

SUPPLEMENTAL JOB DESCRIPTION

CLASSIFICATION: Administrator III

Function Code: 0071-081

Position Title: Assistant Consumer Advocate/Rate and Market Policy Director

Date Established: 08-15-88

Position Number: 18221

Date of Last Revision: 11-2-15

SCOPE of WORK: Directs all aspects of the representation of residential utility ratepayers on significant adjudicative and rulemaking dockets before the Public Utilities Commission (Commission), as well as participation before the Legislature, and Courts as necessary. Also oversees communications with the public and with the Office of the Consumer Advocate's statutorily structured Advisory Board, and represents the Office of the Consumer Advocate in regional forums.

ACCOUNTABILITIES:

- Assists the Consumer Advocate in administration of the agency and performs the duties of the Consumer Advocate in his/her absence, ensuring prompt response on urgent matters.
- Supervises and provides training for professional and technical staff in the study, analysis, research and reporting of results on regulatory issues. Evaluates the work product of staff and prepares performance evaluations.
- Participates in the development of Administrative Rules, agency policies and strategies relevant to the New Hampshire electric, telecom, natural gas and water industries and provides comments to the Commission on appropriateness and applicability.
- Maintains important and continuous contact with officials of public utility companies or their representatives; consumers; state, regional and federal officials; and special interest groups in the exchange, development and analysis of information on which public utility policy, strategic planning and rates are based.
- Monitors developments at and testifies before the legislature and the Commission on utility matters. Prepares and presents addresses and lectures to regional and national association meetings and institutes and serves on regional and national committees.
- Develops and supervises the development of the agency's position on rate-related competitive market development and regulated utility rate case petitions, including cost of capital, decoupling, utility restructuring and other market-related proposals.
- Writes testimony and prepares exhibits on complex utility matters based on analysis of utility filings including the effect of proposed adjustments; defends testimony and exhibits under oath during direct testimony and cross-examination.
- Analyzes current retail and wholesale market conditions and industry trends and makes recommendations on the anticipated impact of such changes on residential utility customers.
- Examines and evaluates testimony and exhibits submitted by regulated companies applying for rate changes, using information from audits, written information requests, company testimony in other cases, prior Commission orders, statutes, publications, and other sources.

MINIMUM QUALIFICATIONS:

Education: Master's degree from a recognized college or university with major study in economics, finance, business, engineering, accounting, or law.

Experience: Seven years' experience with regulatory agency, public utility or consulting firm of utilities or municipalities, four years of which must have been in a management level position involving administrative or supervisory duties concerned with program administration, program planning and evaluation or related management experience.

OR

Education: Bachelor's degree from a recognized college or university with major study in economics, finance, business, engineering, accounting, or law.

Experience: Eight years' experience with regulatory agency, public utility or consulting firm of utilities or municipalities, four years of which must have been in a management level position involving administrative or supervisory duties concerned with program administration, program planning and evaluation or related management experience.

License/Certification: None required.

PREFERRED QUALIFICATION: Preference will be given to candidates that hold a Master's degree or PhD. Experience in regional market analysis preferred.

DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

Pradip Chattopadhyay
Employee's Name and Signature

Date Reviewed

Supervisor's Name & Title: Consumer Advocate, 9U495

The above job description accurately measures this employee's job duties.

D. Maurice Kreis
Supervisor's Signature

Date Reviewed

Jennifer J. Elberfeld
MR

11-2-15

Division of Personnel

Date Approved



OFFICE OF THE CONSUMER ADVOCATE

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September 2, 2021

Ms. Dianne H. Martin
 Chairwoman and Agency Head
 New Hampshire Public Utilities Commission
 21 South Fruit Street, Suite 10
 Concord, New Hampshire 03301

Dear Ms. Martin:

This letter concerns two former employees of the Office of the Consumer Advocate (OCA), Pradip Chattopadhyay and Al-Azad Iqbal. As you know, Mr. Chattopadhyay was the OCA's Assistant Consumer Advocate and Mr. Iqbal was the OCA's Director of Finance until the Public Utilities Commission recruited them away from our agency. The last day at the OCA for each was August 17; their current status is not known to me inasmuch as the Executive Council has not yet acted on their appointments to their posts at the PUC.

On August 24, 2021 I received two communications from you via e-mail, each concerning one of the above-referenced employees. In both instances you advised that the PUC consulted with the Department of Justice as to the standard to be applied in determining whether Mr. Chattopadhyay or Mr. Iqbal should be involved in specific PUC matters in their new capacities, in light of their former employment with the OCA. You stated that the DOJ's advice was to disqualify them as to any matter in which they had been "personally and substantially involved in the docket on behalf of the OCA."

The Office of the Consumer Advocate takes no position at this time with respect to what standard should govern any disqualifications in these circumstances. As to any matter pending at the PUC, we reserve the right to seek the disqualification of any PUC employee, including the agency's commissioners, given the particulars of the situation.

For your convenience, I have reviewed our records and am providing the following list of matters to which each of the former OCA employees was assigned:

DE 16-576	Net Metering	Chattopadhyay
DG 17-152	Liberty Least-Cost IRP	Chattopadhyay, Iqbal
DE 17-189	Liberty Battery Storage Pilot	Chattopadhyay
DE 18-057	Electric Assistance Program	Chattopadhyay
IR 19-005	Generic Water Return on Equity	Chattopadhyay
DE 19-057	Eversource Rate Case	Chattopadhyay
DE 19-064	Liberty Rate Case	Chattopadhyay, Iqbal

DG 19-126	Unitil Least Cost IRP	Chattopadhyay, Iqbal
DG 20-013	Gas Assistance Program	Chattopadhyay
IR 20-089	COVID-19 Investigation	Chattopadhyay
DG 20-105	Liberty Rate Case	Chattopadhyay, Iqbal
DW 20-112	Abenaki Rate Case	Chattopadhyay
DW 20-117	Hampstead Rate Case	Chattopadhyay, Iqbal
DW 20-156	Pennichuck East Rate Case	Iqbal
DW 20-184	Aquarion Rate Case	Chattopadhyay, Iqbal
DG 21-008	Liberty Gas Transportation Agreement	Chattopadhyay, Iqbal
DE 21-020	Utility Pole Asset Transfer	Chattopadhyay
DE 21-030	Unitil Rate Case	Chattopadhyay, Iqbal
DG 21-036	Liberty Renewable Nat. Gas	Chattopadhyay, Iqbal
DW 21-090	Abenaki Ownership Transfer	Chattopadhyay
DG 21-104	Unitil Rate Case	Chattopadhyay, Iqbal
DG 21-127	Liberty Special Contract	Chattopadhyay

With respect to the various pending dockets related to Least Cost Integrated Resource Planning, the Grid Modernization Investigation (IR 15-296), the Statewide Utility Customer Data Platform proceeding (DE 19-197), and the Statewide Energy Efficiency Triennial Plan proceeding (DE 20-092), the Office of the Consumer Advocate respectfully contends that messrs. Chattopadhyay and Iqbal not participate at the PUC in these matters notwithstanding the fact that none of these dockets were specifically assigned to them. As you know, the OCA is a very small agency. The matters referenced in this paragraph are all of high priority at the OCA and were during the tenures of messrs. Chattopadhyay and Iqbal the subject of regular office-wide discussion during our weekly staff meetings and otherwise.

It is not my intention to inhibit the ability of the OCA's former employees to be of material assistance to the PUC; both Mr. Chattopadhyay and Mr. Iqbal were excellent members of our Staff and the OCA is eager to see them succeed at your agency. However, I prefer to address these situations on a case-specific basis. Thank you for considering the OCA's perspective on this sensitive topic.

Sincerely,



Donald M. Kreis
Consumer Advocate

cc: Anne Edwards, Esq., Associate Attorney General