



July 13, 2020

Debra Howland, Executive Director and Secretary  
New Hampshire Public Utilities Commission  
21 S. Fruit St, Suite 10  
Concord, N.H. 03301-2429

**Re: Low Income Electric Assistance Program  
Monthly Reporting Requirements  
Unitil Energy Systems, Inc.  
DE 19-132**

Dear Director Howland:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission its monthly EAP report for the month of June 2020. In addition, Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program and temporary pandemic procedures.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed to the State of NH in the amount of \$44,392.82<sup>1</sup>;

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

This filing also includes a cumulative report of the actual Program Year EAP administrative costs through the quarter ending June 30, 2020.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Chris Goulding".

Christopher Goulding,  
Director, Rates and Revenue Requirements

Enclosures: Unitil EAP Monthly Report – June 2020

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<sup>1</sup> This payment is reduced by \$18,042.15 since Unitil paid its May balance twice due to an internal error. Total remittance is \$26,350.67.

**Unitil Energy Systems, Inc.**  
**EAP Monthly Report**

**For the month of June 2020**

**Unitil Energy Systems, Inc.**  
**Attachment A**

**Electric Assistance Program**  
**System Benefits Charge Reconciliation Report**

		June 2020	
Retail Delivery KWHs		97,150,472	
Call-In Sales		-	
Company Sales (if not already excluded)		-	
Adjustments		-	
Adjusted Retail Delivery KWHs		97,150,472	
SBC Low Income EAP Rate		\$ 0.0015	(1)
SBC Low Income EAP Billed Amount		\$ 145,630.62	
Interest on Reserve (effective May 21, 2004)		\$ 15.84	(2)
10% Reserve (discontinued October 1, 2003)		\$ -	
Transfer of Utility Held Reserves to State Treasury		\$ -	
<b>Net SBC Low Income EAP Funding</b>		<b>\$ 145,646.46</b>	
EAP Costs			
Discounts Applied to Customers' Bills	\$ 85,101.34		
Payments to Community Action Programs	\$ 16,152.30		
Pre-Program Arrears Retirement	\$ -		
Incremental Administrative Costs	\$ -		
Neighbor Helping Neighbor Allocation	\$ -		
Cost of Continuance of Interim Program:			
Interim Participant Credits		-	
<b>Total EAP Costs</b>		<b>\$ 101,253.64</b>	
<b>SBC Low Income EAP Balance</b>		<b>\$ 44,392.82</b>	
May Overpayment		\$ 18,042.15	
<b>Adjusted Payment</b>		<b>\$ 26,350.67</b>	
Program to Date 10% Reserve Balance		\$ 57,322.59	
Cumulative Transfers from Energy Efficiency Program Revenues		\$ -	

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for June 2020 is 0.33713%. Interest for the month is calculated as follows:  
 $0.0033713 \times (30/366) = 0.00027634$ ;  $0.00027634 \times$  the average reserve balance for June 2020 of \$57,322.59 = \$15.84.

# Unitil Energy Systems, Inc.

## EAP Monthly Report

### Attachment B

### For the month of June 2020

<u>Participants</u>	<u>Active Participants</u>	<u>Discounts (1) \$/Tier</u>	<u>Usage kWh/Tier</u>
Number of active participants enrolled in the program			
Tier 1 - N/A	0	\$0.00	0
Tier 2 - 9% Discount	814	\$5,928.37	470,474
Tier 3 - 23% Discount	469	\$9,036.15	259,419
Tier 4 - 37% Discount	500	\$15,032.91	255,345
Tier 5 - 53% Discount	530	\$22,453.18	255,131
Tier 6 - 77% Discount	<u>448</u>	<u>\$32,650.73</u>	<u>290,027</u>
Total	2,761	\$85,101.34	1,530,396

(1) Additional data included per OCA request.

# Unitil Energy Systems, Inc.

## EAP Monthly Report

For the month of June 2020

Attachment C

Aging Report (1)

	Residential				
	<i>EAP</i>		<i>Total Residential</i>		
Number of Accounts (Total) <sup>(1)</sup>	7,167			66,824	
Number of Accounts with outstanding	3,589			59,449	
Total AR	\$	936,027.84	\$	9,664,587.41	
Current	\$	225,770.45	24.12%	\$ 5,882,456.99	60.87%
Past Due 30-59 Days	\$	106,967.25	11.43%	\$ 1,033,208.12	10.69%
Past Due 60-89 Days	\$	92,240.94	9.85%	\$ 647,863.66	6.70%
Past Due 90+ Days	\$	511,049.20	54.60%	\$ 2,101,058.64	21.74%

[1] Counts are as of report run date. For EAP, this reflects total number of EAP participants irrespective of account status or balance. For Total Residential, this reflects the total number of UES Residential Active accounts, irrespective of balance.

**Unitil Energy Systems  
NH-LIEAP Supporting Documentation  
June 2020**

<b>Class</b>	<b>Billed kWh (b)</b>	<b>LI-EAP \$ Calculated [(b) * \$0.0015]</b>	<b>CIS LI-EAP Revenue Reported</b>	<b>Variance</b>
<b>D Total</b>	43,177,698.00	64,766.55	64,771.98	\$ (5.43)
<b>G1 Total</b>	27,500,834.00	41,251.25	41,251.25	\$ 0.00
<b>G2 Total</b>	25,826,587.00	38,739.88	38,661.56	\$ 78.32
<b>OL Total</b>	645,353.00	968.03	945.83	\$ 22.20
<b>LI-EAP kWh Billed</b>	97,150,472.00	\$ 145,725.71	\$ 145,630.62	\$ 95.09
<b><sup>1</sup> Pre LI-EAP Adjustment</b>	0.00			
<b>Net kWh Billed</b>	97,150,472.00			

Note: (b) includes net metering kWh.

**Unitil Energy Systems, Inc.**  
**Incremental Administrative Costs Quarterly Report**

	Q1 October 1, 2019 through December 31, 2019	Q2 January 1, 2020 through March 31, 2020	Q3 April 1, 2020 through June 30, 2020	Total Costs
<u>Administrative Costs - UES PY 2019 - 2020</u>				
Information Technology	\$ -	\$ -	\$ -	\$ -
Program Administration	\$ -	\$ -	\$ -	\$ -
Brochures	\$ -	\$ 106.20	\$ -	\$ 106.20
Training	\$ -	\$ -	\$ -	\$ -
Legal	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -
<b>Total EAP Administrative Costs</b>	<b>\$ -</b>	<b>\$ 106.20</b>	<b>\$ -</b>	<b>\$ 106.20</b>

SBC Revenues Collected (including Interest on Reserve)

\$1,255,919.41