#5309 - HEARINGS EXAMINER #17095 - External

View Posting

HEARINGS EXAMINER #17095(Job Id 5309)

Location: US:NH:CONCORD

Post Date: 11/02/2015

Category: PROFESSIONAL & MANAGERIAL

Close Date:

Employment Type:

Salary: 61,483.500-73,827.000 USD

Description

State of New Hampshire Job Posting
Public Utilities Commission
Legal Division
Concord, NH
Hearings Examiner - Labor Grade 31
Position # 17095

Summary:
To perform administrative and legal work in conducting hearings, in drafting commission decisions and regulations, and in acting as staff attorney in complex proceedings.

Responsibilities:
* Conducts prehearing examinations and hearings to define issues, qualify exhibits, rule on motions and admissibility of evidence, explore areas of potential agreement between the parties, hear arguments of counsel, and hear testimony.
* Reviews files, records, policies, briefs, agency rules, laws and court decisions to advise and recommend actions on legal, policy, and administrative questions to commissioners and commission staff.
* Drafts and revises final orders, rules, and regulations for issuance by the commission.
* Acts as staff attorney by counseling commissioners and commission staff; preparing witnesses; coordinating staff presentation of evidence; writing data requests; conducting direct and cross-examination; presenting oral argument; writing comments, pleadings and briefs; negotiating settlements; and drafting agreements.

* Performs such powers and duties assigned to the commission that the commission may delegate to the hearing examiner.

Minimum Qualifications:
Education: J.D. from a recognized law school.
Experience: Five years' experience as an attorney, two years of which must have been as an attorney involved with administrative law or concerned with regulatory authorities.
License/Certification: None required.
Special Qualifications:
Must be an active member of the New Hampshire Bar Association and in Good Standing.

In order to receive credit for post-secondary education, a copy of official transcripts with a seal and/or a signature should be included with the application. If copies of transcripts have been requested please reference this and have them forwarded to the Human Resources office for the agency listed above.

Prior to applying, please be sure that you have completed your profile including your complete employment history, education history, credentials and contact information. Please bear in mind that your education and experience must be relevant to the specific position for which you are submitting an application. You are encouraged to provide a copy of your current resume, but resumes will not be accepted in place of a fully completed application for employment.

For additional information please contact Eunice Landry, Business Administrator, eunice.landry@puc.nh.gov, (603) 271-6008, 21 S. Fruit Street, Concord, NH. 03301.