

QUESTIONS AND ANSWERS

RFP #2021-002

NEW HAMPSHIRE PUBLIC UTILITIES COMMISSION

REQUEST FOR PROPOSALS

Utility Revenue Requirement Consultant

	Questions	Answers
1.	Section II of the RFP indicates that the consultant is expected to participate in the proceeding (e.g. attendance at hearings, technical sessions, settlement discussions). Is the cost of proceeding participation included in the contract cap of \$80,000?	Yes. Typically, however, Revenue Requirement consultants do not physically attend technical sessions or settlement discussions. Their participation in technical sessions and settlement discussions can be accommodated on a remote, virtual basis. The witness may be required to participate, in person, in litigated hearing(s) or at a hearing presenting a global settlement. Although, under current COVID-19 protocols for the State of NH and the NH Public Utilities Commission, Commission hearings are presently being conducted remotely on a virtual basis.
2.	Section III of the RFP indicates that the consultant should provide “a separate section on cost estimates for the base scope of work, and a separate description of and cost estimate for the items in Section II above.” What tasks does the Commission consider as “the base scope of work,” and, if different, which items mentioned in Section II would be considered a separate part of this base scope?	The base scope of work is as described in Section II, to determine an appropriate revenue requirement, the cost estimate should include the hours and rates to complete each task (Section II bullet points). Possible additional work relative to the engagement and identified by the consultant that may be ancillary to the base scope of work as described in Section II should also be fully detailed along with an associated cost estimate. The cost estimate should also include travel expenses.
3.	Section III of the RFP indicates that the consultant should provide “a separate section on cost estimates for the base scope of work, and a separate description of and cost estimate for the items in Section II above.” What tasks does the Commission consider as “the base scope of work,” and, if different, which items mentioned in Section II would be considered a separate part of this base scope?	See answer to question #2.