

**New Hampshire Public Utilities Commission  
Telecommunications Division  
Telecom Advisory Letters**

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In reply refer to:

**TAL\_10  
Released: November 5, 2004**

Re: **RSA CHAPTER 366 AFFILIATES OF PUBLIC UTILITIES**

I. INTRODUCTION:

The Telecom Division wishes to ensure that its files are current and that all NH Incumbent Local Exchange Carriers (ILECs) are in compliance with RSA 366:3 Filing of Contracts. The purpose of this letter is to request that all ILECs file information regarding such contracts with the NHPUC Telecom Division by December 1, 2004.

II. REQUIRED FILINGS DUE DECEMBER 1, 2004:

1. A listing of all written contracts, arrangements and affiliated agreements. Each listing should include: the name of the affiliate party and the ILEC's relationship with the affiliate; a summary of the contract provisions, including consideration paid, services or goods provided, the date the contract took effect, and the length of the contract; and the date the contract was filed with the Commission;
2. A listing of all unwritten contracts, arrangements and affiliated agreements. Each listing should include: the name of the affiliate party and the ILEC's relationship with the affiliate; a summary of the contract provisions, including consideration paid, services or goods provided, the date the contract took effect, and the length of the contract; and the date the contract was filed with the Commission;
3. Detailed information with respect to any purchase from or sale to an affiliate during 2003 and 2004.

III. FILING OF AFFILIATE AGREEMENTS:

Any affiliate contracts and arrangements that have not previously been filed with the Commission, or which have been updated since being filed with the Commission, are to be filed with the Executive Secretary by January 1, 2005.

IV. BACKGROUND:

**RSA 366:3 Filing of Contracts** states that the:

“...original or a verified copy of any contract or arrangement and of any modification thereof or a verified summary of any unwritten contract or arrangement, the consideration of which exceeds \$500, hereafter entered into between a public utility and an affiliate providing for the furnishing of managerial, supervisory, construction, engineering, accounting, purchasing, financial, or any other services either to or by a public utility or an affiliate shall be filed by the public utility with the commission within 10 days after the date on which the contract is executed or the arrangement entered into. The commission may also require a public utility to file in such form as the commission may require full information with respect to any purchase from or sale to an affiliate, whether or not made in pursuance of a continuing contract or arrangement”.

If you have any questions, please contact ChristiAne Mason, Assistant Director Telecom Division (603) 271-2435.