

**Minutes**  
**VEIC Study ("SB323 Report") Review Committee**  
**Energy Efficiency & Sustainable Energy Board**  
**NH Charitable Foundation - Conference Room**  
**11 am – 1 p.m.**  
**Friday, February 10, 2012 Meeting**

**Members in Attendance:**

Tom Belair (for Gil Gelineau) - PSNH, Steve Eckberg - OCA, Ben Frost - NHHFA, Dick Henry Jordan Institute, Chris Kintz – National Grid, Jodie Lucci - LighTec, Rebecca Ohler - NHDES, Kate Peters - CDFA, Jack Ruderman - NHPUC, Deborah Schachter - NHCF, Chris Skoglund – NHDES, Eric Steltzer – OEP, and Carol Woods - NHEC.

**Members by Phone:**

Ben Frost – NHHFA, and Tom Palma (for George Gantz) – Unitil.

**Guests:**

Jim Cunningham – NHPUC

**1. Introductions & Framing of the Day**

**2. First Round Chapter Team Discussions**

General Discussion of Challenges & Opportunities

- Discussion of the process including the use of a revised evaluation matrix and a decision tree to sort through the Report recommendations. The committee discussed their individual reactions to using the evaluation matrix, which was developed by the group to guide and manage the review of the individual recommendations in the report.
  - Group members largely supportive of the tool and process.
  - Noted that each Chapter Team may operate differently and that the entire committee will need to be mindful of the level of detail that the teams ultimately engage.
  - Agreed that there could be benefit to considering some high level concepts in the opening chapter of the Report (sections 1.8 ) that could be use to frame and organize the more granular work in the individual chapters. Noted that agreement or disagreement on the elements included in a set of high level principles could inform what the teams and committee ultimately produce.
  - Discussed the various ways that the Report review could be packaged for the EESE Board's consideration including an executive summary, a summary table, and narrative that provides more context and detail.

## Discussion of Preliminary Findings & Conclusions

- The Committee heard from three of the Chapter teams – 7, 8 & 9 – and were provided an opportunity to hear how each Team was approaching their work. The three chapters were different in authorship and in the breadth and depth of recommendations. This resulted in each team adopting a different approach during their review.
  - *Chapter 7 – Sustainable Energy*
    - Described how they had re-organized their chapter’s contents into categories (funding, policy, procurement, etc.) in order to be able to better compare across the expansive set of recommendations;
  - *Chapter 8 – Smart Grid*
    - Began the process by describing and discussing participants’ jobs with respect to the Smart Grid topic in order to understand each person’s perspectives.
    - Noted some critical assumptions (e.g., that the development of a smart grid was a given) and potential omissions (e.g. updated info re NH Elec Coop SG project implementation) that the team may need to highlight and clarify as part of the review process.
    - Base on chapter contents, the team may feel a need to develop a set of additional issues to consider alongside the recommendations.
    - Noted that the EESE Board might decide to go deeper into this issue (e.g., convening a panel, hosting a presentation).
  - *Chapter 9 – Performance Incentives*
    - Team made significant progress in reviewing recommendations – with significant upfront discussion to clarify opening line of first recommendation.
    - With two exceptions, team broadly agreed to recommendations in chapter.
    - Noted the potential for some of the recommendations to be addressed through a non-legislative process – via the Core Program docket - in which chapter team members are already engaged.
    - Underscored importance of overarching state energy policy direction to guide regulatory process at PUC.

### **3. Develop Approach/Process for future work**

- **Work before next meeting.**
  - Committee members will review Chapters 1 & 2 and come prepared to discuss **Section 1.8**, which may result in an overarching policy framework for the rest of the study review committee’s effort.
  - The team members for Chapters 7, 8 & 9 will share key documents with the Committee in the near term and develop high-level introductory narratives before the next meeting.

- Chapter 10 team will prepare to present its preliminary work and be the focus of discussion for the next meeting.
- Chapter teams may elect to recruit additional participants as needed to round out the expertise and experience of the group.
- **The committee members identified the actions that will be taken in the next week.**
  - The co-chairs will prepare to present a summary of efforts to date at the EESE Board meeting on February 17.
  - The documents from Chapters 7, 8 & 9 will be shared with the co-chairs and distributed to the committee.
  - The co-chairs will send out a scheduling request for the next meeting preferably on either a Monday or Friday in recognition of the legislative calendar.

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