

GREENHOUSE GAS EMISSIONS REDUCTION FUND
Quarterly Progress Report Form

1. Program Title (*as displayed in your proposal*)

Carbon Solutions New England

2. Program Type (*as listed in your proposal*)

10. Education, outreach and information programs that promote energy efficiency, conservation, and demand response;

3. Summary of work completed during this reporting period **May 1, 2010 through July 31, 2010**

CSNE focused on working with utilities on improving data sharing processes. This was primarily done through a series of meetings organized by NH OEP. CSNE developed a more formal process for jobs reporting. CSNE has continued collecting recipient data for reporting and analyzing recipient data. The grant was originally set to end in July, but was extended with the NH PUC.

There have been some slowdowns in the data collection process for grant recipients due to inconsistent reporting. This has been a factor in slowing down aggregation of data. The standardized reporting environment being planned is anticipated to greatly facilitate the data collection process.

4. Summarize work to be completed next quarter: **Aug 1, 2010 – Oct 31, 2010.**

CSNE will focus on completing the 2010 annual reporting. This will include 1) a summary of grants, and 2) project summaries for all completed projects by Spring 2010, that have provided all necessary data. Funding for this project runs out on Aug 30, 2010. While contract renewal is pending, CSNE will continue to collect recipient data, but will not continue any on-line tool development or new analysis. Contract renewal is expected during the month of September. Upon contract renewal CSNE will continue online development of data collection systems and grant analysis.

5. Please document any jobs created.

1 FTE analyst position

6. Explain any obstacles encountered or any milestones not reached.

As stated above, the lack of standardized collection of metrics, along with the wide variety in projects has slowed down the data reporting process. It is suggested that once the online invoicing system is completed, that an invoice cannot be submitted unless all relevant data (energy and hours worked) has been submitted as well. This would allow for more timely compilation of project data.

In addition, principal analyst Matt Magnusson was injured in a motor vehicle accident during this time period. While he was able to work on the project during this reporting period, his productivity decreased.

7. If applicable, in a section labeled *Beyond the Contract* (or some other well defined title), please report other activities, partnerships, funding or other synergies that have occurred as a result of this funding.

8. If applicable, please include brochures, workshop announcements, or other materials developed to promote your grant activities. Attachments (and other documentation) are appreciated.
9. Budget vs. Actual Expenditures: (if you have included this with your invoicing, there is no need to repeat for the quarterly report.) *Using the budget you submitted for the final approved grant proposal, please add a column and provide actual expenditures as well as match dollars for this quarter. (Save this worksheet for future reporting as we will want to see your quarterly expenditures as the project continues.)*

Submitted by invoice