



October 13, 2017

Debra Howland, Executive Director and Secretary
New Hampshire Public Utilities Commission
21 S. Fruit St, Suite 10
Concord, N.H. 03301-2429



**Re: Low Income Electric Assistance Program
Monthly Reporting Requirements
Unitil Energy Systems, Inc.
DE 16-777**

Dear Director Howland:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission one copy (1) of its monthly EAP report for the month of September 2017. In addition, Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed to the State of NH in the amount of \$53,038.91;

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

Attachment C data for July and August 2017 is also included in this report.

This filing also includes a cumulative report of the actual Program Year EAP administrative costs through the quarter ending September 30, 2017.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in blue ink that reads "Karen M. Asbury".

Karen M. Asbury, Director of Regulatory Services

Enclosures: Unitil EAP Monthly Report – September 2017

Unitil Energy Systems, Inc.
EAP Monthly Report

For the month of September 2017

**Unitil Energy Systems, Inc.
Attachment A**

**Electric Assistance Program
System Benefits Charge Reconciliation Report**

		September 2017	
Retail Delivery KWHs		101,356,268	
Call-In Sales		-	
Company Sales (if not already excluded)		-	
Adjustments (3)		(10,797)	
Adjusted Retail Delivery KWHs		101,345,471	
SBC Low Income EAP Rate		\$ 0.0015	(1)
SBC Low Income EAP Billed Amount		\$ 152,032.23	
Interest on Reserve (effective May 21, 2004)		\$ 62.01	(2)
10% Reserve (discontinued October 1, 2003)		\$ -	
Transfer of Utility Held Reserves to State Treasury		\$ -	
Net SBC Low Income EAP Funding		\$ 152,094.24	
EAP Costs			
Discounts Applied to Customers' Bills	\$ 82,927.15		
Payments to Community Action Programs	\$ 16,128.18		
Pre-Program Arrears Retirement	\$ -		
Incremental Administrative Costs	\$ -		
Neighbor Helping Neighbor Allocation	\$ -		
Cost of Continuance of Interim Program:			
Interim Participant Credits		-	
Total EAP Costs		\$ 99,055.33	
SBC Low Income EAP Balance		\$ 53,038.91	
Program to Date 10% Reserve Balance		\$ 57,322.59	
Cumulative Transfers from Energy Efficiency Program Revenues		\$ -	

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for September 2017 is 1.31611%. Interest for the month of September 2017 is calculated as follows:
 $0.0131611 \times (30/365) = 0.00108173$; $0.00108173 \times$ the average reserve balance for September 2017 of \$57,322.59 = \$62.01.

(3) Adjustment to July 2017 kWh totals.

Unitil Energy Systems, Inc.

EAP Monthly Report

Attachment B

For the month of September 2017

<u>Participants</u>	<u>Active Participants</u>	<u>Discounts (1) \$/Tier</u>
Number of active participants enrolled in the program		
Tier 1 - N/A	0	\$0.00
Tier 2 - 9% Discount	741	\$4,976.16
Tier 3 - 23% Discount	520	\$8,776.99
Tier 4 - 37% Discount	547	\$15,005.11
Tier 5 - 53% Discount	571	\$22,497.71
Tier 6 - 77% Discount	<u>483</u>	<u>\$31,671.18</u>
Total	2,862	\$82,927.15

(1) Additional data included per OCA request.
Tier counts as of October 2, 2017

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of September 2017

Attachment C

Aging Report (1)

	Residential				
	EAP		Non-EAP		
Number of Accounts (Total) ¹	4828		65645		
Number of Accounts with Outstanding Accounts Receivable ²	2714		56906		
Total Accounts Receivable	\$	958,766.41	\$	9,691,682.83	
Current	\$	164,985.97	17.21%	\$ 5,331,634.31	55.01%
Past Due 30-59 Days	\$	104,304.78	10.88%	\$ 1,331,430.63	13.74%
Past Due 60-89 Days	\$	78,631.77	8.20%	\$ 718,217.99	7.41%
Past Due 90+ Days	\$	610,843.89	63.71%	\$ 2,310,399.90	23.84%

[1] Counts are as of report run date. For EAP, this reflects total number of EAP participants irrespective of account status or balance. For Non-EAP, this reflects the total number of UES Residential Active accounts, irrespective of balance.

[2] Counts reflect only customers which carry an account balance as of the report run date.

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of August 2017

Attachment C

Aging Report (1)

	Residential			
	<i>EAP</i>		<i>Non-EAP</i>	
Number of Accounts ¹	4518		54518	
Total Accounts Receivable	\$	960,473.20	\$	10,249,350.63
Current	\$	196,072.92 20.41%	\$	6,088,342.17 59.40%
Past Due 30-59 Days	\$	104,603.44 10.89%	\$	1,306,703.57 12.75%
Past Due 60-89 Days	\$	43,825.79 4.56%	\$	489,389.57 4.77%
Past Due 90+ Days	\$	615,971.05 64.13%	\$	2,364,915.32 23.07%

[1] Arrears data and counts are as of report run date. For EAP, this is the number of participants irrespective of account status (active, inactive, final etc) and does not include customers formerly on EAP or their associated balances.

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of July 2017

Attachment C

Aging Report (1)

	Residential				
	EAP		Non-EAP		
Number of Accounts ¹	4477		53845		
Total Accounts Receivable	\$	897,523.82	\$	10,128,946.72	
Current	\$	204,875.65	22.83%	\$ 6,514,204.00	64.31%
Past Due 30-59 Days	\$	47,623.71	5.31%	\$ 802,162.45	7.92%
Past Due 60-89 Days	\$	60,412.94	6.73%	\$ 606,428.51	5.99%
Past Due 90+ Days	\$	584,611.52	65.14%	\$ 2,206,151.76	21.78%

[1] Arrears data and counts are as of report run date. For EAP, this is the number of participants irrespective of account status (active, inactive, final etc) and does not include customers formerly on EAP or their associated balances.

**Unitil Energy Systems
NH-LIEAP Supporting Documentation
September 2017**

Class	Billed kWh (b)	LI-EAP \$ Calculated [(b) * \$0.0015]	CIS LI-EAP Revenue Reported	Variance
D Total	39,816,272.00	59,724.41	59,740.29	\$ (15.88)
G1 Total	29,469,944.00	44,204.92	44,204.91	\$ 0.01
G2 Total	29,972,698.00	44,959.05	44,961.29	\$ (2.24)
OL Total	687,286.00	1,030.93	1,010.63	\$ 20.30
LI-EAP kWh Billed	\$ 99,946,200.00	\$ 149,919.30	\$ 149,917.12	\$ 2.18
¹ Pre LI-EAP Adjustment	0.00			
Net kWh Billed	99,946,200.00			

Note: Does not include adjustments made after October 2, 2017.

Unitil Energy Systems, Inc.
Incremental Administrative Costs Quarterly Report

	Q1 October 1, 2016 through December 31, 2016	Q2 January 1, 2016 through March 31, 2016	Q3 April 1, 2017 through June 30, 2017	Q4 July 1, 2017 through September 30, 2017	Total Costs
<u>Administrative Costs - UES PY 2015 - 2016</u>					
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -
Program Administration	\$ -	\$ -	\$ -	\$ -	\$ -
Brochures	\$ 72.60	\$ -	\$ 74.10	\$ -	\$ 146.70
Training	\$ -	\$ -	\$ -	\$ -	\$ -
Legal	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Total EAP Administrative Costs	\$ 72.60	\$ -	\$ 74.10	\$ -	\$ 146.70
 SBC Revenues Collected (including Interest on Reserve)				\$	1,759,762.25