



December 30, 2015

**By Hand-Delivery and E-MAIL**

Debra A. Howland  
Executive Director and Secretary  
New Hampshire Public Utilities Commission  
21 S. Fruit Street, Suite 10  
Concord, NH 03301-2429

**Re: NHPUC Staff After Action Report**  
**Docket No. DE 15-047**

Dear Secretary Howland:

On behalf of Unitil Energy Systems, Inc. ("UES"), enclosed is the Company's Report in the above-captioned matter. Although the Commission has not yet completed its review and consideration of the recommendations contained in the Staff After Action Report, the Company is filing this Report to describe specific changes the Company has made or is in the process of making in response to the Staff's recommendations with respect to the Company's ERP or operational processes. The Report also indicates where no change to the Company's ERP or process is necessary, or where an alternative should be considered. Also enclosed is the Company's 2015 Electric Emergency Response Plan, which has been updated to reflect any necessary changes.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Gary Epler".

Gary Epler  
Attorney for Unitil Energy Systems, Inc.

Enclosure

cc: Service list (by E-mail only)

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