letter are acceptable, please sign and return one copy of the letter for our files. We are delighted to have this opportunity to work with you and HAWC.

Sincerely,
RAFTELIS FINANCIAL CONSULTANTS, INC.



Dave Fox, Manager

We accept the terms of this engagement letter:

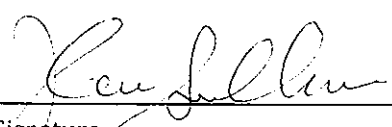
	<u>11/20/19</u>
Signature	Date
<u>Controller</u>	<u>John Sullivan</u>
Title	Name of authorized agent

Exhibit A – Raftelis' 2019 Standard Hourly Billing Rates

<u>Position</u>	<u>Hourly Billing Rate **</u>
Chair	\$425
Chief Executive Officer/President	\$375
Executive Vice President	\$325
Vice President/Principal Consultant	\$295
Director of Governmental Services	\$295
Senior Manager	\$265
Director of Florida Operations	\$225
Manager	\$240
Director of Data Services	\$240
Senior Consultant	\$210
Consultant	\$185
Creative Director	\$175
Associate	\$155
Graphic Designer	\$125
Analyst	\$110
Administration	\$80
Technology/Communications Charge*	\$10

* Technology/Communications Charge – this is an hourly fee charged monthly for each hour worked on the project to recover telephone, facsimile, computer, postage/overnight delivery, conference calls, electronic/computer webinars, photocopies, etc.

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

July 13, 2020

John Sullivan, Controller
Hampstead Area Water Company
54 Sawyer Avenue
Atkinson, N. H. 03811

Re: Proposal for Accounting / Rates Technical Professionals for Regulatory Filings,
Testimony and Representation before the New Hampshire Public Utilities Commission

Dear Mr. Sullivan:

I appreciate the opportunity to prepare and submit a proposal for Accounting / Rates Technical Services for a 2020 Rate Case based on 2019 Test Year before the NHPUC. I specialize in providing regulatory services (franchises, financings, rate cases, etc.) before the NHPUC for NH water companies. I have been providing such services since 1993, when I started St. Cyr & Associates.

St. Cyr & Associates provides accounting, tax, regulatory and management services, primarily to water companies. I review / finalize company financial statements, prepare federal and state tax returns, prepare NHPUC Annual Reports, prepare Form PA-20s and various regulatory filings. Regulatory filings include preparing petition and supporting documents for establishing / expanding franchise area, preparing petition and supporting documents and financial exhibits for debt financings and preparing petition, testimony and exhibits and other requirements for rate cases.

I have specifically prepared HAWC's PUC Annual Report for more than a decade. I have been involved in a number of regulatory proceedings before the NHPUC on behalf of HAWC including franchises, financings and rate cases. If you need the specific proceedings, please let me know and I will compile them.

I have (and continue to) work well with you, Mr. Angeri and HAWC's management on meeting the Company's accounting and year-end financial and regulatory reporting requirements. In addition, I have a good rapport with the NHPUC staff.

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

I have also done similar work for water and sewer companies throughout N. H. before the NHPUC. If you need specific company names, the nature of the work and references, I can provide them.

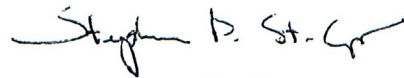
Prior to starting St. Cyr & Associates, I worked 5 years for Baltimore Gas & Electric Company (now part of Exelon Corporation) and 11 years for Public Service of New Hampshire (now part of Eversource) holding various accounting research, plant accounting, nuclear accounting, budgeting, regulatory accounting, general accounting and financial reporting positions including supervisory and management positions.

I have a B. S. degree in business administration with a major in accounting from Northeastern University in Boston, Ma. I obtained my CPA in Baltimore, MD in 1980 (although I'm not currently able to practice as CPA in NH due to different certificate requirements). I also have a master level certificate in taxation from N. H. College (now Southern New Hampshire University) in Hooksett, N. H.

I have enclosed a sample, draft engagement letter, which better defines what I can do in the context of a rate case, for your consideration. I would be the individual involved in the planning, filing and participating in the rate case proceeding. My hourly rate is \$140 / hour. There is no "fixed administrative fee for each billing."

If you have any questions, comments or need additional information, please let me know.

Sincerely,



Stephen P. St. Cyr

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

July 13, 2020

John Sullivan, Controller
Hampstead Area Water Company
54 Sawyer Avenue
Atkinson, N. H. 03811

Re: Hampstead Area Water Company – 2020 Rate Case

Dear Mr. Sullivan:

This letter states my understanding of the objectives of the engagement, the nature of the service and the terms of the arrangement.

1. Review the financial statements and PUC Annual Report and supporting financial data for the twelve months ended December 31, 2019.
2. Determine the actual rate of return and revenue deficiency for the twelve months ended December 31, 2019.
3. Assist Company legal counsel with notice of intent to file for change in rates.
4. Prepare (and / or assist Company personnel and legal counsel with) initial rate filing including the following:
 - (1) Introductory Letter
 - (2) Report of Proposed Rate Change
 - (3) Proposed Tariff Rate Page
 - (4) Direct Testimony of Stephen P. St. Cyr
 - (5) Rate Case Exhibits (including proforma adjustments) for permanent rates
 - (6) Rate Case Exhibits (including proforma adjustments) for temporary rates
 - (7) Proposed Statement to be transmitted to customers
 - (8) Response to certain NHPUC 1604.01 requirements
 - (9) An attestation regarding the rate filing being an accurate reflection of the Company's books
5. Prepare for and participate in prehearing conference and technical session.

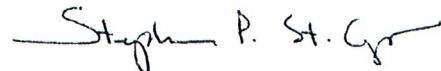
Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

6. Assist in NHPUC Audit. Review/Respond to Audit Requests.
Review/Respond to Audit Report.
7. Review/Respond to Staff/Intervener Data Requests.
8. Prepare for and participate in Settlement Conference. Work w/Company
Personnel to Negotiate Settlement Agreement.
9. Prepare for and participate at hearing on merits.
10. Review NHPUC order. Assist in implementation of NHPUC order.

The hourly fee for preparation of the rate filing and work performed in connection with the rate filing is \$140.00 per hour. Out of pocket expenses (i.e., mileage, copies, postage, telephone, etc.) will also be billed. It assumes that the financial information is readily available, properly recorded and reasonably accurate. It also assumes that you and/or your staff work cooperatively with me in obtaining the financial information required for the preparation of the initial filing and throughout the rate proceeding. Billing for such services will be monthly in arrears at \$140.00 per hour. Payment is due upon receipt of billing.

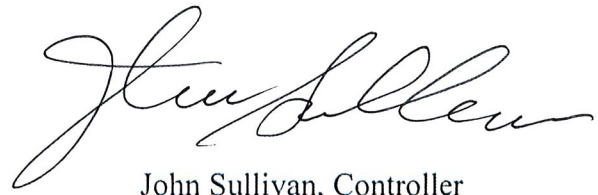
I appreciate the opportunity to be of service to you. I believe this letter accurately summarizes the significant tasks and terms of the engagement. If you have any questions, please call me at 207-423-0215 or email me at stephenpstcyr@yahoo.com. If you agree with the tasks and terms of the engagement as described in this letter, please sign the letter and return it to me.

Very truly yours,


Stephen P. St. Cyr

Stephen P. St. Cyr & Associates
17 Sky Oaks Drive
Biddeford, Me. 04005
207-423-0215
stephenpstcyr@yahoo.com

This letter sets forth the tasks and terms of the service to be performed and the fee and billing arrangement by Stephen P. St. Cyr & Associates for Hampstead Area Water Company.

A handwritten signature in black ink, appearing to read "John Sullivan", is positioned above the printed name. The signature is fluid and cursive, with the first name "John" being more prominent and the last name "Sullivan" following in a similar style.

John Sullivan, Controller

DOE 7-5 a.

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 1931

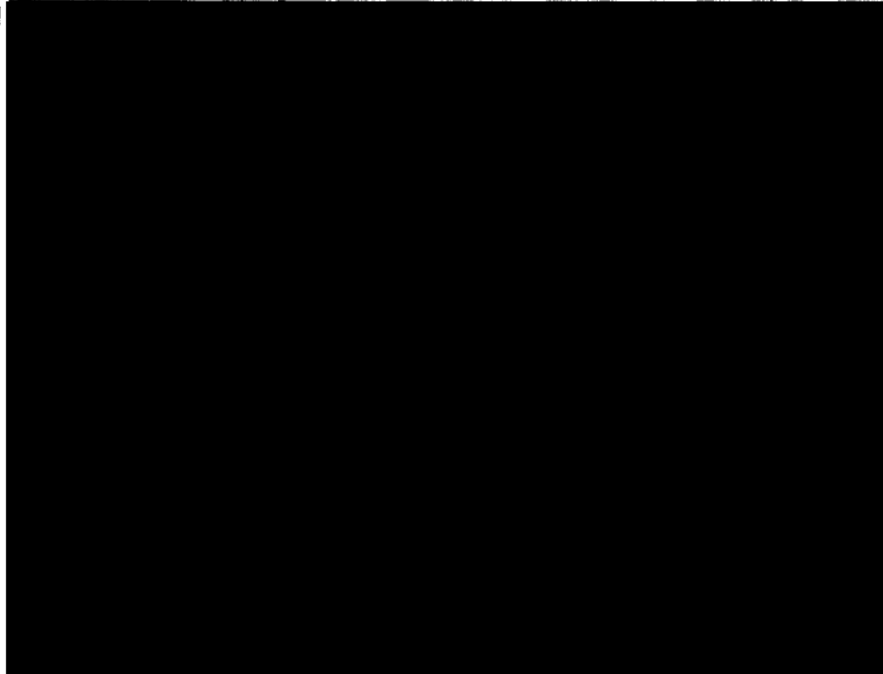
NAME: Laura J. Spratt

Signature: *[Handwritten Signature]*

WEEK 07/18/20 through 07/24/20

Date	Day	Time In	Out	In	Time Out	Comments	Worked
7/18/20	Saturday						0.00
7/19/20	Sunday						0.00
7/20/20	Monday	7:00 AM	12:00	12:30pm	4:30 PM		9.00
7/21/20	Tuesday	7:00 AM	12:00	12:30pm	4:30PM		9.00
7/22/20	Wednesday	7:00 AM	12:00pm	12:30pm	4:30PM		9.00
7/23/20	Thursday	7:00 AM	12:00 PM	12:30 PM	4:30PM		9.00
7/24/20	Friday	7:00 AM	12:00PM	12:30 PM	4:30 PM		9.00
Additional hours not shown above:							45.00
Comments:							

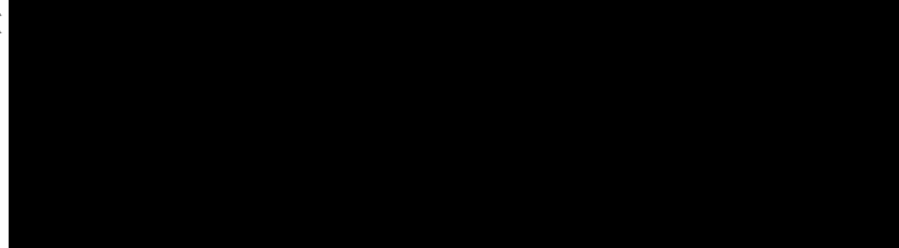
BEGIN CONFIDENTIAL



END CONFIDENTIAL

07/23/20	<i>a</i> 19-850	01-070	Review previous rate case. Review emails from Steve St. Cyr. Update Notice of Intent. File with PUC	3.0
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BEGIN CONFIDENTIAL



END CONFIDENTIAL

← Est. at
.4

DOE 7-56.

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

Salary

EMPLOYEE #: 140

NAME: Anthony Auger

Signature: [Signature]

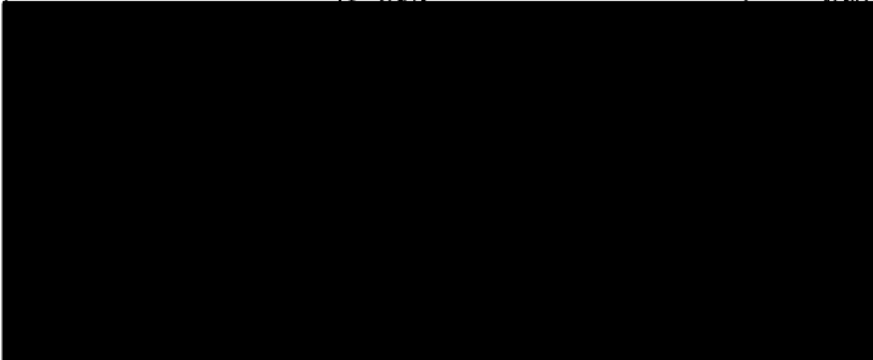
WEEK: 09/19/20 23 09/25/20

Date	Day	Time In	Out	In	Time Out	Comments	Worked
9/19/20	Saturday						0.00
9/20/20	Sunday						0.00
9/21/20	Monday	7:00 AM			5:00 PM		8.50
9/22/20	Tuesday	7:00 AM			5:15 PM		9.75
9/23/20	Wednesday	6:45 AM			5:00 PM		9.75
9/24/20	Thursday	7:00 AM			4:30 PM		9.00
9/25/20	Friday	7:00 AM			5:00 PM		9.50
Additional hours not shown above:							0.00
							47.50

Comments:

40 hrs

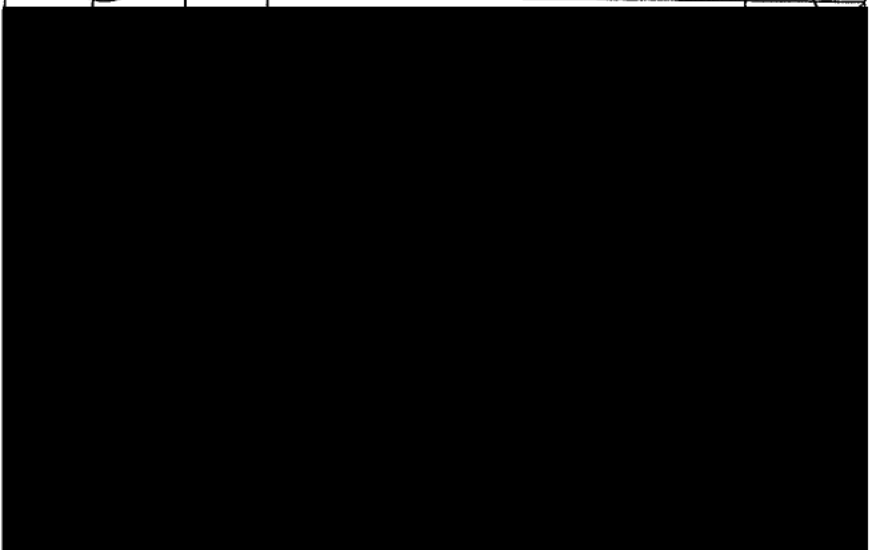
BEGIN CONFIDENTIAL [



END CONFIDENTIAL

BEGIN CONFIDENTIAL [

09/21/20	19-9650	01-070	Prepare and file motion to withdraw notice of intent to file rate schedules and prepare new notice	0.8
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] END CONFIDENTIAL

DOE 7-5c.

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 140

NAME: Anthony Augelli

Signature: *[Signature]*

WEEK: 09/26/20 23 10/02/20

Date	Day	Time In	Out	In	Time Out	Comments	Worked
9/26/20	Saturday						0.00
9/27/20	Sunday						0.00
9/28/20	Monday	7:00 AM			5:00 PM		9.50
9/29/20	Tuesday	7:00 AM			5:15 PM		9.75
9/30/20	Wednesday	7:00 AM			4:45 PM		9.25
10/1/20	Thursday	7:00 AM			4:30 PM	Personal day ✓	9.00
10/2/20	Friday	7:00 AM			4:30 PM	Personal day ✓	9.00
Additional hours not shown above:							0.00

Comments:

[REDACTED]

288
Personal
has ✓

END CONFIDENTIAL

09/28/20	19-9850	01-070	Finalize and file updated Notice of Intent to file rate case	0.3
----------	---------	--------	--	-----

[REDACTED]

END CONFIDENTIAL

09/29/20	19-9850	01-070	Teams meeting with John, Steve, Charlie and Harold to discuss rate case, temporary rates, WICA, and MSDC charges	1.1
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[REDACTED]

END CONFIDENTIAL

09/30/20	19-9850	01-070	Work on rate case submissions including review of WICA filed by Pennichuck	1.4
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[REDACTED]

END CONFIDENTIAL

DOE 7-5 e.

LEWIS BUILDERS DEVELOPMENT, INC.
54 SAWYER AVENUE
ATKINSON, NH 03811

EMPLOYEE #: 140
NAME: Anthony Auger
Signature: *[Signature]*
WEEK: 03/06/21 to 03/12/21

Date	Day	Time In	Out	In	Time Out	Comments	Worked
3/6/21	Saturday						0.00
3/7/21	Sunday						0.00
3/8/21	Monday	7:00 AM			6:00 PM		10.50
3/9/21	Tuesday	6:45 AM			5:15 AM		10.00
3/10/21	Wednesday	6:30 AM			6:00 PM		11.00
3/11/21	Thursday	7:00 AM			5:00 PM		9.50
3/12/21	Friday	7:00 AM			4:30 AM		9.00
Comments: 40 hrs ✓ Additional hours not shown above:							0.00

BEGIN CONFIDENTIAL [

[REDACTED]

] END CONFIDENTIAL

03/08/21 19-9850 01-070 Work on responses to data requests from staff, OCA, and the Town 1.7

BEGIN CONFIDENTIAL [

[REDACTED]

] END CONFIDENTIAL

03/09/21 19-9850 01-070 Work on motion to replace original filing with corrected rate case submission 1.6 ←

BEGIN CONFIDENTIAL [

[REDACTED]

] END CONFIDENTIAL

03/09/21 19-9850 01-070 Meet with John, Steve, and Charlie to go over OCA, Staff, and Town's data requests responses 2.2

BEGIN CONFIDENTIAL [

[REDACTED]

] END CONFIDENTIAL

03/10/21 19-9850 01-070 Prepare motion to replace rate case filing including filing documents for filing with PUC; Prepare responses to 3 sets of data requests 4.2 ← Est. at .6

BEGIN CONFIDENTIAL [

[REDACTED]

] END CONFIDENTIAL

LEWIS BUILDERS DEVELOPMENT, INC.
 54 SAWYER AVENUE
 ATKINSON, NH 03811

Sally

Empl. #: 1204
 Name: Charlie Lanza
 Signature: *[Signature]*

Week: 01/22/21 To: 1/28/2021 *CL*

Date	Day	Lunch	Time In	Out	Lunch	In	Time Out	Comments	Net Hrs Worked
1/22/2021	Saturday	N/A							
1/23/2021	Sunday	N/A							
1/24/2021	Monday		6:45 AM	12:00 PM	12:30 PM	4:30 PM		Stop by Dearborn Ridge	1.00
1/25/2021	Tuesday		6:45 AM	12:00 PM	12:30 PM	4:30 PM			9.25
1/26/2021	Wednesday		7:30 AM	12:00 PM	12:30 PM	4:30 PM			9.25
1/27/2021	Thursday		6:00 AM	11:00 AM	12:30 PM	4:30 PM			8.50
1/28/2021	Friday		6:45 AM	12:00 PM	12:30 PM	4:30 PM			9.00
Additional hours not shown above - after hours meeting, etc - while total hours in "Net Hrs Worked"									1.00
Comments: <i>40 hrs</i>									47.25

477 W.P. 277

19-9650

01-120

Review intervenor testimony

1.00

✓

19-9650

01-120

Review intervenor testimony

1.00

✓

LEWIS BUILDERS DEVELOPMENT, INC.
 54 SAWYER AVENUE
 ATKINSON, NH 03811

Salmon

Empl. #: 1204
 Name: Charlie Lanza
 Signature: *[Signature]*

Week: 01/22/21 To: 1/28/2021

Date	Day	N/A	Time In	Lunch Out	Lunch In	Time Out	Comments	Net Hrs Worked
1/22/2021	Saturday	N/A					Atkinson Leak	2.00
1/23/2021	Sunday	N/A					Shoveled	4.00
1/24/2021	Monday		6:45 AM	12:00 PM	12:30 PM	4:30 PM		9.25
1/25/2021	Tuesday		6:45 AM	12:00 PM	12:30 PM	4:30 PM		9.25
1/26/2021	Wednesday		7:30 AM	12:00 PM	12:30 PM	4:30 PM		8.50
1/27/2021	Thursday		6:00 AM	11:30 AM	12:30 PM	4:30 PM		9.00
1/28/2021	Friday		6:45 AM	12:00 PM	12:30 PM	4:30 PM		9.25
Additional hours not shown above - after hours meeting, etc - write total hours in "Net Hrs Worked" Friday Meeting, Phone calls and emails								1.00
Comments:								52.25

19-9850	01-120		Tech Session prep. Meeting	2.00	✓				
19-9850	01-120		IPUC draft settlement agreement	11.00	✓				
19-9850	01-120		HAWC Tech Session and Follow-up	5.00	✓				
19-9850	01-120		Tech Session Post Meeting and follow-up re: hydrants	4.00	✓				

ORIGINAL TITLE PAGE

NHPUC No. 3 - Water SUPPLEMENT NO. 4

HAMPSTEAD AREA WATER COMPANY, INC.

Authorized by NHPUC Order # 26,566 in Docket DW 20-117 dated January 17, 2022.

GENERAL SERVICE - METERED

TEMPORARY RATE SCHEDULE – GM

AVAILABILITY: This schedule is available to all metered water service in the Company's following franchise areas:

Atkinson:	Atkinson Core System (Walnut Ridge), Dearborn Ridge, Route 121 (Main Street)
Chester:	Oak Hill, Lincoln Lane
Danville:	Colby Pond
East Kingston:	Cricket Hill/Maplevale
Fremont:	Black Rocks Village
Hampstead:	Hampstead Core System
Kingston:	Lamplighter Estates, Coopers Grove, King's Landing
Newton:	Sargent Woods
Nottingham:	Camelot Court
Plaistow:	Rainbow Ridge, Little River Village, Snow's Brook
Salem:	Lancaster Farm; Tisdale Trailer Park
Sandown:	Stoneford, Autumn Hills, Mills Woods, Waterford Village, Fairfield Estates, Wells Village, Kelley Green
Sandown/Fremont:	Cornerstone Estates
Strafford:	Bow Lake Estates

CHARACTER OF SERVICE:

The Company will make every effort to maintain normal pressures but shall not be liable for the failure of either the supply or the distribution system when such failure is due to elements, natural causes, breaks, leaks, unusual or concurrent droughts, or waste or unlawful use of water. Outdoor use may be restricted.

RATES:

The following Surcharge is to recover \$435,469, representing the difference between temporary and permanent rates and to recover \$323,412, representing rate case expenses, as approved by Order No. _____, as follows:

Surcharge – Temporary/Permanent Reconciliation:	
All customers	\$3.82 per month for 12 months
Residential Fire Protection customers (1,102 customers)	\$4.79 per month for 12 months
Commercial Fire Protection customers (29 customers)	One-Time <u>Credit</u> of \$7,480.00
Public Fire Protection (Hydrants) - Hampstead	\$6,840.00 per month for 12 months
Public Fire Protection (Hydrants) – Atkinson	\$9,287.00 per month for 12 months
Surcharge - Rate Case Expenses - All customers	\$6.64 per month for 12 months

TERMS OF PAYMENT:

These Surcharges will be in effect and billed for each customer as noted above commencing _____ or until the temporary/permanent rate reconciliation of \$435,469 and the rate case expenses of \$323,412 are collected, whichever is earlier. Bills under this rate are net and will be rendered monthly and are due and payable upon presentation. All accounts twenty-five (25) days past due will be assessed a late fee of Ten Dollars (\$10.00) at the discretion of the Company.



HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 [REDACTED]
 Hampstead, NH 03841

Account Number	AMOUNT DUE
[REDACTED]	\$133.89
Due Date	After Due Date Pay
2/28/2022	\$143.89
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

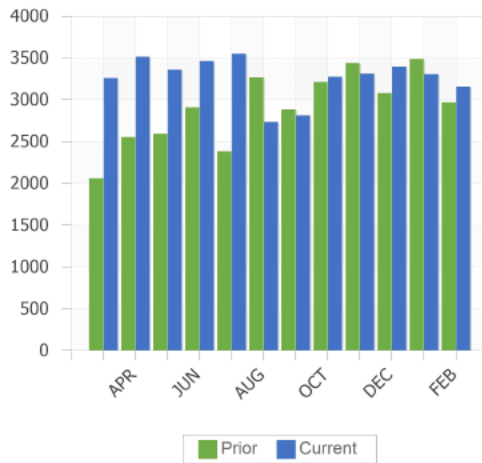
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	12/30/2021	2/1/2022	33	2/3/2022	3/2/2022	2/28/2022

APPROXIMATE DATE OF NEXT METER READING: 03/01/2022

CONVERTED USAGE IN GALLONS: 3,157



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
37,054	36,632	422

PREVIOUS BALANCE	\$84.22
PAYMENTS THROUGH 2/2/22	\$0.00
ADJUSTMENTS	\$0.00
PENALTIES	\$10.00
PAST DUE AMOUNT	\$94.22

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
422 @ 6.74/100 CF	28.44
CURRENT BILL	\$39.67
AMOUNT DUE	\$133.89

On January 17, 2022, the NHPUC approved an order (# 26,566) authorizing HAWC to charge temporary rates for services billed after the date of the PUC order (1/17/22). This bill includes the temporary rates. A separate email with more information will be sent.

SEE REVERSE SIDE FOR MORE INFORMATION

000035

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired payment amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

Previous Reading/Current Reading- Previous Reading is the water meter reading from the prior billing period. The Current Reading is the water meter reading for this billing period. The difference of water usage between the Current Reading less the Previous Reading is the amount of water used for the billing period.

Estimated Meter Reading- If we are unable to obtain a reading from the remote meter the water bill will be estimated. The estimation will be based upon the average usage history. When an actual reading is obtained billing will be adjusted (if necessary) to reflect actual usage. If the bill is estimated it will be clearly indicated.

Fire Protection Fee- Charge for availability of water and water pressure provided by HAWC to the water service location for interior water sprinkler systems intended to aid in case of fire.

Sewer Usage and Base Charges (if applicable) - HAWC is not your sewer provider. We provide billings services for Atkinson Area Waste Water Recycling, Inc. (AAWWR). Your sewer bill is based on your water use, as all water ends up flowing into the sewer system. You can visit your sewer utility's website www.atkinsonareawastewater.com for rate information or call us at 603-362-4299.

Final Bill- Issued upon request of the customer of record due to sale/foreclosure/title transfer/vacancy/end of occupancy. The Customer of Record is responsible for all charges until HAWC and AAWWR are properly notified. The final water and sewer bill will include water usage and a prorated base charge for the number of days water service was provided during the billing period.

WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

BILLING DELIVERY OPTIONS:

Paperless E-Billing- An email containing a pdf file of the water bill will be sent to the email address(es) on file with HAWC. To enroll please complete and return the form located on the payment stub (above); visit our website or call our office.

PAYMENT INFORMATION:

Payment Options-

Auto Pay (Recurring Monthly Payments)- Payment is directly deducted from your savings or checking account or from a credit or debit card. To enroll, either log into your account on **MyHAWC** or contact customer service via email or phone.

One-Time Payments- One-time payments can be made by logging into your account on **MyHAWC**, by phone or mail.

Payment Delivery Methods-

Mail/Drop-Off- Visit our office at 54 Sawyer Ave Atkinson, NH. After-hours drop box located on the front of the building (mail slot just below the window as you walk up the stairs)

Online- Log into your **MyHAWC** account on HAWC's website; www.hampsteadwater.com

Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

BILLING INFORMATION: IMPORTANT NOTICE - YOUR RIGHTS

NH Public Utilities Commission Order No. 14,411, dated 8/20/80, provides that you may bring any complaint, problem, concern, or comment to the attention of the Consumer Assistance Department at the Public Utilities Commission by calling 800-852-3793. Applicable rates, rules, and regulations under which service is provided are on file at the respective offices of Hampstead Area Water Co., Inc. and AAWWR. Copies are available upon request.

PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

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HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 [REDACTED]
 Hampstead, NH 03841

Account Number	AMOUNT DUE
[REDACTED]	\$21.68
Due Date	After Due Date Pay
3/29/2022	\$31.68
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

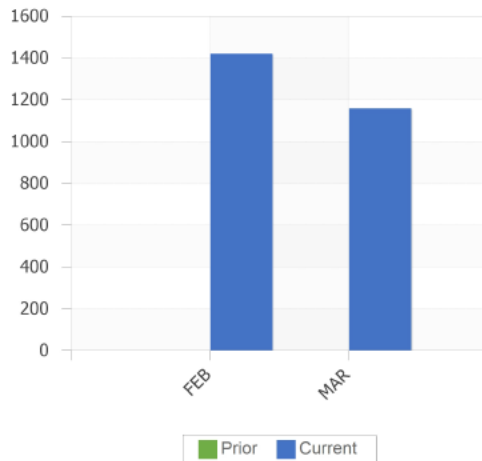
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	2/1/2022	3/2/2022	29	3/4/2022	3/31/2022	3/29/2022

APPROXIMATE DATE OF NEXT METER READING: 04/02/2022

CONVERTED USAGE IN GALLONS: 1,159



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
13,090	12,935	155

PREVIOUS BALANCE	\$69.81
PAYMENTS THROUGH 3/3/22	(\$69.81)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
155 @ 6.74/100 CF	10.45
CURRENT BILL	\$21.68
AMOUNT DUE	\$21.68

If you are a residential customer and believe that a medical emergency exists in your home or would exist if your service were to be disconnected, you may be protected from disconnection. Please contact us at 603-362-4299 for more information.

SEE REVERSE SIDE FOR MORE INFORMATION

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PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

Previous Reading/Current Reading- Previous Reading is the water meter reading from the prior billing period. The Current Reading is the water meter reading for this billing period. The difference of water usage between the Current Reading less the Previous Reading is the amount of water used for the billing period.

Estimated Meter Reading- If we are unable to obtain a reading from the remote meter the water bill will be estimated. The estimation will be based upon the average usage history. When an actual reading is obtained billing will be adjusted (if necessary) to reflect actual usage. If the bill is estimated it will be clearly indicated.

Fire Protection Fee- Charge for availability of water and water pressure provided by HAWC to the water service location for interior water sprinkler systems intended to aid in case of fire.

Sewer Usage and Base Charges (if applicable) - HAWC is not your sewer provider. We provide billings services for Atkinson Area Waste Water Recycling, Inc. (AAWWR). Your sewer bill is based on your water use, as all water ends up flowing into the sewer system. You can visit your sewer utility's website www.atkinsonareawastewater.com for rate information or call us at 603-362-4299.

Final Bill- Issued upon request of the customer of record due to sale/foreclosure/title transfer/vacancy/end of occupancy. The Customer of Record is responsible for all charges until HAWC and AAWWR are properly notified. The final water and sewer bill will include water usage and a prorated base charge for the number of days water service was provided during the billing period.

WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

BILLING DELIVERY OPTIONS:

Paperless E-Billing- An email containing a pdf file of the water bill will be sent to the email address(es) on file with HAWC. To enroll please complete and return the form located on the payment stub (above); visit our website or call our office.

PAYMENT INFORMATION:

Payment Options-

Auto Pay (Recurring Monthly Payments)- Payment is directly deducted from your savings or checking account or from a credit or debit card. To enroll, either log into your account on **MyHAWC** or contact customer service via email or phone.

One-Time Payments- One-time payments can be made by logging into your account on **MyHAWC**, by phone or mail.

Payment Delivery Methods-

Mail/Drop-Off- Visit our office at 54 Sawyer Ave Atkinson, NH. After-hours drop box located on the front of the building (mail slot just below the window as you walk up the stairs)

Online- Log into your **MyHAWC** account on HAWC's website; www.hampsteadwater.com

Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

BILLING INFORMATION: IMPORTANT NOTICE - YOUR RIGHTS

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PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

000038



HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 [REDACTED]
 Hampstead, NH 03841

Account Number	AMOUNT DUE
[REDACTED]	\$30.78
Due Date	After Due Date Pay
3/29/2022	\$40.78
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

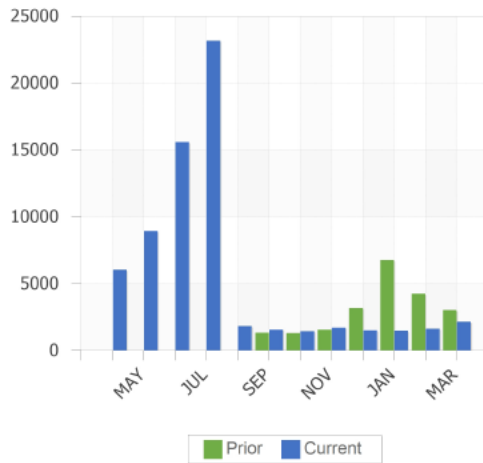
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	2/1/2022	3/2/2022	29	3/4/2022	3/31/2022	3/29/2022

APPROXIMATE DATE OF NEXT METER READING: 04/02/2022

CONVERTED USAGE IN GALLONS: 2,169



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
24,540	24,250	290

PREVIOUS BALANCE	\$58.28
PAYMENTS THROUGH 3/3/22	(\$58.28)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
290 @ 6.74/100 CF	19.55
CURRENT BILL	\$30.78
AMOUNT DUE	\$30.78

If you are a residential customer and believe that a medical emergency exists in your home or would exist if your service were to be disconnected, you may be protected from disconnection. Please contact us at 603-362-4299 for more information.

SEE REVERSE SIDE FOR MORE INFORMATION

000039

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired bill amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

Previous Reading/Current Reading- Previous Reading is the water meter reading from the prior billing period. The Current Reading is the water meter reading for this billing period. The difference of water usage between the Current Reading less the Previous Reading is the amount of water used for the billing period.

Estimated Meter Reading- If we are unable to obtain a reading from the remote meter the water bill will be estimated. The estimation will be based upon the average usage history. When an actual reading is obtained billing will be adjusted (if necessary) to reflect actual usage. If the bill is estimated it will be clearly indicated.

Fire Protection Fee- Charge for availability of water and water pressure provided by HAWC to the water service location for interior water sprinkler systems intended to aid in case of fire.

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Final Bill- Issued upon request of the customer of record due to sale/foreclosure/title transfer/vacancy/end of occupancy. The Customer of Record is responsible for all charges until HAWC and AAWWR are properly notified. The final water and sewer bill will include water usage and a prorated base charge for the number of days water service was provided during the billing period.

WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

BILLING DELIVERY OPTIONS:

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PAYMENT INFORMATION:

Payment Options-

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Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

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Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

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BILLING INFORMATION: IMPORTANT NOTICE - YOUR RIGHTS

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Phone # - 603-362-4299

Fax # - 603-362-4996

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HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



Hampstead, NH 03841

Account Number	AMOUNT DUE
[REDACTED]	\$28.21
Due Date	After Due Date Pay
3/29/2022	\$38.21
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

☐

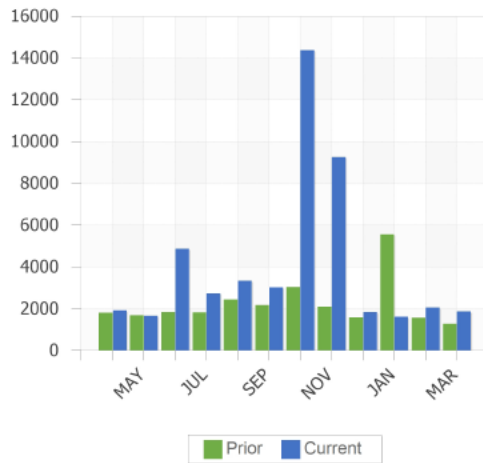
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[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	2/1/2022	3/2/2022	29	3/4/2022	3/31/2022	3/29/2022

APPROXIMATE DATE OF NEXT METER READING: 04/02/2022

CONVERTED USAGE IN GALLONS: 1,885



CURRENT
READING

14,016

PREVIOUS
READING

13,764

CUBIC
FOOT
USAGE

252

PREVIOUS BALANCE \$29.83
 PAYMENTS THROUGH 3/3/22 (\$29.83)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 252 @ 6.74/100 CF 16.98
CURRENT BILL \$28.21
AMOUNT DUE \$28.21

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000041

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Attachment

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☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

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Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4996

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HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



Atkinson, NH 03811

Account Number	AMOUNT DUE
[REDACTED]	\$48.70
Due Date	After Due Date Pay
4/30/2022	\$58.70
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

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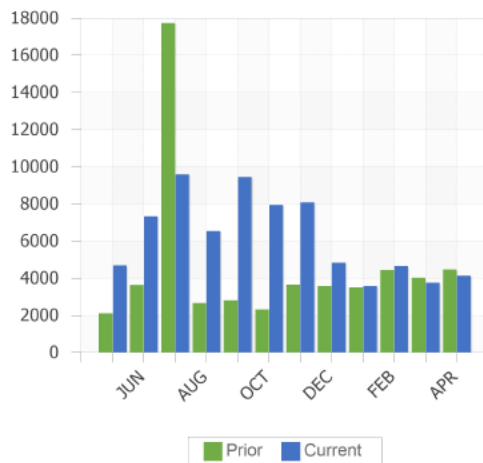
Check here if you are filling out any information on the back.
Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	3/2/2022	4/1/2022	30	4/5/2022	5/3/2022	4/30/2022

APPROXIMATE DATE OF NEXT METER READING: 05/01/2022

CONVERTED USAGE IN GALLONS: 4,159



CURRENT
READING

47,020

PREVIOUS
READING

46,464

CUBIC
FOOT
USAGE

556

PREVIOUS BALANCE \$108.49
 PAYMENTS THROUGH 4/4/22 (\$108.49)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 556 @ 6.74/100 CF 37.47
CURRENT BILL \$48.70
AMOUNT DUE \$48.70

Spring is here and warmer weather is on its way! Now is the time to check for outdoor water leaks. Irrigation systems and outdoor faucets should be checked prior to use to ensure there was no damage from frost or freezing conditions. Remember to inspect your garden hoses for leaks in the lines or at connections.

SEE REVERSE SIDE FOR MORE INFORMATION

000043

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired bill amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

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Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

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Phone # - 603-362-4299

Fax # - 603-362-4956

090044



HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[Redacted]
 [Redacted]
 Atkinson, NH 03811

Account Number	AMOUNT DUE
[Redacted]	\$43.92
Due Date	After Due Date Pay
4/30/2022	\$53.92
Account Name	
[Redacted]	
Service Address	
[Redacted]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

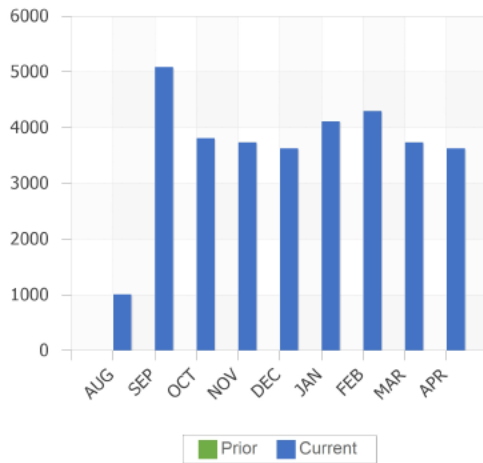
☐ Check here if you are filling out any information on the back.
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Account Name				Service Address		Account Number
[Redacted]				[Redacted]		[Redacted]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	3/2/2022	4/1/2022	30	4/5/2022	5/3/2022	4/30/2022

APPROXIMATE DATE OF NEXT METER READING: 05/01/2022

CONVERTED USAGE IN GALLONS: 3,628



**CURRENT
READING**
 49,305

**PREVIOUS
READING**
 48,820

**CUBIC
FOOT
USAGE**
 485

PREVIOUS BALANCE \$44.93
 PAYMENTS THROUGH 4/4/22 (\$44.93)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 485 @ 6.74/100 CF 32.69
CURRENT BILL \$43.92
AMOUNT DUE \$43.92

DO NOT PAY - ON AUTOPAY

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Attachment

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☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

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Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

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Mailing Address the Credit Card/Bank Statement is sent to: _____
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PAYMENT INFORMATION:

Payment Options-

Auto Pay (Recurring Monthly Payments)- Payment is directly deducted from your savings or checking account or from a credit or debit card. To enroll, either log into your account on **MyHAWC** or contact customer service via email or phone.

One-Time Payments- One-time payments can be made by logging into your account on **MyHAWC**, by phone or mail.

Payment Delivery Methods-

Mail/Drop-Off- Visit our office at 54 Sawyer Ave Atkinson, NH. After-hours drop box located on the front of the building (mail slot just below the window as you walk up the stairs)

Online- Log into your **MyHAWC** account on HAWC's website; www.hampsteadwater.com

Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

BILLING INFORMATION: IMPORTANT NOTICE - YOUR RIGHTS

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PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4996

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HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 [REDACTED]
 Hampstead, NH 03841

Account Number	AMOUNT DUE
[REDACTED]	\$21.00
Due Date	After Due Date Pay
6/28/2022	\$31.00
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

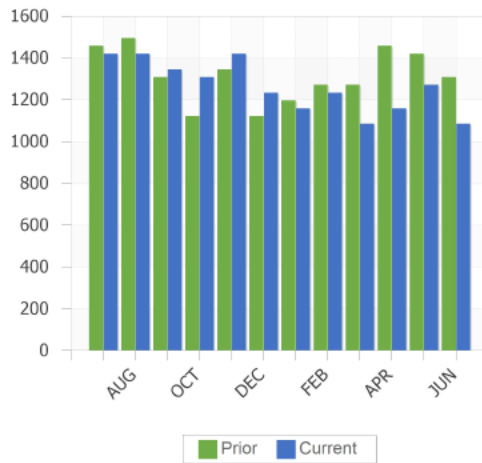
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	5/3/2022	6/1/2022	29	6/3/2022	6/30/2022	6/28/2022

APPROXIMATE DATE OF NEXT METER READING: 07/01/2022

CONVERTED USAGE IN GALLONS: 1,085



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
21,505	21,360	145

PREVIOUS BALANCE	\$22.69
PAYMENTS THROUGH 6/2/22	(\$22.69)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
145 @ 6.74/100 CF	9.77
CURRENT BILL	\$21.00
AMOUNT DUE	\$21.00
DO NOT PAY - ON AUTOPAY	

2022 Water Quality Reports are now available! Please see below for the link to view the newest Water Quality Report for the water system that services your home.
<https://www.hampsteadwater.com/water-quality-supply#WATERQUALITYREPORTS>

SEE REVERSE SIDE FOR MORE INFORMATION

000047

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

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WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

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Paperless E-Billing- An email containing a pdf file of the water bill will be sent to the email address(es) on file with HAWC. To enroll please complete and return the form located on the payment stub (above); visit our website or call our office.

PAYMENT INFORMATION:

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PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

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Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4996

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HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 [REDACTED]
 Hampstead, NH 03841

Account Number	AMOUNT DUE
[REDACTED]	\$29.09
Due Date	After Due Date Pay
6/28/2022	\$39.09
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	5/3/2022	6/1/2022	29	6/3/2022	6/30/2022	6/28/2022

APPROXIMATE DATE OF NEXT METER READING: 07/01/2022

CONVERTED USAGE IN GALLONS: 1,982



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
39,535	39,270	265

PREVIOUS BALANCE	\$28.08
PAYMENTS THROUGH 6/2/22	(\$28.08)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
265 @ 6.74/100 CF	17.86
CURRENT BILL	\$29.09
AMOUNT DUE	\$29.09

2022 Water Quality Reports are now available! Please see below for the link to view the newest Water Quality Report for the water system that services your home.
<https://www.hampsteadwater.com/water-quality-supply#WATERQUALITYREPORTS>

SEE REVERSE SIDE FOR MORE INFORMATION

000049

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

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Previous Reading/Current Reading- Previous Reading is the water meter reading from the prior billing period. The Current Reading is the water meter reading for this billing period. The difference of water usage between the Current Reading less the Previous Reading is the amount of water used for the billing period.

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WATER QUALITY:

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BILLING DELIVERY OPTIONS:

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PAYMENT INFORMATION:

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Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

090050



HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[Redacted]
 [Redacted]
 Hampstead, NH 03841-2138

Account Number	AMOUNT DUE
[Redacted]	\$44.59
Due Date	After Due Date Pay
6/28/2022	\$54.59
Account Name	
[Redacted]	
Service Address	
[Redacted]	
Amount Enclosed	

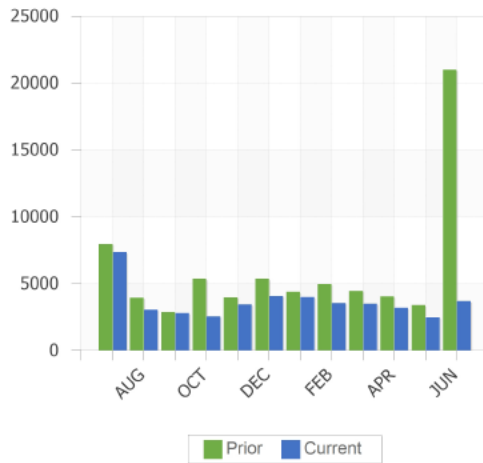
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[Redacted]				[Redacted]		[Redacted]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	5/3/2022	6/1/2022	29	6/3/2022	6/30/2022	6/28/2022

APPROXIMATE DATE OF NEXT METER READING: 07/01/2022

CONVERTED USAGE IN GALLONS: 3,703



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
45,101	44,606	495

PREVIOUS BALANCE	\$33.74
PAYMENTS THROUGH 6/2/22	(\$33.74)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
495 @ 6.74/100 CF	33.36
CURRENT BILL	\$44.59
AMOUNT DUE	\$44.59

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SEE REVERSE SIDE FOR MORE INFORMATION

000051

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired payment amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

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Estimated Meter Reading- If we are unable to obtain a reading from the remote meter the water bill will be estimated. The estimation will be based upon the average usage history. When an actual reading is obtained billing will be adjusted (if necessary) to reflect actual usage. If the bill is estimated it will be clearly indicated.

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Fax # - 603-362-4936

090052



HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



Atkinson, NH 03811-2719

Account Number	AMOUNT DUE
[REDACTED]	\$156.32-
Due Date	After Due Date Pay
5/30/2022	\$156.32-
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	
DO NOT PAY - YOUR ACCOUNT HAS CREDIT BALANCE	

☐

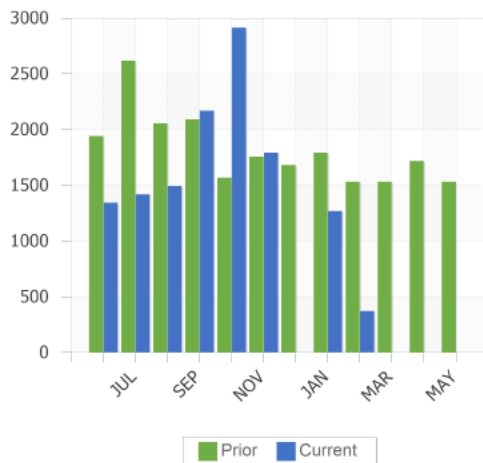
Check here if you are filling out any information on the back.
Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	4/1/2022	5/3/2022	32	5/5/2022	6/1/2022	5/30/2022

APPROXIMATE DATE OF NEXT METER READING: 06/03/2022

CONVERTED USAGE IN GALLONS: 0



CURRENT
READING

27,110

PREVIOUS
READING

27,110

CUBIC
FOOT
USAGE

0

PREVIOUS BALANCE	(\$122.55)
PAYMENTS THROUGH 5/4/22	(\$45.00)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
CREDIT BALANCE	(\$167.55)

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	0.00
CURRENT BILL	\$11.23
CREDIT BALANCE	(\$156.32)

DO NOT PAY - YOUR ACCOUNT HAS CREDIT BALANCE

To encourage conservation and prevent excessive water use, Hampstead Area Water Company, Inc. has a lawn watering policy. The watering policy applies to lawns only and consists of an odd/even watering schedule, as well as a restriction on irrigation system and lawn sprinkler use between the hours of 6:00 am and 6:00 pm. Please see our website for more details.

SEE REVERSE SIDE FOR MORE INFORMATION

000053

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

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WATER QUALITY:

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Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

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PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

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HAMPSTEAD AREA

WATER COMPANY, INC.

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



[Redacted]
[Redacted]
[Redacted]
Hampstead, NH 03841

Account Number	AMOUNT DUE
[Redacted]	\$143.00
Due Date	After Due Date Pay
5/30/2022	\$153.00
Account Name	
[Redacted]	
Service Address	
[Redacted]	
Amount Enclosed	

☐

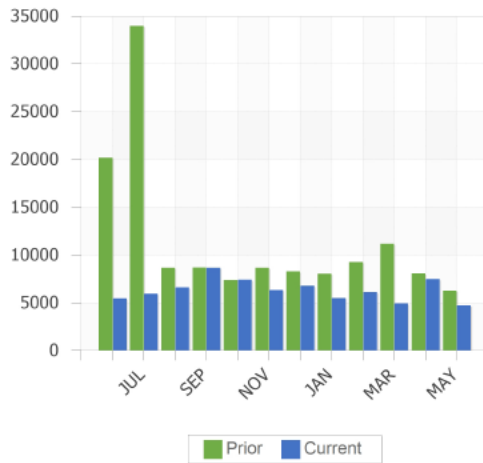
Check here if you are filling out any information on the back.
Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[Redacted]				[Redacted]		[Redacted]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	4/1/2022	5/3/2022	32	5/5/2022	6/1/2022	5/30/2022

APPROXIMATE DATE OF NEXT METER READING: 06/03/2022

CONVERTED USAGE IN GALLONS: 4,750



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
201,195	200,560	635

PREVIOUS BALANCE	\$78.97
PAYMENTS THROUGH 5/4/22	\$0.00
ADJUSTMENTS	\$0.00
PENALTIES	\$10.00
PAST DUE AMOUNT	\$88.97

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
635 @ 6.74/100 CF	42.80
CURRENT BILL	\$54.03
AMOUNT DUE	\$143.00

To encourage conservation and prevent excessive water use, Hampstead Area Water Company, Inc. has a lawn watering policy. The watering policy applies to lawns only and consists of an odd/even watering schedule, as well as a restriction on irrigation system and lawn sprinkler use between the hours of 6:00 am and 6:00 pm. Please see our website for more details.

SEE REVERSE SIDE FOR MORE INFORMATION

000055

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

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Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

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HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 [REDACTED]
 Sandown, NH 03873

Account Number	AMOUNT DUE
[REDACTED]	\$140.40
Due Date	After Due Date Pay
3/14/2022	\$150.40
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

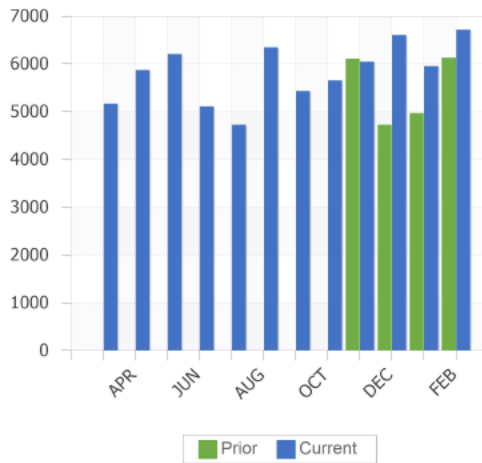
☐ Check here if you are filling out any information on the back.
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CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	1/14/2022	2/15/2022	32	2/17/2022	3/16/2022	3/14/2022

APPROXIMATE DATE OF NEXT METER READING: 03/15/2022

CONVERTED USAGE IN GALLONS: 6,717



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
19,814	18,916	898

PREVIOUS BALANCE	\$58.64
PAYMENTS THROUGH 2/16/22	\$0.00
ADJUSTMENTS	\$0.00
PENALTIES	\$10.00
PAST DUE AMOUNT	\$68.64

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
898 @ 6.74/100 CF	60.53
CURRENT BILL	\$71.76
AMOUNT DUE	\$140.40

On January 17, 2022, the NHPUC approved an order (# 26,566) authorizing HAWC to charge temporary rates for services billed after the date of the PUC order (1/17/22). This bill includes the temporary rates. A separate email with more information will be sent.

SEE REVERSE SIDE FOR MORE INFORMATION

000057

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired payment amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

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Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
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HAMPSTEAD AREA WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811
TEL: 603.362.4299 FAX: 603.362.4936
www.hampsteadwater.com

DW 20-117 (Hampstead Area Water Company, Inc.)
Department of Energy Report - September 30, 2022
Attachment



[REDACTED]
[REDACTED]
Newton, NH 03858

Account Number	AMOUNT DUE
[REDACTED]	\$46.41
Due Date	After Due Date Pay
3/14/2022	\$56.41
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

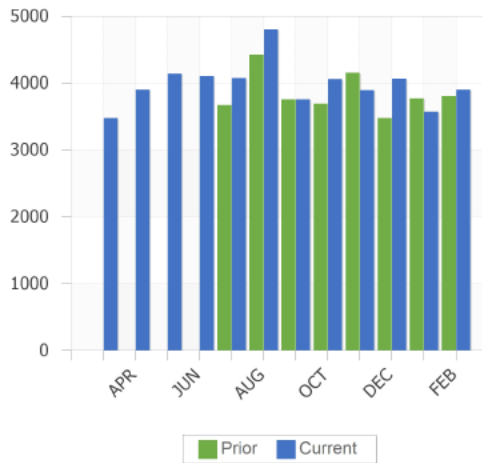
☐ Check here if you are filling out any information on the back.
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CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	1/14/2022	2/15/2022	32	2/17/2022	3/16/2022	3/14/2022

APPROXIMATE DATE OF NEXT METER READING: 03/15/2022

CONVERTED USAGE IN GALLONS: 3,905



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
32,878	32,356	522

PREVIOUS BALANCE	\$39.21
PAYMENTS THROUGH 2/16/22	(\$39.21)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
522 @ 6.74/100 CF	35.18
CURRENT BILL	\$46.41
AMOUNT DUE	\$46.41

DO NOT PAY - ON AUTOPAY

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000059

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Attachment

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☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

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Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

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090060



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WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



Plaistow, NH 03865

Account Number	AMOUNT DUE
[REDACTED]	\$31.45
Due Date	After Due Date Pay
4/11/2022	\$41.45
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

☐

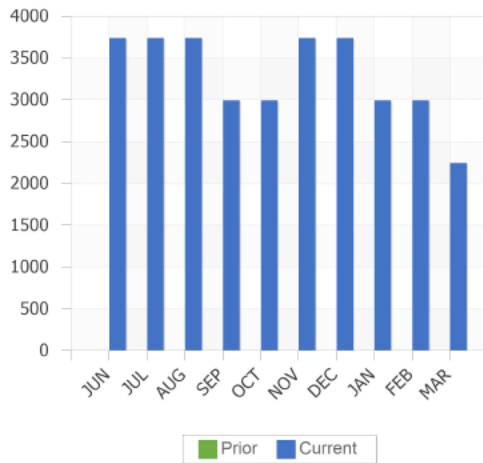
Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	2/15/2022	3/15/2022	28	3/17/2022	4/13/2022	4/11/2022

APPROXIMATE DATE OF NEXT METER READING: 04/15/2022

CONVERTED USAGE IN GALLONS: 2,244



**CURRENT
READING**

236,300

**PREVIOUS
READING**

236,000

**CUBIC
FOOT
USAGE**

300

PREVIOUS BALANCE \$38.19
 PAYMENTS THROUGH 3/16/22 (\$38.19)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 300 @ 6.74/100 CF 20.22
CURRENT BILL \$31.45
AMOUNT DUE \$31.45

DO NOT PAY - ON AUTOPAY

If you are a residential customer and believe that a medical emergency exists in your home or would exist if your service were to be disconnected, you may be protected from disconnection. Please contact us at 603-362-4299 for more information.

SEE REVERSE SIDE FOR MORE INFORMATION

000061

PAYMENT TYPE: (SELECT ONE OPTION)

☐ **Enroll in Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired payment type from the dropdown menu)

Department of Energy Report - September 30, 2022
Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

Previous Reading/Current Reading- Previous Reading is the water meter reading from the prior billing period. The Current Reading is the water meter reading for this billing period. The difference of water usage between the Current Reading less the Previous Reading is the amount of water used for the billing period.

Estimated Meter Reading- If we are unable to obtain a reading from the remote meter the water bill will be estimated. The estimation will be based upon the average usage history. When an actual reading is obtained billing will be adjusted (if necessary) to reflect actual usage. If the bill is estimated it will be clearly indicated.

Fire Protection Fee- Charge for availability of water and water pressure provided by HAWC to the water service location for interior water sprinkler systems intended to aid in case of fire.

Sewer Usage and Base Charges (if applicable) - HAWC is not your sewer provider. We provide billings services for Atkinson Area Waste Water Recycling, Inc. (AAWWR). Your sewer bill is based on your water use, as all water ends up flowing into the sewer system. You can visit your sewer utility's website www.atkinsonareawastewater.com for rate information or call us at 603-362-4299.

Final Bill- Issued upon request of the customer of record due to sale/foreclosure/title transfer/vacancy/end of occupancy. The Customer of Record is responsible for all charges until HAWC and AAWWR are properly notified. The final water and sewer bill will include water usage and a prorated base charge for the number of days water service was provided during the billing period.

WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

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Paperless E-Billing- An email containing a pdf file of the water bill will be sent to the email address(es) on file with HAWC. To enroll please complete and return the form located on the payment stub (above); visit our website or call our office.

PAYMENT INFORMATION:

Payment Options-

Auto Pay (Recurring Monthly Payments)- Payment is directly deducted from your savings or checking account or from a credit or debit card. To enroll, either log into your account on **MyHAWC** or contact customer service via email or phone.

One-Time Payments- One-time payments can be made by logging into your account on **MyHAWC**, by phone or mail.

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Online- Log into your **MyHAWC** account on HAWC's website; www.hampsteadwater.com

Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

BILLING INFORMATION: IMPORTANT NOTICE - YOUR RIGHTS

NH Public Utilities Commission Order No. 14,411, dated 8/20/80, provides that you may bring any complaint, problem, concern, or comment to the attention of the Consumer Assistance Department at the Public Utilities Commission by calling 800-852-3793. Applicable rates, rules, and regulations under which service is provided are on file at the respective offices of Hampstead Area Water Co., Inc. and AAWWR. Copies are available upon request.

PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

090062



HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 Sandown, NH 03873

Account Number	AMOUNT DUE
[REDACTED]	\$27.41
Due Date	After Due Date Pay
4/11/2022	\$37.41
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

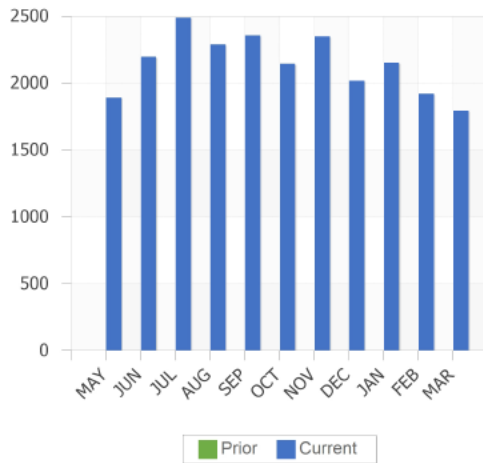
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	2/15/2022	3/15/2022	28	3/17/2022	4/13/2022	4/11/2022

APPROXIMATE DATE OF NEXT METER READING: 04/15/2022

CONVERTED USAGE IN GALLONS: 1,795



**CURRENT
READING**
 10,811

**PREVIOUS
READING**
 10,571

**CUBIC
FOOT
USAGE**
 240

PREVIOUS BALANCE \$28.55
 PAYMENTS THROUGH 3/16/22 (\$28.55)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 240 @ 6.74/100 CF 16.18
CURRENT BILL \$27.41
AMOUNT DUE \$27.41

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SEE REVERSE SIDE FOR MORE INFORMATION

000063

PAYMENT TYPE: (SELECT ONE OPTION)

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(* If you are enrolling in Auto Pay Please select the desired payment amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

Previous Reading/Current Reading- Previous Reading is the water meter reading from the prior billing period. The Current Reading is the water meter reading for this billing period. The difference of water usage between the Current Reading less the Previous Reading is the amount of water used for the billing period.

Estimated Meter Reading- If we are unable to obtain a reading from the remote meter the water bill will be estimated. The estimation will be based upon the average usage history. When an actual reading is obtained billing will be adjusted (if necessary) to reflect actual usage. If the bill is estimated it will be clearly indicated.

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WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

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Paperless E-Billing- An email containing a pdf file of the water bill will be sent to the email address(es) on file with HAWC. To enroll please complete and return the form located on the payment stub (above); visit our website or call our office.

PAYMENT INFORMATION:

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Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

BILLING INFORMATION: IMPORTANT NOTICE - YOUR RIGHTS

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PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

000064



HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



Sandown, NH 03873

Account Number	AMOUNT DUE
[REDACTED]	\$115.44
Due Date	After Due Date Pay
4/11/2022	\$125.44
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

☐

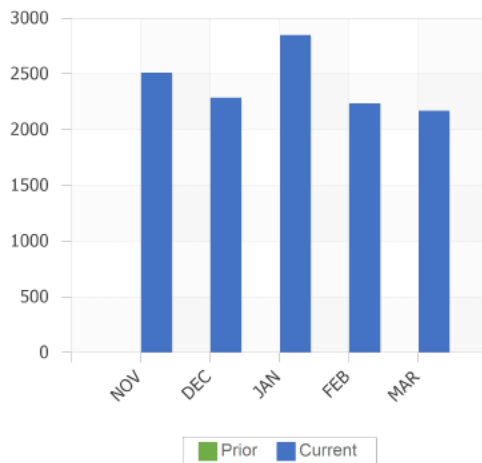
Check here if you are filling out any information on the back.
Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	2/15/2022	3/15/2022	28	3/17/2022	4/13/2022	4/11/2022

APPROXIMATE DATE OF NEXT METER READING: 04/15/2022

CONVERTED USAGE IN GALLONS: 2,169



CURRENT
READING

16,876

PREVIOUS
READING

16,586

CUBIC
FOOT
USAGE

290

PREVIOUS BALANCE	\$74.66
PAYMENTS THROUGH 3/16/22	\$0.00
ADJUSTMENTS	\$0.00
PENALTIES	\$10.00
PAST DUE AMOUNT	\$84.66

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
290 @ 6.74/100 CF	19.55
CURRENT BILL	\$30.78
AMOUNT DUE	\$115.44

If you are a residential customer and believe that a medical emergency exists in your home or would exist if your service were to be disconnected, you may be protected from disconnection. Please contact us at 603-362-4299 for more information.

SEE REVERSE SIDE FOR MORE INFORMATION

000065

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired bill amount below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

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Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

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EXPLANATION OF CHARGES:

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Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

000066



HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



[Redacted]
[Redacted]
Salem, NH 03079

Account Number	AMOUNT DUE
[Redacted]	\$34.15
Due Date	After Due Date Pay
5/14/2022	\$44.15
Account Name	
[Redacted]	
Service Address	
[Redacted]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

☐

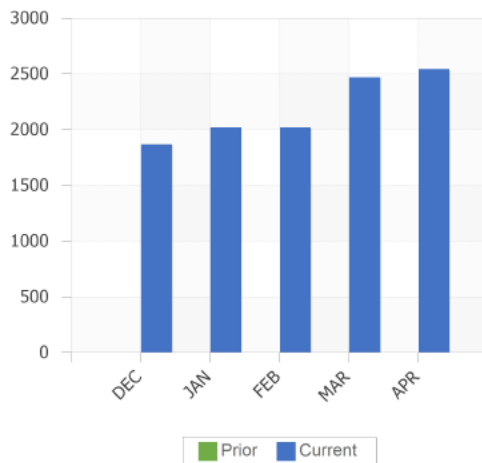
Check here if you are filling out any information on the back.
Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[Redacted]				[Redacted]		[Redacted]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	3/15/2022	4/15/2022	31	4/19/2022	5/16/2022	5/14/2022

APPROXIMATE DATE OF NEXT METER READING: 05/15/2022

CONVERTED USAGE IN GALLONS: 2,543



CURRENT
READING

83,120

PREVIOUS
READING

82,780

CUBIC
FOOT
USAGE

340

PREVIOUS BALANCE \$33.47
 PAYMENTS THROUGH 4/18/22 (\$33.47)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 340 @ 6.74/100 CF 22.92
CURRENT BILL \$34.15
AMOUNT DUE \$34.15

DO NOT PAY - ON AUTOPAY

Spring is here and warmer weather is on its way! Now is the time to check for outdoor water leaks. Irrigation systems and outdoor faucets should be checked prior to use to ensure there was no damage from frost or freezing conditions. Remember to inspect your garden hoses for leaks in the lines or at connections.

SEE REVERSE SIDE FOR MORE INFORMATION

000067

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

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(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

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Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

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WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

BILLING DELIVERY OPTIONS:

Paperless E-Billing- An email containing a pdf file of the water bill will be sent to the email address(es) on file with HAWC. To enroll please complete and return the form located on the payment stub (above); visit our website or call our office.

PAYMENT INFORMATION:

Payment Options-

Auto Pay (Recurring Monthly Payments)- Payment is directly deducted from your savings or checking account or from a credit or debit card. To enroll, either log into your account on **MyHAWC** or contact customer service via email or phone.

One-Time Payments- One-time payments can be made by logging into your account on **MyHAWC**, by phone or mail.

Payment Delivery Methods-

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Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

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PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

000068



HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



Sandown, NH 03873

Account Number	AMOUNT DUE
[REDACTED]	\$57.87
Due Date	After Due Date Pay
5/14/2022	\$67.87
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

☐

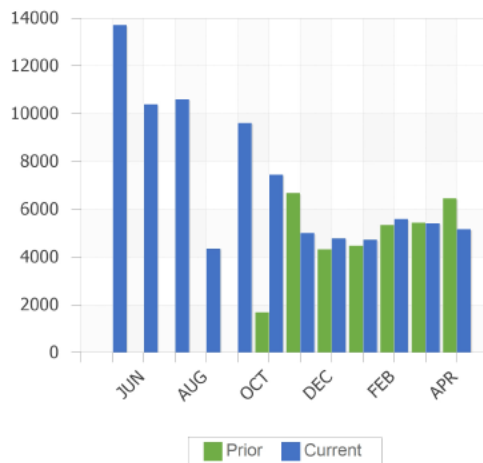
Check here if you are filling out any information on the back.
Please return this portion with your payment.

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Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	3/15/2022	4/15/2022	31	4/19/2022	5/16/2022	5/14/2022

APPROXIMATE DATE OF NEXT METER READING: 05/15/2022

CONVERTED USAGE IN GALLONS: 5,176



CURRENT
READING

42,689

PREVIOUS
READING

41,997

CUBIC
FOOT
USAGE

692

PREVIOUS BALANCE \$60.03
 PAYMENTS THROUGH 4/18/22 (\$60.03)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 692 @ 6.74/100 CF 46.64
CURRENT BILL \$57.87
AMOUNT DUE \$57.87

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SEE REVERSE SIDE FOR MORE INFORMATION

000069

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired payment amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

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EXPLANATION OF CHARGES:

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Fax # - 603-362-4936

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HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



[Redacted]
[Redacted]
Salem, NH 03079

Account Number	AMOUNT DUE
[Redacted]	\$48.30
Due Date	After Due Date Pay
5/14/2022	\$58.30
Account Name	
[Redacted]	
Service Address	
[Redacted]	
Amount Enclosed	

☐

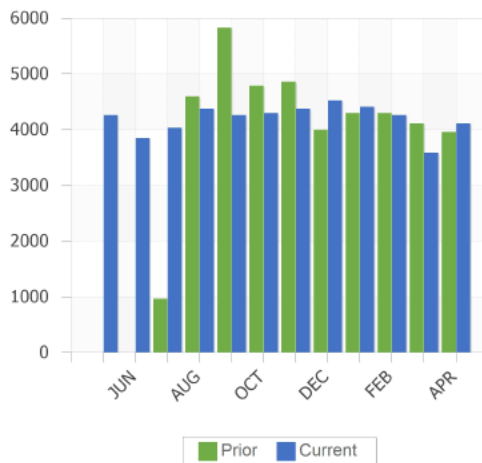
Check here if you are filling out any information on the back.
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CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[Redacted]				[Redacted]		[Redacted]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	3/15/2022	4/15/2022	31	4/19/2022	5/16/2022	5/14/2022

APPROXIMATE DATE OF NEXT METER READING: 05/15/2022

CONVERTED USAGE IN GALLONS: 4,114



CURRENT
READING

96,800

PREVIOUS
READING

96,250

CUBIC
FOOT
USAGE

550

PREVIOUS BALANCE \$103.23
 PAYMENTS THROUGH 4/18/22 (\$103.23)
 ADJUSTMENTS \$0.00
 PENALTIES \$0.00
PAST DUE AMOUNT \$0.00

BASE CHARGE - 5/8" 11.23
 CUBIC FOOT USAGE
 550 @ 6.74/100 CF 37.07
CURRENT BILL \$48.30
AMOUNT DUE \$48.30

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SEE REVERSE SIDE FOR MORE INFORMATION

000071

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

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Checking/Savings Acct #: _____

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(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

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HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[REDACTED]
 [REDACTED]
 Danville, NH 03819-3012

Account Number	AMOUNT DUE
[REDACTED]	\$35.63
Due Date	After Due Date Pay
6/12/2022	\$45.63
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

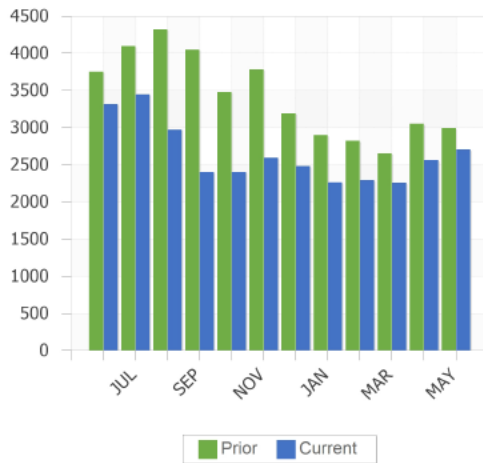
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	4/15/2022	5/16/2022	31	5/18/2022	6/14/2022	6/12/2022

APPROXIMATE DATE OF NEXT METER READING: 06/15/2022

CONVERTED USAGE IN GALLONS: 2,708



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
13,842	13,480	362

PREVIOUS BALANCE	\$34.35
PAYMENTS THROUGH 5/17/22	(\$34.35)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00
BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
362 @ 6.74/100 CF	24.40
CURRENT BILL	\$35.63
AMOUNT DUE	\$35.63

To encourage conservation and prevent excessive water use, Hampstead Area Water Company, Inc. has a lawn watering policy. The watering policy applies to lawns only and consists of an odd/even watering schedule, as well as a restriction on irrigation system and lawn sprinkler use between the hours of 6:00 am and 6:00 pm. Please see our website for more details.

SEE REVERSE SIDE FOR MORE INFORMATION

000073

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

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Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
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Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

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 www.hampsteadwater.com



Danville, NH 03819

Account Number	AMOUNT DUE
[REDACTED]	\$42.64
Due Date	After Due Date Pay
6/12/2022	\$52.64
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

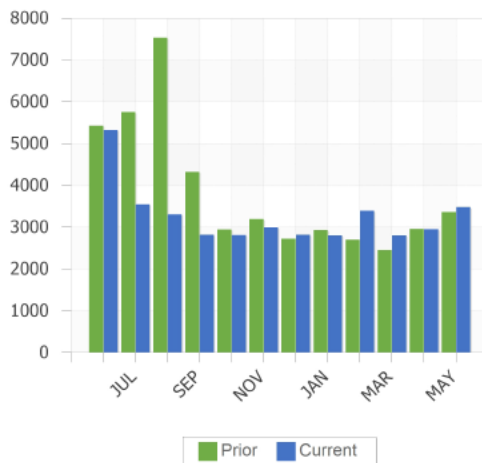
☐ Check here if you are filling out any information on the back.
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Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	4/15/2022	5/16/2022	31	5/18/2022	6/14/2022	6/12/2022

APPROXIMATE DATE OF NEXT METER READING: 06/15/2022

CONVERTED USAGE IN GALLONS: 3,486



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
16,926	16,460	466

PREVIOUS BALANCE	\$37.85
PAYMENTS THROUGH 5/17/22	(\$37.85)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
466 @ 6.74/100 CF	31.41
CURRENT BILL	\$42.64
AMOUNT DUE	\$42.64

To encourage conservation and prevent excessive water use, Hampstead Area Water Company, Inc. has a lawn watering policy. The watering policy applies to lawns only and consists of an odd/even watering schedule, as well as a restriction on irrigation system and lawn sprinkler use between the hours of 6:00 am and 6:00 pm. Please see our website for more details.

SEE REVERSE SIDE FOR MORE INFORMATION

000075

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

(* If you are enrolling in Auto Pay Please select the desired payment type below)

Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

To update your mailing address, please complete the information below & return to HAWC or log into your **MyHAWC** account on HAWC's website: www.hampsteadwater.com.
(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

Water Usage Charge- For water supplied that has passed through the water meter at the water service location.

Previous Reading/Current Reading- Previous Reading is the water meter reading from the prior billing period. The Current Reading is the water meter reading for this billing period. The difference of water usage between the Current Reading less the Previous Reading is the amount of water used for the billing period.

Estimated Meter Reading- If we are unable to obtain a reading from the remote meter the water bill will be estimated. The estimation will be based upon the average usage history. When an actual reading is obtained billing will be adjusted (if necessary) to reflect actual usage. If the bill is estimated it will be clearly indicated.

Fire Protection Fee- Charge for availability of water and water pressure provided by HAWC to the water service location for interior water sprinkler systems intended to aid in case of fire.

Sewer Usage and Base Charges (if applicable) - HAWC is not your sewer provider. We provide billings services for Atkinson Area Waste Water Recycling, Inc. (AAWWR). Your sewer bill is based on your water use, as all water ends up flowing into the sewer system. You can visit your sewer utility's website www.atkinsonareawastewater.com for rate information or call us at 603-362-4299.

Final Bill- Issued upon request of the customer of record due to sale/foreclosure/title transfer/vacancy/end of occupancy. The Customer of Record is responsible for all charges until HAWC and AAWWR are properly notified. The final water and sewer bill will include water usage and a prorated base charge for the number of days water service was provided during the billing period.

WATER QUALITY:

Water analysis and treatments are performed as required and directed by the United States Environmental Services Agency's Safe Drinking Water Act & the New Hampshire Department of Environmental Services' Drinking Water & Groundwater Bureau. All water tests are performed by an independent laboratory that is accredited in accordance with the National Environmental Laboratory Accreditation Conference & the New Hampshire Environmental Laboratory Accreditation Program. Water Quality Reports are produced for and distributed to water customers on a yearly basis. To view the most recent water quality report for your water system, please visit our website at www.hampsteadwater.com.

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PAYMENT INFORMATION:

Payment Options-

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Check Processing- HAWC reserves the right to process check payments electronically. Electronic transfers are processed on the day the check is received. Financial Institutions do not send customers copies of electronically processed checks.

Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

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PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

090076



HAMPSTEAD AREA

WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936

www.hampsteadwater.com



Nottingham, NH 03290

Account Number	AMOUNT DUE
[REDACTED]	\$49.99
Due Date	After Due Date Pay
6/12/2022	\$59.99
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	

☐

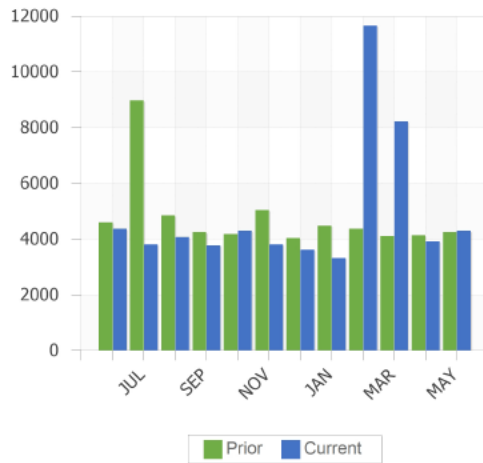
Check here if you are filling out any information on the back.
Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	4/15/2022	5/16/2022	31	5/18/2022	6/14/2022	6/12/2022

APPROXIMATE DATE OF NEXT METER READING: 06/15/2022

CONVERTED USAGE IN GALLONS: 4,301



CURRENT
READING

99,565

PREVIOUS
READING

98,990

CUBIC
FOOT
USAGE

575

PREVIOUS BALANCE	\$141.99
PAYMENTS THROUGH 5/17/22	(\$141.99)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
575 @ 6.74/100 CF	38.76
CURRENT BILL	\$49.99
AMOUNT DUE	\$49.99

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000077

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DW 20-117 (Hampstead Area Water Company, Inc.)

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Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

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Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

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Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
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Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

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Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

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HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



[Redacted]
 [Redacted]
 Danville, NH 03819

Account Number	AMOUNT DUE
[Redacted]	\$47.22
Due Date	After Due Date Pay
3/14/2022	\$57.22
Account Name	
[Redacted]	
Service Address	
[Redacted]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

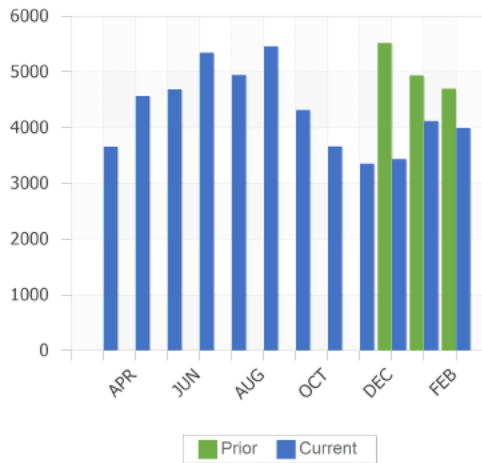
☐ Check here if you are filling out any information on the back.
 Please return this portion with your payment.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[Redacted]				[Redacted]		[Redacted]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	1/14/2022	2/15/2022	32	2/17/2022	3/16/2022	3/14/2022

APPROXIMATE DATE OF NEXT METER READING: 03/15/2022

CONVERTED USAGE IN GALLONS: 3,994



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
33,358	32,824	534

PREVIOUS BALANCE	\$43.67
PAYMENTS THROUGH 2/16/22	(\$43.67)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
534 @ 6.74/100 CF	35.99
CURRENT BILL	\$47.22
AMOUNT DUE	\$47.22

DO NOT PAY - ON AUTOPAY

On January 17, 2022, the NHPUC approved an order (# 26,566) authorizing HAWC to charge temporary rates for services billed after the date of the PUC order (1/17/22). This bill includes the temporary rates. A separate email with more information will be sent.

SEE REVERSE SIDE FOR MORE INFORMATION

000079

PAYMENT TYPE: (SELECT ONE OPTION)

☐ **Enroll in Auto Pay*** (Recurring Monthly Payments) **DW 20-117 (Hampstead Area Water Company, Inc.)**

(* If you are enrolling in Auto Pay Please select the desired bill amount below) **Department of Energy Report - September 30, 2022**

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ **Pay Bill Amount Only**

☐ **Fixed Amount of \$ _____** per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

Credit Card #: _____

Name of Bank: _____

Exp Date: _____ / _____ Security Code: _____

Routing/ABA #: _____

Checking/Savings Acct #: _____

Mailing Address the Credit Card/Bank Statement is sent to: _____
(If different than address on file with HAWC)

CHANGE OF ADDRESS FORM:

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(To Cancel Water Service/Close an Account please call our office or email customerservice@hampsteadwater.com)

Updated Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact #: _____ Email: _____

Please detach top portion and return with payment

EXPLANATION OF CHARGES:

Base Charge- For availability of water provided to the water service location. The cost is determined by the meter size for the water service.

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Payment Options-

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Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

000080



HAMPSTEAD AREA
WATER COMPANY, INC
 54 SAWYER AVENUE, ATKINSON, NH 03811
 TEL: 603.362.4299 FAX: 603.362.4936
 www.hampsteadwater.com



Atkinson, NH 03811

Account Number	AMOUNT DUE
[REDACTED]	\$45.13
Due Date	After Due Date Pay
4/30/2022	\$55.13
Account Name	
[REDACTED]	
Service Address	
[REDACTED]	
Amount Enclosed	
DO NOT PAY - ON AUTOPAY	

☐

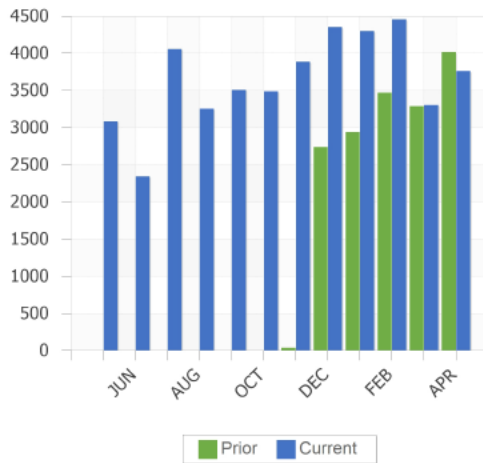
Check here if you are filling out any information on the back.
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CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Account Name				Service Address		Account Number
[REDACTED]				[REDACTED]		[REDACTED]
Status	Meter Read Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	3/2/2022	4/1/2022	30	4/5/2022	5/3/2022	4/30/2022

APPROXIMATE DATE OF NEXT METER READING: 05/01/2022

CONVERTED USAGE IN GALLONS: 3,762



CURRENT READING	PREVIOUS READING	CUBIC FOOT USAGE
18,714	18,211	503

PREVIOUS BALANCE	\$41.02
PAYMENTS THROUGH 4/4/22	(\$41.02)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

BASE CHARGE - 5/8"	11.23
CUBIC FOOT USAGE	
503 @ 6.74/100 CF	33.90
CURRENT BILL	\$45.13
AMOUNT DUE	\$45.13

DO NOT PAY - ON AUTOPAY

Spring is here and warmer weather is on its way! Now is the time to check for outdoor water leaks. Irrigation systems and outdoor faucets should be checked prior to use to ensure there was no damage from frost or freezing conditions. Remember to inspect your garden hoses for leaks in the lines or at connections.

SEE REVERSE SIDE FOR MORE INFORMATION

000081

PAYMENT TYPE: (SELECT ONE OPTION)

☐ Enroll in **Auto Pay*** (Recurring Monthly Payments)

DW 20-117 (Hampstead Area Water Company, Inc.)

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Department of Energy Report - September 30, 2022

Attachment

AUTO PAY AMOUNT OPTIONS:

☐ Pay Bill Amount Only

☐ Fixed Amount of \$ _____ per month

Credit/Debit Payment:

PAYMENT METHOD: (SELECT ONE OPTION)

Checking/Savings Account Information:

Name on Credit/Debit Card: _____

Name on Bank Acct: _____

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Name of Bank: _____

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Returned Payments- Payments that are returned for non-sufficient funds or that are unable to be processed are subject a service fee of \$5.00 or the processing fee, whichever is greater.

Overdue Accounts- Any account that remains unpaid after the due date will be assessed a \$10.00 late fee.

Non-Payment- Accounts 60 days past due by \$100.00 or more will be subject to water service disconnected at the expense of the customer. If water service is disconnected for non-payment, the total past due amount, a disconnection fee, a reconnection fee, and a deposit may be required to restore the water service. For additional information, please refer to HAWC's website or contact customer service.

BILLING INFORMATION: IMPORTANT NOTICE - YOUR RIGHTS

NH Public Utilities Commission Order No. 14,411, dated 8/20/80, provides that you may bring any complaint, problem, concern, or comment to the attention of the Consumer Assistance Department at the Public Utilities Commission by calling 800-852-3793. Applicable rates, rules, and regulations under which service is provided are on file at the respective offices of Hampstead Area Water Co., Inc. and AAWWR. Copies are available upon request.

PLEASE CONTACT HAWC FOR QUESTIONS OR CONCERNS:

Office Hours - Monday through Friday 8:00 am - 4:30 pm

Mailing Address - 54 Sawyer Avenue Atkinson, NH 03811

Website - www.hampsteadwater.com

Email - customerservice@hampsteadwater.com

Phone # - 603-362-4299

Fax # - 603-362-4936

000082

**THE HAMPSTEAD AREA WATER COMPANY, INC.'S RESPONSE TO
DEPARTMENT OF ENERGY'S TECH SESSION DATA REQUESTS – SET 8**

The Hampstead Area Water Company, Inc.
DW 20-117

Date Request Received: 8/23/22
Request No. DOE 8-1

Date of Response: 8/29/22
Witness: John Sullivan

**Rate Case Expense Recovery
Referencing DOE 7-3(a) and 7-3(c)**

Please provide a copy of all applicable bids submitted for the Company's consideration.

RESPONSE DOE 8-1:

Attached are the bids from Stephen P St Cyr and Associates, EJ Callahan & Associates, LLC and Raftelis.

Date Request Received: 8/23/22
Request No. DOE 8-2

Date of Response: 8/29/22
Witness: John Sullivan

Rate Case Expense Recovery

Referencing DOE 7-4(a)

Please calculate the resulting rate case expense surcharge using the customer count as of approximately 8/30/2022.

RESPONSE DOE 8-2:

The number of customers as of 8/24/22 is 4,099.

Using the 8/24/22 customer count, the rate case expense surcharge would be \$6.58 per customer per month.

$\$323,411.74 \div 4,099 \text{ customers} \div 12 \text{ months} = \6.58 per month.

Date Request Received: 8/23/22
Request No. DOE 8-3

Date of Response: 8/29/22
Witness: John Sullivan

Rate Case Expense Recovery
Referencing DOE 7-5 & 7-6

Please provide an estimated dollar amount for the cost associated with the Company's earlier response.

RESPONSE 8-3:

7-5(a) - \$144.45

7-5(b) - \$98.01

7-5(c) - \$343.04

7-5(d) – All costs related to the rate case through 11/24/20 totaled \$64,537.96. The total costs less the items in (a), (b) and (c) above total \$63,952.46 (\$64,537.96 - \$144.45 - \$98.01 - \$343.04)

7-5(e) - \$1,288.57

7-6 – As explained in the Company's response to 7-6, the 0.6 hours charged were related to the rate case work. The charge for 0.6 hours totaled \$73.51 and should be allowed as a rate case expense.

Date Request Received: 8/23/22
Request No. DOE 8-4

Date of Response: 8/29/22
Witness: John Sullivan

Temp to Perm Reconciliation
Referencing DOE 7-13

- a. Please provide the total dollar amount associated with the Company's earlier response.
- b. Please provide further justification as to why a flat fee would be more appropriate in this case.
- c. Rather than a flat fee, has the Company researched the cost to add / provide the functionality to recover the Temp to Perm difference based on historical usage for future rate cases? If not, would the Company be amenable to doing so for future rate proceedings.

RESPONSE: 8-4:

- a. The Company did not calculate the hours needed to complete this task in its response to DOE 7-33 for the following reasons. The Company cannot accurately determine the number of hours necessary to manually determine these charges based on historical usage. A ballpark estimate would be one person working 40 hours per week for 3 to 4 weeks. But it could be more or less. The Company does not have the staffing to devote a staff person to do this full time. It may be able to have one of its staff work on preparing this information for 1 day per week. Based on the 3-to-4-week estimate, the calculations would be done in 15 to 20 weeks plus an additional week for management to review the schedules.
The cost per week for the HAWC staff person to do this work is \$1,200 per week. 3 to 4 weeks at \$1,200 per week is \$3,600 to \$4,800 plus approximately 35 hours for management assistance and review (\$4,200) plus approximately 5 hours for Steve St Cyr's review (\$700). In total that would be approximately \$8,500 to \$9,700.
- b. A flat fee is simpler, less amount of time to calculate, less costly and consistent with past practices.
- c. We contacted the software provider again this week to see if they can add the functionality to their software. The person we spoke to this time said the program can be made to do what we need. Their cost to us would be minimal. The Company would still need to do some work to compile the data and put it in the proper form to finalize the calculations. Our estimate is about 1 person for 1 week (\$1,200) plus management assistance and review (\$2,000). The Company still does not think it would be the proper way to recover the costs. The Company's reasoning was explained in its response to DOE 7-13. In addition, to do it now would just extend this rate case unnecessarily thereby increasing time and costs for everyone.
To answer your question "would the Company be amenable to doing so for future rate proceedings?" The Company's opinion would not change for future rate cases. The explanations we gave in our response to DOE 7-13 would still apply.

We presume that DOE is concerned that the customers who don't use a lot of water are subsidizing those customers that use a lot of water. Therefore, DOE's suggestion would allocate the rate recoupment more towards the customers who use a lot of water. This is the reason the Company wanted to go to a two-tiered rate which would have had the larger water users pick up more of their fair share of the costs. But DOE did not support the Company's request.



CERTIFIED PUBLIC ACCOUNTANTS – BUSINESS CONSULTANTS

Teamwork. Focus. Passion.

Proposal to Provide Services for:

Hampstead Area Water Company, Inc.



1 Pleasure Island Road, Suite 2A
Wakefield, MA

21 McGrath Highway, Suite 204
Quincy, MA

www.ejccpa.com
617-974-7697



Passionate experts focused on helping your business succeed

ABOUT HAMPSTEAD AREA WATER COMPANY, INC. (“HAWC”)

Hampstead Area Water Company, Inc. (HAWC) is committed to providing quality water service for residential, commercial and municipal uses at an affordable price.

The Walnut Ridge Water Company, Inc. was founded in 1977 and the Hampstead Area Water Company, Inc. (HAWC) was established in 1989. In 2002, Walnut Ridge Water Company, Inc. merged into HAWC and has continued to grow into the second largest privately owned water system in New Hampshire. During the last 40 years, HAWC has established water systems in 12 communities throughout southern New Hampshire. HAWC currently owns and operates 22 water systems serving approximately 3,400 customers.

You may notice HAWC in your neighborhood or at the well house in your area. HAWC’s water operators inspect and perform routine maintenance of the water system and all well houses. All HAWC employees drive clearly marked vehicles and are required to carry photo identification cards; which will be furnished upon request. HAWC contracts Hampstead Area Water Services Company (HAWSCO) to complete service work, such as system repairs, water service repairs and new water service connections. Occasionally you may see HAWSCO employees in the vicinity of your home. HAWSCO employees also drive clearly marked vehicles.

HAWC performs the following services:

- Water service line flushing
- Monitoring and treatment
- Water conservation
- Water source protection

HAWC Employees

- Richard Bibeau, Water Operator and Supervisor of Operations & Technicians
- Stephen Fournier, Water Operation
- Larry Frost, Water Operator

ABOUT OUR FIRM

i E. J. Callahan & Associates (EJC) serves as business advisor, accountant and consultant to some of New England's most prominent businesses.

A Massachusetts-based CPA firm, we are focused on providing accounting, audit, tax and business advisory services to closely held companies including contractors, distributors, manufacturers, nonprofits, and professional service companies. Our goal is simple: Help each and every client achieve and sustain their business vision.

Over the past three decades our team has earned a reputation with clients as well as bankers, attorneys and other professionals in the financial community for technical excellence and superior client service.

Service is what sets us apart

Our collective success is based upon one word: service. We know that in today's fast-moving business environment responsiveness is key. Our team is viewed as an extension of our client's business, ready to answer any questions and concerns thoughtfully and efficiently, working together as a team to achieve success.

Perhaps the most important part of our service is our ability to help maximize profitability and ensure the long-term success of our clients through strategic business consulting services. Unlike other CPA firms in the area, our team has both accounting/financial experience and operational expertise across a variety of industries. This allows us to help our clients develop growth and management skills throughout the entire company, not just the accounting department.

Proven business partners

Decades of combined experience working with some of the most recognized business brands in New England provides our clients with proven expertise and peace of mind knowing our group of dedicated practitioners are ready to go above and beyond. Our steadfast commitment to your goals coupled with proven tools and unique strategies needed to succeed is what separates us from all the rest.

Let us show you how partnering with EJC can help you achieve and sustain success.

OUR SERVICES

Strategic Planning

- Identifying the appropriate markets
- Identifying and analyzing customers
- Identifying key personnel and “missing links”
- SWOT Analysis
- Reengineering the organization
- Succession planning
- Planning orderly growth

Tax Planning and Management

- Developing comprehensive income tax management strategies
- Interim and year-end corporate tax projections
- Income and estate-tax planning for key shareholders and executives
- Analysis of sales, use, excise, and personal property tax savings
- Evaluate compliance with Internal Revenue Code Section 460
- Evaluate compliance with the look-back regulations as applied to contractors
- Interstate tax planning
- International tax planning
- Maximize usage of the new “Business Income Deduction”
- Take advantage of all applicable provisions in the new Tax Cuts and Jobs Act

Human Resource Issues

- Strategic hires
- Continual training
- Enhancing communications within the Company
- Human resource evaluation process issues
- Self-assessment testing
- Incentive compensation plans

SERVICES CONTINUED

Insurance and Employee Benefits

- Workers' compensation insurance
- Worker Classification issues
- Modification rates
- Contractor's credit
- QLMP
- Pension and profit-sharing plans

Financial Benchmarking Analysis

- Performance benchmarking vs. best of class standards (both industry and company historical)
- Budgeting and cash flow projections

Contract Evaluation

- Contracts with customers
- Contracts with subcontractors and vendors
- Disputes and claims consulting and preparation

Information Systems

- Financial/accounting system
- Business development and networking system
- Estimating and project delivery system
- Management information communication system

Job Structure and Cost Overhead Rates

- Productivity; comparison with historical company standards and industry data
- Measuring and controlling variable and fixed overhead rates
- Controlling selling, general and administrative costs

SPECIALIZED EXPERTISE IN YOUR MARKET



Our firm serves as business advisor, accountant and consultant to some of New England's most prominent businesses. From construction to manufacturing, real estate developers to non-profits, we partner with our clients to help them achieve and sustain success.

Construction & Real Estate

Our staff are deeply committed to serving the construction and real estate industries. EJC has actively participated in many of the major committees of industry trade associations as well as national industry-focused power networks. We not only work with other committee members to achieve the missions of these organizations, but also gain a broad, first-hand knowledge of the important issues facing businesses. These organizations include:

- Associated Subcontractors of Massachusetts
- Associated General Contractors
- Associated Builders and Contractors
- Construction Financial Management Association
- Surety Association of Massachusetts

We also regularly present at seminars and conduct specialized training for our clients. Recently held seminars include:

- Recovering & Prospering After the Great Recession | “Get Work”
- Recovering & Prospering After the Great Recession | “Do Work”
- Communicating for Profits | “Keep Score”
- Tax Planning Strategies for Contractors & Engineers
- Strategic Issues Facing the Construction Industry
- Succession Planning A to Z
- Construction Executive Leadership Seminar – Strategy, Execution & Planning
- How to Implement a Sustainable Business Plan – The Balanced Scorecard
- Ownership Transfer and Management Succession Conference
- Construction Executive Leadership Seminar – Evolution of the Contractor
- Construction Executive Leadership Seminar – Productivity
- Construction Executive Best Practices
- Three Key Responsibilities of the CEO – Leader of Change
- Competing on Analytics for Contractors
- Proposed Accounting Standards Overview

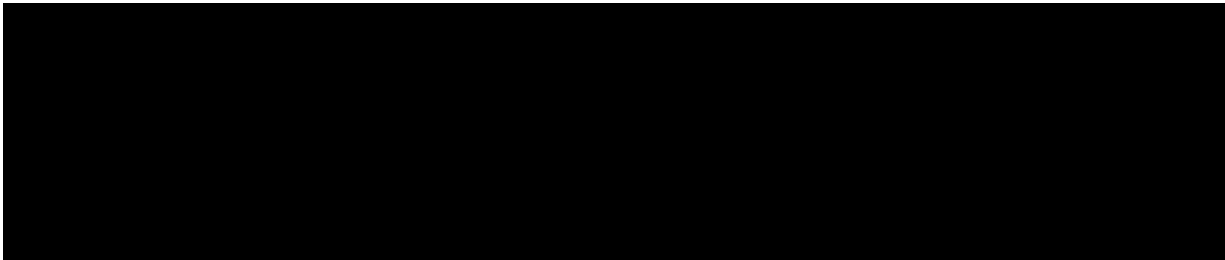
Additionally, we offer periodic tax bulletins. These bulletins contain up to the minute business advisory and must-know tax updates to keep your business running efficiently and help you maximize your bottom line.

SCOPE OF SERVICE/PROFESSIONAL FEES

Our proposed fees are based upon our desire and long-term commitment to serve as your business advisors. They have been projected based on the scope of services outlined below:



We have determined the scope of the engagement to include the following:

1. Review / finalize Company Financial Statements and PUC Annual Report
2. Prepare Form PA-20's
3. Prepare various regulatory filings
4. General representation for a rate case
5. Various general and administrative matters
6. Assist in NHPUC audit



OUR TEAM

- i** Decades of combined experience working with some of the most recognized business brands in New England provides our clients with proven expertise and peace of mind knowing our group of dedicated practitioners are ready to go above and beyond to service their business.

	<p>Edward J. Callahan Managing Partner [REDACTED]</p> <p>With more than 30 years of experience in public accounting, Ed Callahan specializes in accounting, tax and business advisory services as they apply to contractors, suppliers and professional service organizations. His other areas of expertise include information management systems (job costing, accounting, and estimating), operational and financial analysis, workers compensation planning, surety bonding, and banking assistance. A lifelong Bostonian, Ed holds a BS degree in Business Administration from the University of Massachusetts (Amherst) and an MS in Taxation from Bentley University. In 2005, Ed was honored by the University of Massachusetts as he was awarded the prestigious Accounting Alumni Award.</p>
	<p>Christopher J. Previte Partner [REDACTED]</p> <p>Chris has over 20 years of experience in public accounting, specializing in accounting, tax and business advisory services as they apply to contractors, suppliers, professional service organizations and non-profit organizations. Over the course of his career, Chris has helped clients conduct strategic tax planning and analysis engagements, operational reviews, financial forecasting and budgeting, and benchmarking analysis. Chris is an active member of both the AICPA and MSCP and is the Treasurer of the ACE Mentor Program of Massachusetts. He holds a BS degree in Accounting, an MBA degree and a Master of Science in Taxation all from Bentley University.</p>



Daniel R. Andrews

Partner

Dan has more than a decade of experience in public accounting, specializing in accounting, with a particular emphasis in the construction, real estate and professional services industries. Dan is a Certified Public Accountant (CPA) in the state of Massachusetts as well as a member of the AICPA, MSCPA and CFMA. He holds a BS degree in Business Administration as well as an MS in Accounting from the University of Massachusetts (Amherst) and is nearing completion for a Master of Science in Taxation at Bentley University. Dan is also a seven-time participant in the Pan Mass Challenge charity bike ride and is a “Big Brother” for the Big Brothers Big Sisters organization of Massachusetts.



Steve A. Zaremba

Partner

With a decade of experience in public accounting, Steve has an extensive background in auditing, taxation, and business consulting for clients in the construction, manufacturing, and professional services industries. His specialized services include financial reporting, tax planning, and employee benefit plans. Steve is a frequent speaker on the topics of Project Management and Employee Stock Ownership Plans (ESOPs). A member of the AICPA and MSCPA, Steve holds a Bachelor of Science in Accounting from Merrimack College and a Master of Science in Accounting from Northeastern University.



Wilder H. Jacobellis

Partner

Wilder has more than 12 years of experience in public accounting, specializing in construction, real estate, and non-profit organizations. He facilitates the tax, audit, and assurance services for his clients' businesses, including working with compliance issues and financial reporting requirements. A Certified Public Accountant (CPA) in the state of Massachusetts, Wilder holds a Bachelor of Science degree in Business Administration from the University of Massachusetts (Lowell) and a Master of Science degree in Business Administration from the University of Massachusetts (Boston). Wilder is an active member of the MSCPA, the CFMA, and Associated General Contractors of America.

REFERENCES

i Understanding our client’s businesses, building partnerships across the organization, and serving as an extension of the internal team has earned us a reputation for superior service and results. But don’t take our word for it. Talk to the people whom we have worked with day in and day out – sometimes for over two decades – and find out why they rely on E.J. Callahan & Associates.

Client	Years of Service	Contact	Phone Number
[REDACTED]			
Lewis Builders, Inc.	25+ Years	[REDACTED]	

[REDACTED]

i We look forward to working with your team to mirror the same success and we appreciate the opportunity to earn your business.

If you have any questions about the proposal, our team, or our approach please contact us and we’d be happy to discuss in more detail by phone or in-person.

Thank you for your consideration,
The E.J. Callahan & Associates Team

Stephen P. St. Cyr & Associates
[REDACTED]
[REDACTED]
[REDACTED]

July 13, 2020

John Sullivan, Controller
Hampstead Area Water Company
54 Sawyer Avenue
Atkinson, N. H. 03811

Re: Proposal for Accounting / Rates Technical Professionals for Regulatory Filings,
Testimony and Representation before the New Hampshire Public Utilities Commission

Dear Mr. Sullivan:

I appreciate the opportunity to prepare and submit a proposal for Accounting / Rates Technical Services for a 2020 Rate Case based on 2019 Test Year before the NHPUC. I specialize in providing regulatory services (franchises, financings, rate cases, etc.) before the NHPUC for NH water companies. I have been providing such services since 1993, when I started St. Cyr & Associates.

St. Cyr & Associates provides accounting, tax, regulatory and management services, primarily to water companies. I review / finalize company financial statements, prepare federal and state tax returns, prepare NHPUC Annual Reports, prepare Form PA-20s and various regulatory filings. Regulatory filings include preparing petition and supporting documents for establishing / expanding franchise area, preparing petition and supporting documents and financial exhibits for debt financings and preparing petition, testimony and exhibits and other requirements for rate cases.

I have specifically prepared HAWC's PUC Annual Report for more than a decade. I have been involved in a number of regulatory proceedings before the NHPUC on behalf of HAWC including franchises, financings and rate cases. If you need the specific proceedings, please let me know and I will compile them.

I have (and continue to) work well with you, Mr. Angeri and HAWC's management on meeting the Company's accounting and year-end financial and regulatory reporting requirements. In addition, I have a good rapport with the NHPUC staff.

Stephen P. St. Cyr & Associates

[REDACTED]
5
[REDACTED]

I have also done similar work for water and sewer companies throughout N. H. before the NHPUC. If you need specific company names, the nature of the work and references, I can provide them.

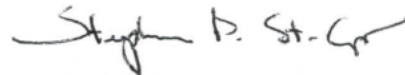
Prior to starting St. Cyr & Associates, I worked 5 years for Baltimore Gas & Electric Company (now part of Exelon Corporation) and 11 years for Public Service of New Hampshire (now part of Eversource) holding various accounting research, plant accounting, nuclear accounting, budgeting, regulatory accounting, general accounting and financial reporting positions including supervisory and management positions.

I have a B. S. degree in business administration with a major in accounting from Northeastern University in Boston, Ma. I obtained my CPA in Baltimore, MD in 1980 (although I'm not currently able to practice as CPA in NH due to different certificate requirements). I also have a master level certificate in taxation from N. H. College (now Southern New Hampshire University) in Hooksett, N. H.

I have enclosed a sample, draft engagement letter, which better defines what I can do in the context of a rate case, for your consideration. I would be the individual involved in the planning, filing and participating in the rate case proceeding. My hourly rate is \$140 / hour. There is no "fixed administrative fee for each billing."

If you have any questions, comments or need additional information, please let me know.

Sincerely,



Stephen P. St. Cyr

Stephen P. St. Cyr & Associates



July 13, 2020

John Sullivan, Controller
Hampstead Area Water Company
54 Sawyer Avenue
Atkinson, N. H. 03811

Re: Hampstead Area Water Company – 2020 Rate Case

Dear Mr. Sullivan:

This letter states my understanding of the objectives of the engagement, the nature of the service and the terms of the arrangement.

1. Review the financial statements and PUC Annual Report and supporting financial data for the twelve months ended December 31, 2019.
2. Determine the actual rate of return and revenue deficiency for the twelve months ended December 31, 2019.
3. Assist Company legal counsel with notice of intent to file for change in rates.
4. Prepare (and / or assist Company personnel and legal counsel with) initial rate filing including the following:
 - (1) Introductory Letter
 - (2) Report of Proposed Rate Change
 - (3) Proposed Tariff Rate Page
 - (4) Direct Testimony of Stephen P. St. Cyr
 - (5) Rate Case Exhibits (including proforma adjustments) for permanent rates
 - (6) Rate Case Exhibits (including proforma adjustments) for temporary rates
 - (7) Proposed Statement to be transmitted to customers
 - (8) Response to certain NHPUC 1604.01 requirements
 - (9) An attestation regarding the rate filing being an accurate reflection of the Company's books
5. Prepare for and participate in prehearing conference and technical session.

Stephen P. St. Cyr & Associates



6. Assist in NHPUC Audit. Review/Respond to Audit Requests.
Review/Respond to Audit Report.
7. Review/Respond to Staff/Intervener Data Requests.
8. Prepare for and participate in Settlement Conference. Work w/Company
Personnel to Negotiate Settlement Agreement.
9. Prepare for and participate at hearing on merits.
10. Review NHPUC order. Assist in implementation of NHPUC order.

The hourly fee for preparation of the rate filing and work performed in connection with the rate filing is \$140.00 per hour. Out of pocket expenses (i.e., mileage, copies, postage, telephone, etc.) will also be billed. It assumes that the financial information is readily available, properly recorded and reasonably accurate. It also assumes that you and/or your staff work cooperatively with me in obtaining the financial information required for the preparation of the initial filing and throughout the rate proceeding. Billing for such services will be monthly in arrears at \$140.00 per hour. Payment is due upon receipt of billing.

I appreciate the opportunity to be of service to you. I believe this letter accurately summarizes the significant tasks and terms of the engagement. If you have any questions, please call me at 207-423-0215 or email me at stephenpstcyr@yahoo.com. If you agree with the tasks and terms of the engagement as described in this letter, please sign the letter and return it to me.

Very truly yours,

A handwritten signature in cursive script that reads "Stephen P. St. Cyr".

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates



This letter sets forth the tasks and terms of the service to be performed and the fee and billing arrangement by Stephen P. St. Cyr & Associates for Hampstead Area Water Company.

John Sullivan, Controller



November 19, 2019

Mr. John Sullivan
Controller
Hampstead Area Water Company
54 Sawyer Ave.
Atkinson, NH 03811

Dear Mr. Sullivan,

Raftelis is pleased to submit this engagement letter to the Hampstead Area Water Company (HAWC) to assist in its upcoming rate filing with the New Hampshire Public Utilities Commission (NH PUC). This document will serve to provide you with an overview of our firm, our approach to this project as well as a scope of work, and a proposed price.

FIRM OVERVIEW

Raftelis has the largest consulting practice in the nation focusing on financial, rate, and management consulting for water, wastewater, and stormwater utilities. In 1993, Raftelis was founded to provide services that help utilities function as sustainable organizations while providing the public with clean service at an affordable price. With this goal in mind, Raftelis has grown to become the largest and one of the most respected utility financial and management consulting practices in the nation. Raftelis has experience providing these services to hundreds of utilities across the country and abroad, allowing us to provide our clients with innovative and insightful recommendations that are founded on industry best practices. Throughout our history, we have maintained a strict focus on the financial and management aspects of utilities, building a staff with knowledge and skills that are extremely specialized to the services that we provide, and thus allowing us to provide our clients with independent and objective advice.

PROPOSED SCOPE OF SERVICES

We have developed the following scope of services based on our initial understanding HAWC's needs. We can certainly adjust this as needed.

We will arrange a kick-off meeting to further discuss the project in order to ensure we understand HAWC's needs and expectations. We will use this meeting to gather background data needed for the study including recent annual reports, test year financial data, customer usage information, and system operating records. Also at this meeting, Raftelis will facilitate a pricing objectives exercise to understand what HAWC's goals and objectives are such that rates and fees may be designed in accordance with accomplishing those goals and objectives.

Once all data are collected, we will incorporate test year revenue requirements, including all known and measurable or inflationary adjustments, into a rate model along with fixed asset and depreciation data. Using this information, along with the results of our pricing objectives exercise, we will prepare a cost of service analysis using methodologies outlined in the AWWA's M1 Manual: Principles of Water Rates, Fees, and Charges. We will then calculate updated rates to be included in HAWC's filing. Along with user charges, Raftelis will also calculate new miscellaneous fees to also be included in HAWC's filing with the NH PUC. We will then prepare exhibits and supporting schedules presenting all rate year revenue requirements, cost of service allocations, and resulting rate design along with prefiled written testimony that can be submitted to the NH PUC.

We propose to complete the scope of work outlined above for a not-to-exceed amount of \$20,000. It is very likely that Raftelis will not need the entire budget associated with this scope of work, and subsequently all remaining budget will be passed onto HAWC in the form of savings. Given the uncertainty of the exact level of effort to provide services after the initial filing, this proposal does not detail or include any time or budget for post-filing efforts. As needed, Raftelis will be available to provide responses to data requests, intervenor

testimony reviews, oral testimony, and case coordination. We will bill HAWC on a monthly basis for services based on our hourly rates presented in Exhibit A.

We look forward to working with you on this engagement. Should you have any questions, please do not hesitate to contact me at [REDACTED] If the provisions of this engagement letter are acceptable, please sign and return one copy of the letter for our files. We are delighted to have this opportunity to work with you and HAWC.

Sincerely,
RAFTELIS FINANCIAL CONSULTANTS, INC.



Dave Fox, Manager

We accept the terms of this engagement letter:

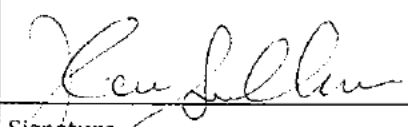
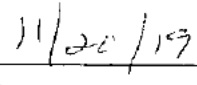
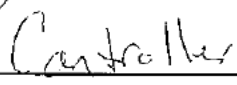


	
Signature	Date
	
Title	Name of authorized agent

Exhibit A – Raftelis' 2019 Standard Hourly Billing Rates

<u>Position</u>	<u>Hourly Billing Rate **</u>
Chair	
Chief Executive Officer/President	
Executive Vice President	
Vice President/Principal Consultant	
Director of Governmental Services	
Senior Manager	
Director of Florida Operations	
Manager	
Director of Data Services	
Senior Consultant	
Consultant	
Creative Director	
Associate	
Graphic Designer	
Analyst	
Administration	
Technology/Communications Charge*	

* Technology/Communications Charge ~ this is an hourly fee charged monthly for each hour worked on the project to recover telephone, facsimile, computer, postage/overnight delivery, conference calls, electronic/computer webinars, photocopies, etc.