

New Hampshire Greenhouse Gas Emissions Reduction Fund

Quarterly Progress Report
For the Period 9/23/09 to 12/31/09

January 26, 2010

1. Program Title: Roadmap to Position NH Communities to Explore and Implement District Heating and Combined Heat and Power Options Using Renewable Carbon Neutral Wood Biomass.
2. Program Types 8 and 10
3. Summary or Work conducted 9/23/09 to 12/31/09

Task 1- A sub-committee of the NH Wood Biomass Heat/Power Task Force was organized prior to G&C approval of the Grant. Once notification of G&C approval was received, the sub-committee prepared the Request for Proposals which was issued on November 18, 2009. The RFP was published in the Manchester Union Leader and Concord Monitor. It was posted on the North Country RC&D and other partner's websites. It was also announced via email to the NH Wood Biomass heat/Power Task Force and several other interested parties. An informational conference for prospective contractors was held on Dec 4, 2009. Seven prospective contractors attended. Another 2 prospective contractors returned interest cards, but did not attend. Proposals were due to be submitted to North Country RC&D by 4:30pm on December 18, 2009. The project sub-committee reviewed the proposals and selected two candidates for interviews. Interviews will be conducted January 20, 2010. A decision will be made on contract hire by January 22, 2010. An agreement with Plymouth State University, Center for Rural Partnerships for a graduate assistant who will work with the project team throughout the project has been negotiated and awaiting finalization. The Graduate Assistant is already on duty. As of 12/31/09 90 % of Task 1 was completed. Budget categories have not changed, but the Sub-committee made adjustments to the allocation of each amount within each category of expenditure as follows:

Budget Item	RGGI Grant			In-Kind	Total
	NCRC&D	PSU	Contractor		
Research/Reporting		\$2000	\$6500	\$2000	\$10500
Educational Packaging			\$18500	\$1500	\$19500
Education/Outreach	\$5000		\$5000	\$1500	\$11500
Evaluation		\$3000		\$1000	\$4000
<u>Other Direct Charges</u>	<u>\$3850</u>			<u>\$600</u>	<u>\$4450</u>
	\$8850	\$5000	\$30000	\$6600	\$50450

Task 2- The Graduate assistant has begun a literature search which is in draft Form. This Task is less than 5% complete at this time.

Task 3- This Task has not yet begun. This Task is 0% complete.

4. During the Period of January 1, 2010 and March 31, 2010 the prime contractor will be hired (expected by January 29, 2010) and work will continue on research and begin on educational packaging.
5. Jobs created to date include the graduate assistantship at PSU and whoever is selected as the prime contractor.
6. No significant obstacles were encountered or milestones not reached.
7. The Coos County Symposium chose Distributed Biomass heat and Power as one of its “Big” ideas. Progress on this project was reported at their interim gathering in December, 2009. The community of Colebrook has begun their own feasibility study for a district heating system. We have been in contact with that community and the contractor hired for that work and planning is underway to collaborate as much as possible. Another initiative called the Coos County Community Benefits Alliance is aware of the “Roadmap” and will use it when available. Our sub-committee was contacted by the Town of Newmarket which is exploring a district energy system. It is our intention to maximize collaboration with Local Energy Committees during the “roadtesting” phase of the “Roadmap”.
8. A PowerPoint presentation made at the Coos Symposium-Interim gathering is included with this report. A copy of the RFP is also attached.
9. Budget vs. Actual is included on the Invoicing/Financial tracking sheet. There is no additional invoice included with this report.