

New Hampshire Greenhouse Gas Emissions Reduction Fund

Quarterly Progress Report
For the Period 04/01/2010 to 06/30/2010

July 26, 2010

1. Program Title: Roadmap to Position NH Communities to Explore and Implement District Heating and Combined Heat and Power Options Using Renewable Carbon Neutral Wood Biomass.
2. Program Types 8 and 10
3. Summary of Work completed during this reporting period 04/01/2010 to 06/30/2010
Task 1- 100% Complete.

Task 2 75% complete. The contractor has prepared a draft of the “Roadmap” workbook. The draft was reviewed by the sub-committee and a Focus Group on June 25, 2010. The consultants are taking the feedback from the Sub-committee and the Focus Group and will have a final draft ready by early September .

Task 3- 10% complete. Graduate Assistant Tom Evans is preparing to conduct de-briefing interviews with Focus group participants and also preparing to begin outreach to prospective “Roadmap” users. A draft Education and Outreach Plan has been developed by the Sub-Committee which is planned to begin in Mid-September.

4. During the Period of July 1, 2010 and September 30, 2010 the contractor will complete and deliver the final “Roadmap” workbook which will be available in both hard copy and PDF versions. Education and Outreach will begin in Mid to late September and continue into the fall.
5. Jobs created to date include the graduate assistantship at PSU and the contract with Yellow Wood/BERC which has dedicated an estimated .5 FTE to the project.
6. We had anticipated that the “Roadmap” workbook would be ready for education and outreach in August, 2010. As it appears now, it will not be ready until mid to late September. We also feel that the Education and Outreach component of our project will be too time constrained and limited if only conducted late September through late November for a December 31, 2010 completion date. Therefore we request at this time an extension until June 30, 2011 to better conduct the Education /Outreach component. This would also delay the Project evaluation completion until that date.

7. Beyond the Contract-The Focus group conducted on June 25, 2010 had not been anticipated at the beginning of the project, but turned out to be a critical activity to improve the “Roadmap” for community use.
8. A draft version of the ‘Roadmap’ workbook can be mailed to the PUC if desired.
9. An invoice is included with this report. Attachment 1, shows the Budget and Actual Expenditures to date.